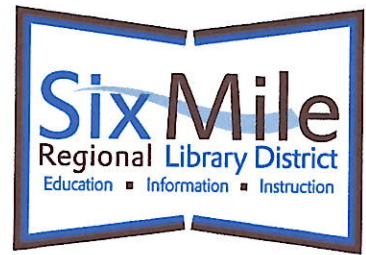


Board Meeting Minutes
February 14, 2023
2001 Delmar Avenue, Granite City, IL 62040



Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 6:00 P.M.	
2	Approve the Agenda as Amended to Table Item 11	Approved
4	Approval of Minutes – January 10, 2023 Regular Board Meeting as presented	Approved
5a	Approve Payment of Bills – January 2023, in the amount of \$178,503.38	Roll call-Approved
5b	Accept Financial Statements – January 2023	Roll call-Approved
8a	Adopt Ordinance 2023-001, Annexation of Territory within the boundaries of the City of Granite City, a municipality in Madison County, that is contiguous to the territory of the Six Mile Regional Library District, and has no voters residing therein, and is presently without local tax-supported public library service. Parcels include: PIN 17-1-20-06-00-000-017.001 commonly known as 3425 Missouri Avenue PIN 17-1-20-07-00-000-005 commonly known as 3415 Missouri Avenue PIN 17-1-20-07-00-000-005.002 commonly known as No Address	Roll call-Approved
9a	Move that the following executive session minutes be released and to destroy the recordings in accordance with the law, 5ILCS 120/2c July 13, 2021; section 2 The impact of minimum wage increases on salary schedules. August 10, 2021; section 2 The impact of minimum wage increases on salary schedules.	Roll call-Approved
12	Adjournment of the board meeting at 6:45 P.M.	Approved

1. **Call to order** - President McDonnell called the meeting to order at 6:00 P.M.

Members Present:

Ms. Linda McDonnell	President
Mr. Adam Followell-Young	Secretary
Ms. Mary Jo Akeman	Trustee
Ms. Julie Willaredt	Trustee

Members Absent:

Ms. Liz Cicio	Vice President
Mr. Dewey Melton	Treasurer
Mr. Chris Hutchings	Trustee

Others Present:

Ms. Tina Hubert	Executive Director
Ms. Kate Kite	Assistant Director / Delmar Avenue Manager
MS. Betsy Mahoney	Assistant Director / Johnson Road Manager
Ms. Kari Fischer	Administrative & Marketing Coordinator
Mr. Patrick Carney	Facilities Manager
Mr. Tallin Curran	IT Manager

2. **Approve Agenda**

Motion: Akeman Second: Willaredt

APPROVE THE AGENDA AS AMENDED TO TABLE ITEM 11

Motion carried

3. **Public Comments**

a. **Request to appeal ban** - None

4. **Approval of Minutes**

Motion: Willaredt Second: Followell-Young

APPROVE THE MINUTES OF THE JANUARY 10, 2023 REGULAR BOARD MEETING AS PRESENTED.

Motion carried

5. **Financial**

a. **Approve Payment of Bills**

Motion: Akeman Second: Followell-Young

APPROVE THE INVOICES FOR PAYMENT AS PRESENTED: JANUARY 2023, IN THE AMOUNT OF \$178,503.38

Roll Call:

Ms. Akeman	Yes	Ms. Cicio	Absent
Mr. Followell-Young	Aye	Mr. Hutchings	Absent
Ms. McDonnell	Yes	Mr. Melton	Absent
Ms. Willaredt	Aye		

Motion carried

b. **Approve Financial Statements**

Motion: Willaredt Second: Followell-Young

ACCEPT THE FINANCIAL STATEMENTS FOR JANUARY 2023 AS PRESENTED

Roll Call:

Ms. Akeman Yes
Mr. Followell-Young Aye
Ms. McDonnell Yes
Ms. Willaredt Aye

Ms. Cicio Absent
Mr. Hutchings Absent
Mr. Melton Absent

Motion carried.

6. Correspondence

- Copies of SMRLD items appearing in the media
- Copy of 2022 Levy Confirmation from the Madison County Clerk totaling \$2,391,402.00
- Copy of notice of partial real estate payment for tax collected for prior years and the year 2021 from the Madison County Treasurer in the amount of \$39,845.72
- Copy of Doris Marie Wood's obituary, requesting donations to the Library
- Copy of Juneau Associates notification regarding a recent informational meeting about the Johnson Road construction project.
- Copy of recognition from the State Library of our submission of the FY23 Public Library Per Capita Grant Application and FY21 Expenditure Report.
- Copy of the flyer for the 29th Annual Rotary Mayors' Prayer Breakfast
- Copy of the ILA Trustee Forum Spring Workshops email
- Copy of 4 incident reports and 1 letter to a banned patron

