

Board Meeting Minutes
March 12, 2024
2001 Delmar Avenue, Granite City, IL 62040



Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 6:00 P.M.	
2	Approve the Agenda as Presented	Approved
4	Approval of Minutes – February 13, 2024 Regular Board Meeting Minutes as presented	Approved
5a	Accept the audit as presented for the Fiscal year ending June 30, 2023	Roll call-Approved
5b	Approve Payment of Bills – February 2024 in the amount of \$162,717.57	Roll call-Approved
5c	Accept Financial Statements – February 2024	Roll call-Approved
13	Adjournment of the board meeting at 7:13 P.M.	Approved

1. **Call to order** - President McDonnell called the meeting to order at 6:00 P.M.
 - a. **Roll Call of Board Members Attending and Identification of others in attendance**

Members Present:

Ms. Linda McDonnell	President
Ms. Liz Cicio	Vice President
Ms. Mary Jo Akeman	Treasurer
Ms. Chelsea Asadorian	Trustee
Ms. Julie Willaredt	Trustee
Ms. Rebecca Watson	Trustee

Members Absent:

Mr. Adam Followell-Young Secretary

Others Present:

Ms. Tina Hubert	Executive Director
Ms. Kari Fischer	Administrative & Marketing Coordinator
Ms. Kathy Condon-Boettcher	Assistant Director / Delmar Avenue Manager
Ms. Betsy Mahoney	Assistant Director / Johnson Road Manager
Mr. Patrick Carney	Facilities Manager
Ms. Robyn Klingler	CPA, Scheffel Boyle

2. **Approve Agenda**

Motion: Willaredt Second: Cicio

APPROVE THE AGENDA AS PRESENTED

Motion carried

3. **Public Comments** – None

- a. **Request to appeal ban** - None

4. **Approval of Minutes**

Motion: Cicio Second: Watson

APPROVE THE MINUTES OF THE FEBRUARY 13, 2024 REGULAR BOARD MEETING MINUTES AS PRESENTED.

Motion carried

5. **Financial**

- a. **Presentation of FY2023 Audit** - Scheffel Boyle representative Ms. Robyn Klingler's presentation of the FY2023 audit. An audit is performed annually per 50 ILCS 310 Governmental Account Audit Act.

Motion: Cicio Second: Watson

ACCEPT THE AUDIT AS PRESENTED FOR THE FISCAL YEAR ENDING JUNE 30, 2023

Roll Call:

Ms. Akeman	Yes	Ms. Asadorian	Yes
Ms. Cicio	Yes	Mr. Followell-Young	Absent
Ms. McDonnell	Yes	Ms. Watson	Yes
Ms. Willaredt	Yes		

Motion carried

Ms. Robyn Klingler left the meeting at 6:30 P.M.

b. Approve Payment of Bills

Motion: Akeman Second: Cicio

APPROVE THE INVOICES FOR PAYMENT AS PRESENTED: FEBRUARY 2024 IN THE AMOUNT OF \$162,717.57.

Roll Call:

Ms. Akeman	Yes	Ms. Asadorian	Yes
Ms. Cicio	Yes	Mr. Followell-Young	Absent
Ms. McDonnell	Yes	Ms. Watson	Yes
Ms. Willaredt	Yes		

Motion carried

c. Approve Financial Statements

Motion: Cicio Second: Willaredt

ACCEPT THE FINANCIAL STATEMENTS FOR FEBRUARY 2024 AS PRESENTED

Roll Call:

Ms. Akeman	Yes	Ms. Asadorian	Yes
Ms. Cicio	Yes	Mr. Followell-Young	Absent
Ms. McDonnell	Yes	Ms. Watson	Yes
Ms. Willaredt	Yes		

Motion carried.

6. Correspondence

- Copy of partial real estate payment from Madison County Treasurer in the amount of:
 - \$928.04 received on 2/27/2024
 - \$11,907.43 received on 3/5/2024
- Copies of 1 item appearing in the media
- Copies of 7 incident reports and 1 banned patron letter
- Copy of the Friends of the Library newsletter
- Copy of email correspondence regarding:
 - Updated COVID Protocols
 - Library Fines Policy Research Question from PhD Candidate at the University of Maryland and answers

7. Director's Report

- The library will be closed Friday morning for a quarterly staff meeting; both locations will reopen at noon. A representative from Oxford House will be at the meeting. Also, a representative from the Epilepsy Foundation Greater Southern Illinois will present Seizure First Aid.
- The SMRLD Freedom of Information Act Request Procedures were updated in compliance with 5 ILCS 140 (FOIA); these updated procedures are on the SMRLD website under "How do I ...?" (<https://www.smrd.org/foia-request/>) and will be discussed at Friday's staff meeting.
- The SMRLD tax preparation service was audited by the IRS on Saturday, March 9, 2024. We received a 10 out of 10 evaluation.
- An appraiser, funded by our participation in LIRA, recently visited both buildings to conduct official building appraisals at no cost to the library district.

8. New Business - None

9. Unfinished Business - None

10. Reports

- a. **Friends of the Library** – Met on Saturday, March 9th at Johnson Road. Meet and greet is scheduled for May 4, 2024. Raffle tickets for a stained-glass art piece are available, tickets start at \$5 each. Book sale

advertisement yard signs are available. Next meeting is scheduled for Saturday, April 20, 2024, at 1 P.M. at the Johnson Road library location.

- b. **IHLS** – President McDonnell reported on the recent meeting. Details can be found on the IHLS website at <https://www.illinoisheartland.org/about/board>

11. Board Orientation - None

12. Adjournment

Motion: Willaredt Second: Cicio

THAT THE MEETING BE ADJOURNED AT 7:13 P.M.

Motion carried

X

Linda McDonnell
Board of Trustees President

X

Adam Followell-Young
Board of Trustees Secretary

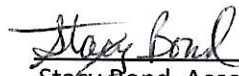
SIX MILE REGIONAL LIBRARY DISTRICT

2001 Delmar Avenue
Granite City, IL 62040
618-452-6238

Submitted for Payment:

March 2024

Accounts Payable: Royal Banks Checks 10868-10890	\$	32,764.63
Issued Monthly Payments - Royal Banks Checking	\$	19,697.97
Issued Monthly Payments - SMRLD Credit Card Payments	\$	2,251.76
Issued Monthly Payments - Busey Bank Checking	\$	9,321.27
Payroll (Net Pay)	\$	71,006.96
Payroll (Taxes & Deductions)	\$	29,875.34
TOTAL	\$	164,917.93



Stacy Bond, Accountant

4/4/2024

Date

Approved By:



Tina Hubert, Director

4/9/24

Date

Linda McDonnell, President

Date



Mary Jo Akeman, Treasurer

4/9/24

Date