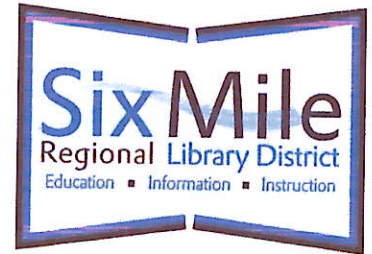


Board Meeting Minutes
August 8, 2023
2001 Delmar Avenue, Granite City, IL 62040



Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 6:00 P.M.	
2	Approve the Agenda as Presented	Approved
4	Approval of Minutes – July 11, 2023 Regular Board Meeting as presented	Approved
5b	Approve Payment of Bills – July 2023, in the amount of \$218,003.71	Roll call-Approved
5c	Accept Financial Statements – July 2023	Roll call-Approved
5d	Approve the FY 2024 Management Working Budget	Roll call-Approved
5f	Authorize Director Hubert to purchase a new van for the Library District	Roll call-Approved
9a	Approve the update of the Harassment Policy	Roll call-Approved
9b	Move that the following executive session minutes be released and to destroy the recordings in accordance with the law, 5 ILCS 120/2c. November 9, 2021 – Discussion of the Executive Director's Evaluation November 9, 2021 – Discussion involving collective bargaining agreement holidays	Roll call-Approved
12	Adjournment of the board meeting at 6:56 P.M.	Approved

1. Call to order - President McDonnell called the meeting to order at 6:00 P.M.

Members Present:

Ms. Linda McDonnell	President
Mr. Dewey Melton	Treasurer
Ms. Mary Jo Akeman	Trustee
Ms. Julie Willaredt	Trustee

Members Absent:

Ms. Liz Cicio	Vice President
Mr. Adam Followell-Young	Secretary
Mr. Chris Hutchings	Trustee

Others Present:

Ms. Tina Hubert	Executive Director
Ms. Kari Fischer	Administrative & Marketing Coordinator
Mr. Tallin Curran	IT Manager
Mr. Patrick Carney	Facilities Manager
Ms. Tami Olszewski	Ehlers Investments

2. Approve Agenda

Motion: Akeman Second: Melton

APPROVE THE AGENDA AS PRESENTED

Motion carried

3. Public Comments - None

a. Request to appeal ban - None

4. Approval of Minutes

Motion: Melton Second: Akeman

APPROVE THE MINUTES OF THE JULY 11, 2023 REGULAR BOARD MEETING AS PRESENTED.

Motion carried

5. Financial

- The Budget portion will be populated with the approval of the management working budget; several sections will roll up to mimic the actual budget

a. Ehlers Investments Presentation – Tami Olszewski presented an overview of our Ehlers Account

6:27 P.M. Ms. Olszewski left the meeting

b. Approve Payment of Bills

Motion: Melton Second: Akeman

APPROVE THE INVOICES FOR PAYMENT AS PRESENTED: JULY 2023, IN THE AMOUNT OF \$218,003.71

Roll Call:

Ms. Akeman	Yes	Ms. Cicio	Absent
Mr. Followell-Young	Absent	Mr. Hutchings	Absent
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Aye		

Motion carried

c. Approve Financial Statements

Motion: Akeman Second: Willaredt

ACCEPT THE FINANCIAL STATEMENTS FOR JULY 2023 AS PRESENTED

Roll Call:

Ms. Akeman	Yes	Ms. Cicio	Absent
Mr. Followell-Young	Absent	Mr. Hutchings	Absent
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Aye		

Motion carried.

d. FY 2024 Management Working Budget

Motion: Melton Second: Willaredt

APPROVE THE FY 2024 MANAGEMENT WORKING BUDGET

Roll Call:

Ms. Akeman	Yes	Ms. Cicio	Absent
Mr. Followell-Young	Absent	Mr. Hutchings	Absent
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Aye		

Motion carried.

e. Combined Budget & Appropriations Ordinance – first read present by Director Hubert

f. Authorize Van Purchase

Motion: Akeman Second: Melton

AUTHORIZE DIRECTOR HUBERT TO PURCHASE A NEW VAN FOR THE LIBRARY DISTRICT

Roll Call:

Ms. Akeman	Yes	Ms. Cicio	Absent
Mr. Followell-Young	Absent	Mr. Hutchings	Absent
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Aye		

Motion carried.

