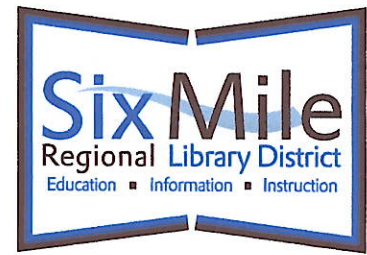


Board Meeting Minutes  
June 14, 2022  
2001 Delmar Avenue, Granite City, IL 62040



In accordance with 5 ILCS 120/7 (a) and the SMRLD bylaws,  
Trustee Adam Followell-Young attended the June 14, 2022, meeting  
via other means (Zoom) due to personal illness.  
A quorum was physically present at the meeting.

Summary of Selected Motions

| Agenda Item | Motion  | Result             |
|-------------|---|--------------------|
| 1           | Call to order at 6:02 P.M.  |                    |
| 2           | Approve the Agenda  | Approved           |
| 4           | Approval of Minutes – May 10, 2022, Regular Board Meeting as presented  | Approved           |
| 5a          | Approve Payment of Bills – May 2022 in the amount of \$151,954.41.  | Roll call-Approved |
| 5b          | Accept Financial Statements – May 2022  | Roll call-Approved |
| 8a          | President McDonnell appointed the following trustee(s) to audit the minutes of the FY2021-22 board meetings in accordance with 75 ILCS 16/30-65 c   | Hutchings<br>Cicio |
| 8b          | Authorize payment of all usual, regular, and budgeted bills in the event the SMRLD board of trustees is not able to meet or a quorum is not present during any regularly scheduled board meeting from July 1, 2022, through June 30, 2023 | Roll call-Approved |
| 11a         | Accept the director's report regarding SMRLD's compliance with Serving Our Public 4.0 Standards for Illinois Public Libraries for the per capita grant application  | Approved           |
| 12          | Adjournment of the board meeting at 6:40 P.M.   | Approved           |

1. **Call to order** - President McDonnell called the meeting to order at 6:02 P.M.

Members Present:

|                     |                |
|---------------------|----------------|
| Ms. Linda McDonnell | President      |
| Ms. Liz Cicio       | Vice President |
| Mr. Dewey Melton    | Treasurer      |
| Ms. Mary Jo Akeman  | Trustee        |
| Ms. Julie Willaredt | Trustee        |

Members Attending via Zoom, due to personal illness in accordance with 5 ILCS 120/7 (a) and the SMRLD bylaws:

Mr. Adam Followell-Young      Secretary

Members Absent:

Mr. Chris Hutchings      Trustee

Others Present:

|                    |   |
|--------------------|---|
| Ms. Tina Hubert    | Executive Director                        |
| Ms. Betsy Mahoney  | Assistant Director / Johnson Road Manager |
| Ms. Kari Fischer   | Administrative & Marketing Coordinator    |
| Mr. Tallin Curran  | IT Manager                                |
| Mr. Patrick Carney | Facilities Manager                        |

2. **Approve Agenda**

Motion: Melton      Second: Cicio

**APPROVE THE AGENDA**

Motion carried

3. **Public Comments** – None

4. **Approval of Minutes**

Motion: Melton      Second: Willaredt

**APPROVE THE MINUTES OF THE MAY 10, 2022, REGULAR BOARD MEETING AS PRESENTED.**

Motion carried

5. **Financial**

a. **Approve Payment of Bills**

Motion: Cicio      Second: Akeman

**APPROVE THE INVOICES FOR PAYMENT AS PRESENTED: MAY 2022 IN THE AMOUNT OF \$151,954.41.**

Roll Call:

|                     |     |               |        |
|---------------------|-----|---------------|--------|
| Ms. Akeman          | Yes | Ms. Cicio     | Aye    |
| Mr. Followell-Young | Aye | Mr. Hutchings | Absent |
| Ms. McDonnell       | Yes | Mr. Melton    | Yes    |
| Ms. Willaredt       | Yes |               |        |

Motion carried

b. **Approve Financial Statements**

Motion: Melton      Second: Willaredt

**ACCEPT THE FINANCIAL STATEMENTS FOR MAY 2022 AS PRESENTED**

Roll Call:

|                     |     |               |        |
|---------------------|-----|---------------|--------|
| Ms. Akeman          | Yes | Ms. Cicio     | Aye    |
| Mr. Followell-Young | Aye | Mr. Hutchings | Absent |
| Ms. McDonnell       | Yes | Mr. Melton    | Yes    |
| Ms. Willaredt       | Yes |               |        |

Motion carried.

- Director Hubert authorized GCS Credit Union to initiate a new option to receive interest on the Library's checking account.
- Director Hubert authorized Illinois Funds to transfer \$10,000 from the SMRLD e-Pay account to replenish the GCS Credit Union account.
- As of July 1, 2022, the Federal mileage rate for travel increases to 62.5¢ per mile.

