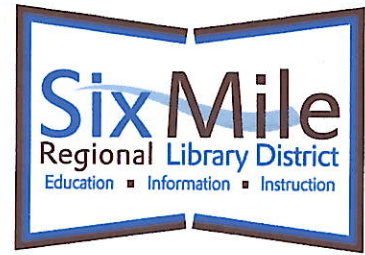


Board Meeting Minutes  
April 12, 2022  
2001 Delmar Avenue, Granite City, IL 62040



Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 6:00 P.M.	
2	Approve the Agenda	Approved
4	Approval of Minutes – March 8, 2022, Regular Board Meeting as presented	Approved
5a	Approve Payment of Bills – March 2022 in the amount of \$159,513.94	Roll call-Approved
5b	Accept Financial Statements – March 2022	Roll call-Approved
8a	Approve Specialty Vehicle Services proposal dated April 11, 2022, for the bookmobile project.	Roll call-Approved
12	Adjournment of the board meeting at 6:54 P.M.	Approved

1. **Call to order** - President McDonnell called the meeting to order at 6:00 P.M.

Members Present:

Ms. Linda McDonnell	President
Mr. Adam Followell-Young	Secretary
Mr. Dewey Melton	Treasurer
Mr. Chris Hutchings	Trustee
Ms. Julie Willaredt	Trustee

Members Absent:

Ms. Liz Cicio	Vice President
Ms. Mary Jo Akeman	Trustee

Others Present:

Ms. Tina Hubert	Executive Director
Ms. Betsy Mahoney	Assistant Director / Johnson Road Manager
Ms. Kate Kite	Assistant Director / Delmar Avenue Manager
Ms. Kari Fischer	Administrative & Marketing Coordinator
Mr. Tallin Curran	IT & Facilities Manager

2. **Approve Agenda**

Motion: Melton Second: Hutchings

**APPROVE THE AGENDA**

Motion carried

3. **Public Comments – None**

4. **Approval of Minutes**

Motion: Melton Second: Followell-Young

**APPROVE THE MINUTES OF THE MARCH 8, 2022, REGULAR BOARD MEETING AS PRESENTED.**

Motion carried

5. **Financial**

a. **Approve Payment of Bills**

Motion: Hutchings Second: Followell-Young

**APPROVE THE INVOICES FOR PAYMENT AS PRESENTED: MARCH 2022 IN THE AMOUNT OF \$159,513.94.**

Roll Call:

Ms. Akeman	Absent	Ms. Cicio	Absent
Mr. Followell-Young	Aye	Mr. Hutchings	Aye
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Yes		

Motion carried

b. **Approve Financial Statements**

Motion: Hutchings Second: Willaredt

**ACCEPT THE FINANCIAL STATEMENTS FOR MARCH 2022 AS PRESENTED**

Roll Call:

Ms. Akeman	Absent	Ms. Cicio	Absent
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Mr. Followell-Young    Aye  
Ms. McDonnell        Yes  
Ms. Willaredt        Yes

Mr. Hutchings        Aye  
Mr. Melton            Yes

Motion carried.