7. Director's Report

- A temporary part-time librarian has been hired to help us out while we search for a new permanent full-time librarian for our third research librarian slot. We didn't fill this slot while COVID impacted our need (business was down), but now business has increased substantially to where we need the third librarian as soon as possible. This position is in the budget.
- Kaylee Nienhaus, a customer service library assistant at Delmar Avenue successfully bid for the acquisitions assistant position, which she will start next week. The library assistant position is open for bid. We also have the floater position open for bid. Both positions will be filled by current aides. All of these positions are budgeted.
 - This will then mean we have two open aide positions. We also have another aide position budgeted and will evaluate whether we need to hire in for that position after we have these others in place.
- Received a new notice of the petition to annex territory to the City of Granite City. In reviewing the properties listed, one is already in our taxing district and the other is not. An Annexation Ordinance will be presented next month so as to capture this other property as well. The city will annex it before our next meeting; we have to wait until the City's annex before we can annex.
- Received a notice from the Office of the State's Attorney regarding the woman who stole library property in January. The state's attorney's office is prosecuting and sent us a victim information and restitution request form. We already recovered all our property so have no losses to request. I spoke to Tiffany Brooks of the State's Attorney's office and learned that the woman pled guilty on Friday (2/10) and was released, probably on probation. She is permanently banned from the library district.
- In January we processed a total of 17 passport applications; as of this past Saturday, we have already processed 14 passports and we still have 14 working days to go. The passport business has really taken off.
- The tax preparation program is also going well. All of our public appointment slots are filled. We've been doing the intake portion of the program and actual tax returns are beginning to be processed. We have six staff members [Amy Gorham, Gabriela Carney, Lisa Spanberger,

Tiffany Dvorak, Frances Lee, and me] and five volunteers [Linda McDonnell, Juliette Douglas, Suzi Legate, Eric Schneider, and Lavinia Wise] working on this program. Juliette Douglas continues to play a major volunteer role with us. Research Librarian Amy Gorham is our lead for the program.

- I'm on a city committee for a Bicycle and Pedestrian Master Plan for the city and region – to connect County Bike trails internally.
- Our electric supplier is Constellation; however, we are no longer under a contract with them and have been paying month-to-month since August. Patrick is looking into getting us a new contract with an electric supplier – he's looking at costs and getting bids.
- Tallin and I are on a school district strategic plan steering committee. We've met once and have four more upcoming meetings.

8. New Business

a. Ordinance 2023-001 Annexation of Certain Properties

Motion: Willaredt Second: Followell-Young

ADOPT ORDINANCE 2023-001, ANNEXATION OF TERRITORY WITHIN THE BOUNDARIES OF THE CITY OF GRANITE CITY, A MUNICIPALITY IN MADISON COUNTY, THAT IS CONTIGUOUS TO THE TERRITORY OF THE SIX MILE REGIONAL LIBRARY DISTRICT, AND HAS NO VOTERS RESIDING THEREIN, AND IS PRESENTLY WITHOUT LOCAL TAX-SUPPORTED PUBLIC LIBRARY SERVICE.

PARCELS INCLUDE:

PIN 17-1-20-06-00-000-017.001 COMMONLY KNOWN AS 3425 MISSOURI AVENUE

PIN 17-1-20-07-00-000-005 COMMONLY KNOWN AS 3415 MISSOURI AVENUE

PIN 17-1-20-07-00-000-005.002 COMMONLY KNOWN AS NO ADDRESS

Roll Call:

Ms. Akeman	Yes	Ms. Cicio	Absent
Mr. Followell-Young	Aye	Mr. Hutchings	Absent
Ms. McDonnell	Yes	Mr. Melton	Absent
Ms. Willaredt	Aye		

Motion carried.

9. Unfinished Business

a. Secretary's Review of Closed Session minutes

Motion: Followell-Young Second: Akeman

MOVE THAT THE FOLLOWING EXECUTIVE SESSION MINUTES BE RELEASED AND TO DESTROY THE RECORDINGS IN ACCORDANCE WITH THE LAW, 5ILCS 120/2C

JULY 13, 2021; SECTION 2 THE IMPACT OF MINIMUM WAGE INCREASES ON SALARY SCHEDULES.

AUGUST 10, 2021; SECTION 2 THE IMPACT OF MINIMUM WAGE INCREASES ON SALARY SCHEDULES.

Roll Call:

Ms. Akeman	Yes	Ms. Cicio	Absent
Mr. Followell-Young	Aye	Mr. Hutchings	Absent
Ms. McDonnell	Yes	Mr. Melton	Absent
Ms. Willaredt	Aye		

Motion carried.

10. Reports

- ### a. Friends of the Library – None.
- Their next member meeting is scheduled for March 23rd at 5:30 P.M. at Johnson Road

11. Board Orientation

a. Advocacy Work (Linda McDonnell) - Tabled

12. Adjournment

Motion: Willaredt Second: Followell-Young


THAT THE MEETING BE ADJOURNED AT 6:45 P.M.

Motion carried

X


Linda McDonnell
Board of Trustees President

X


Adam Followell-Young
Board of Trustees Secretary

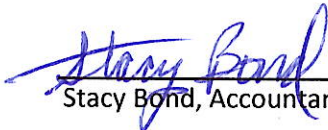
SIX MILE REGIONAL LIBRARY DISTRICT

2001 Delmar Avenue
Granite City, IL 62040
618-452-6238

Submitted for Payment:


February 2023

Accounts Payable: Royal Banks Checks 10282-10308	\$	41,374.48
Issued Monthly Payments - Royal Banks Checking	\$	26,343.99
Issued Monthly Payments - Busey Bank Checking	\$	9,321.27
Payroll (Net Pay)	\$	63,225.55
Payroll (Taxes & Deductions)	\$	28,100.46
TOTAL	\$	168,365.75



Stacy Bond, Accountant

3/8/2023
Date


Approved By:


Tina Hubert, Director

3/14/2023
Date


Linda McDonnell, President

3-14-23
Date


Dewey Melton, Treasurer

3-14-2023
Date