**6. Correspondence**

- Copy of a check from the Treasurer of the State of Illinois in the amount of \$12,658.82 for the LSTA American Rescue Plant Act Grant for our Project #: 22-7013-PAN.
- Copy of funding commitment decision letter for 2022 E-rate in the amount of \$26,028.00.
- Copy of FY2023 ILLINET/OCLC Service Renewal Agreement and fees due letter.
- Copy of ACH Information Validation by SMRLD to the Madison County Treasurer. While Director Hubert indicated on Madison County Treasurers' office updated ACHs for all of the library's levy deposits to go to either Royal Banks or Busey Bank, they still sent our recent tax receipt to Regions. The SMRLD accountant contacted them to make sure future payments are sent to the correct accounts; they acknowledged their mistake and promised to correct it for future payments.
- Copy of letter requesting SMRLD to appear at Thursday, June 2, 2022, Granite City Board of Appeals meeting for the hearing regarding our petition to consider a variance for a storm shelter to be built within the 5-foot side setback at the Johnson Road library.
- Copies of SMRLD items appearing in the media
- Copy of 5 incident reports

**7. Director's Report**

- The telephone system is being upgraded to a cloud-based system. New hardware will be purchased this month and the service will start in July.
- The possibility to move security cameras to be cloud-based is being considered.
- The Granite City Board of Appeals is recommending that the City Council approve at their meeting on June 21<sup>st</sup> a variance for our storm shelter at Johnson Road.
- The FY23 budget is being developed with input from the managers; the accountant and director will review it before it is discussed at the June 29<sup>th</sup> managers' meeting. The first read will be available for discussion at the July board meeting.
- The salary study has been completed by HR Source and a report is being compiled for the board's July meeting.
- Eight candidates have been interviewed for the research librarian position.
- Two new library laws have been signed by the Governor:
  - Public Act 102-0843 allowing the board to waive nonresident fees for any person under the age of 18.
  - Public Act 102-0977 has two provisions of importance:
    - In the event of a vacancy on the board, the Board has 90 days in which to fill that vacancy or the State Librarian can make an appointment. If the State



Librarian doesn't make an appointment the vacancy is to be filled at the next regularly scheduled election.

- Gives the board the authority to "instead of electing a treasurer from among the trustees, by majority vote of the board, appoint and fix the compensation of a qualified treasurer that is not a trustee of the board."
- Donation Campaigns
  - Dolly Parton's Imagination Library - \$125 per child for the entire program (5 years) OR \$25 per child per year. The focus here is on funding for sustainability.
  - The bookmobile campaign is on hold until we have schematics and a firm cost estimate.
  - Storywalk: the initial per capita grant funding covered about two years' worth of stories.

## 8. New Business

- a. **75 ILCS 16/30-65 c appointment of a committee to audit minutes of the board meetings for the 2021-2022 fiscal year, audit to occur after the June 2022 minutes are approved (between July 13 and August 9)**

President McDonnell appointed the following trustee(s) to audit the minutes of the FY2021-22 board meetings in accordance with 75 ILCS 16/30-65 c

Hutchings      Cicio

- b. **Authorize payment of bills in the event of a month without a board meeting or quorum during FY2023**

Motion:      Cicio      Second:      Akeman

**AUTHORIZE PAYMENT OF ALL USUAL, REGULAR, AND BUDGETED BILLS IN THE EVENT THE SMRLD BOARD OF TRUSTEES IS NOT ABLE TO MEET OR A QUORUM IS NOT PRESENT DURING ANY REGULARLY SCHEDULED BOARD MEETING FROM JULY 1, 2022, THROUGH JUNE 30, 2023**

Roll Call:

|                     |     |               |        |
|---------------------|-----|---------------|--------|
| Ms. Akeman          | Yes | Ms. Cicio     | Aye    |
| Mr. Followell-Young | Aye | Mr. Hutchings | Absent |
| Ms. McDonnell       | Yes | Mr. Melton    | Yes    |
| Ms. Willaredt       | Yes |               |        |

Motion carried.

## 9. Unfinished Business - None

## 10. Reports

- a. **Friends of the Library** – The annual book sale at Wilson Park Ice Rink was held June 2-4, proceeds are estimated at around \$4,000.00.

## 11. Board Orientation

- a. **Standards for Illinois Public Libraries** – President McDonnell presented an overview and summary of Director Hubert's report

Motion:      Melton      Second:      Followell-Young

**ACCEPT THE DIRECTOR'S REPORT REGARDING SMRLD'S COMPLIANCE WITH SERVING OUR PUBLIC 4.0 STANDARDS FOR ILLINOIS PUBLIC LIBRARIES FOR THE PER CAPITA GRANT APPLICATION**

Motion carried.

## 12. Adjournment

Motion:      Willaredt      Second:      Cicio

**THAT THE MEETING BE ADJOURNED AT 6:40 P.M.**

Motion carried

X Linda McDonnell

Linda McDonnell  
Board of Trustees President

X Adam Followell-Young

Adam Followell-Young  
Board of Trustees Secretary

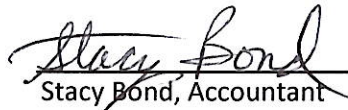
# SIX MILE REGIONAL LIBRARY DISTRICT

2001 Delmar Avenue  
Granite City, IL 62040  
618-452-6238

## Submitted for Payment:

### June 2022

|   |           |                   |
|---|-----------|-------------------|
| Accounts Payable: Regions Checks 23860-23886    | \$        | 29,733.86         |
| Accounts Payable: Busey Bank Checks             | \$        |                   |
| Issued Monthly Payments - Busey Bank Checking   | \$        | 9,321.27          |
| Issued Monthly Payments - Regions Bank Checking | \$        | 44,171.97         |
| Payroll (Net Pay)                               | \$        | 58,614.04         |
| Payroll (Taxes & Deductions)                    | \$        | 24,903.67         |
| <b>TOTAL</b>                                    | <b>\$</b> | <b>166,744.81</b> |

  
Stacy Bond, Accountant

7/7/2022  
Date

## Approved By:

  
Tina Hubert, Director

7/12/2022  
Date

  
Linda McDonnell, President

7-12-2022  
Date

  
Dewey Melton, Treasurer

7-12-2022  
Date