#### 6. Correspondence

- Copy of data from Illinois Public Service Area Populations Map regarding the Six Mile Regional Library District's change in population between 2010 and 2020 in the amount of -4,060 people representing a - 9.28% change
- Copy of Demolition Notice posted January 24, 2022, for 2006 Cleveland Blvd
- Copy of thank you and compliment email correspondence regarding Canva 101 event
- Copy of thank you and compliment text message correspondence regarding the purchase of Hunting License tags and library card renewal at Delmar Avenue
- Copy of thank you email correspondence regarding the opportunity to shadow library staff from student
- Copy of letter to Mr. Curran thanking him for his years of service as the Facilities Manager in addition to the duties of IT Manager. Effective March 26, 2022, Patrick Carney will assume all of the Facilities Manager's responsibilities and duties. Mr. Curran will remain as the IT Manager and will no longer have any supervisory duties.
- Copy of correspondence from Anna Valencia, Illinois Secretary of State candidate requesting input to assist with forming her library policy ideas
- Copy of email correspondence regarding Downtown TIF Grant fund request for tuck-pointing at the Delmar Avenue location
- Copy of notices from Madison County Treasurer of Partial Real Estate payment for taxes collected
  - Prior years and the year 2020 in the amounts of \$307,257.16; \$68,067.79; \$15,833.47; \$9,680.59; and \$67,467.49
  - Prior years and the year 2021 in the amount of \$1,344.68
- Copy of notices from Village of Pontoon Beach 2001 A/B TIF Project for payment of 3<sup>rd</sup> installment for the 2020 taxes paid in the amounts of \$854.67 and \$2,866.54 as well as Taxing District Surplus in the amount of \$3,985.90
- Copy of check from Library Services and Technology Grant: American Rescue Plan Act Grant Project Partial payment in the amount of \$12,573.00
- Copy of check from AJG Risk Management Services for Return of Premium Policy in the amount of \$522.00
- Copy of Libraries of Illinois Risk Agency (LIRA) 2021-2022 Program Cost Comparison for SMRLD showing 5.74% renewal price increase
- Copy of Notice of Illinois Municipal Retirement Fund (IMRF) Contribution Rate for Calendar Year 2022 with total employer rate 9.06%
- Copy of Chamber of Commerce's Facebook post regarding their upcoming Eggs & Issues Event with presenter Mary Lamie, P.E. discussing the current state of the St. Louis Regional Freightways
- Copy of 2 Google 5-Star Review
- Copies of SMRLD items appearing in the media
- Copy of 7 incident reports

Ms. Betsy Mahoney entered the meeting at 6:17 P.M.

#### 7. Director's Report

- Royal Banks selected SMRLD for its community spotlight this month. There is a display at the bank and they are encouraging donations for the Dolly Parton's Imagination Library and/or StoryWalk sponsorship.
- The grand opening of the StoryWalk is scheduled for Saturday, May 7th at 10 AM. We hope you can attend. There will be a short ceremony and refreshment.



- Linda McDonnell will be elected to the IHLS board
- Statements of Economic Interest are due May 1. The Board was instructed to let Director Hubert know if they had not gotten an email from Madison County about it, so that she can send their contact information.
- SMRLD received a FOIA request regarding challenged books, Director Hubert responded in a timely manner.
- Investigations for a more user-friendly online payment option for donations are underway.
- We are currently very short-staffed. However, we have hired two new aides who will start this upcoming and the following weeks. We have been receiving resumes for the research librarian position and look forward to reviewing them this next week.
- Ms. Hanke-Young had her baby on Sunday, March 27, 2022. A little girl named Vesper Holly – after a favorite book character of Erica's youth. They stopped by today and she slept the entire time they were here.
- We are getting closer to possibly having a storm shelter installed at Johnson Road. Mr. Carney will be asking the city for a variance so it can be placed close to the building.

## 8. New Business

- Bookmobile Consultant** – Mr. Curran presented an overview of Specialty Vehicle Services, LLC's Consultant Services proposal for the Outreach Vehicle Project.

Motion: Melton Second: Followell-Young

### APPROVE SPECIALTY VEHICLE SERVICES PROPOSAL DATED APRIL 11, 2022, FOR THE BOOKMOBILE PROJECT.

Roll Call:

Ms. Akeman	Absent	Ms. Cicio	Absent
Mr. Followell-Young	Aye	Mr. Hutchings	Aye
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Abstain		

Motion carried.

## 9. Unfinished Business

- Non-Resident Fee** - Tabled
  - Awaiting Madison County Tax Computation Report which is necessary to calculate the fee

## 10. Reports

- Friends of the Library**
  - Recently had a planning meeting for the upcoming book sale. Director Hubert attended, requested \$1,000 to kick off the Dolly Parton's Imagination Library project, and is awaiting their response
  - The book sale is scheduled for June 2-4 at the Wilson Park Ice Rink.

## 11. Board Orientation

- PLA Conference Report** - President McDonnell presented some highlights from her PLA Conference virtual attendance March 23-25.
- ILA Trustee Panel** - President McDonnell presented some highlights from her ILA Trustee Panel participation.

## 12. Adjournment

Motion: Willaredt Second: Followell-Young

### THAT THE MEETING BE ADJOURNED AT 6:54 P.M.

Motion carried

X 

Linda McDonnell  
Board of Trustees President

X 

Adam Followell-Young  
Board of Trustees Secretary