6. Correspondence

- Copies of 5 incident reports
- Copies of 2 Google 5-star Reviews
- Copies of items appearing in the media
- Copy of Madison County payment received on 7/11 for Partial Real Estate Tax Collected for Prior Years and the Year 2022 in the amount of \$463,248.13
- Copy of Madison County payment received on 7/13 for Partial Real Estate Tax Collected for Prior Years and the Year 2022 in the amount of \$79,847.55
- Copy of Illinois Comptroller payment of per capita grant received on 7/27 for \$58,553.08
- Copies of Thank you notes:
 - Mia got three job offers as a result of our help and called the library her "Good Luck Charm"
 - GC Park District for SMRLD sponsorship of Patriots in the Park

- Brandi commending Ms. Sak for her patience and kindness while assisting a rude customer

7. Director's Report

- Gabriela Carney is now the DA Customer Service Department Unit Assistant
- Kristin Adams is soon to be the full-time DA Customer Service Library Assistant (Gabriela's former position)
- The part-time library assistant notice was emailed yesterday for internal bid
- Kathy Condon-Boettcher will start on Monday, August 28, as the Assistant Director/Delmar Avenue Manager
- I created a new DA customer service rotation schedule and scheduled that department for all of August; I will also input that schedule for September at the appropriate time.

8. New Business - None

9. Unfinished Business

a. Update Harassment Policy

Motion: Willaredt Second: Akeman

APPROVE THE UPDATE OF THE HARASSMENT POLICY

Roll Call:

Ms. Akeman	Yes	Ms. Cicio	Absent
Mr. Followell-Young	Absent	Mr. Hutchings	Absent
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Aye		

Motion carried.

b. Executive Session Review – 5ILCS 120/2c & 120/2.06d

Motion: McDonnell Second: Melton

MOVE THAT THE FOLLOWING EXECUTIVE SESSION MINUTES BE RELEASED AND TO DESTROY THE RECORDINGS IN ACCORDANCE WITH THE LAW, 5 ILCS 120/2C.

NOVEMBER 9, 2021 – DISCUSSION OF THE EXECUTIVE DIRECTOR'S EVALUATION

NOVEMBER 9, 2021 – DISCUSSION INVOLVING COLLECTIVE BARGAINING AGREEMENT HOLIDAYS

Roll Call:

Ms. Akeman	Yes	Ms. Cicio	Absent
Mr. Followell-Young	Absent	Mr. Hutchings	Absent
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Aye		

Motion carried.

10. Reports

- Friends of the Library** – None
- IHLS** – President McDonnell reported on the recent meeting. Details can be found on the IHLS website at <https://www.illinoisheartland.org/about/board>

11. Board Orientation - None


12. Adjournment

Motion: Willaredt Second: Akeman

THAT THE MEETING BE ADJOURNED AT 6:56 P.M.

Motion carried

X 
Linda McDonnell
Board of Trustees President

X 
Adam Followell-Young
Board of Trustees Secretary

SIX MILE REGIONAL LIBRARY DISTRICT

2001 Delmar Avenue
Granite City, IL 62040
618-452-6238

Submitted for Payment:

August 2023

Accounts Payable: Royal Banks Checks 10560-10590	\$	39,235.96
Issued Monthly Payments - Royal Banks Checking	\$	28,415.16
Issued Monthly Payments - SMRLD Credit Card Payments	\$	7,308.98
Issued Monthly Payments - Busey Bank Checking	\$	9,321.27
Payroll (Net Pay)	\$	65,442.83
Payroll (Taxes & Deductions)	\$	27,421.42
TOTAL	\$	177,145.62


Stacy Bond, Accountant

9/7/2023
Date

Approved By:


Tina Hubert, Director

9/12/2023
Date


Linda McDonnell, President

9-12-23
Date

Dewey Melton, Treasurer

Date