

Board Meeting Minutes
 May 11, 2021
 2001 Delmar Avenue, Granite City, IL 62040



Summary of Selected Motions

Ag enda Item	Motion	Result
1	Call to order at 6:02 P.M.	
2	Approve the Ag enda without corrections	App roved
4	App roval of Minutes – April 13, 2021 Regular Board Meeting as presented	Ap proved
5a	App rove Payment of Bills – April 2021 in the amount of \$141,593.42	Roll call-Approved
5b	Accept Financial Statements – April 2021	Roll call-App roved
10a	Set the non-resident fee for fiscal year 2022 at \$119 per household in accordance with 75 ILCS 16/30-55.60	Roll call-Approved
10b	Approve recommendation to eliminate fines on late/overdue SMRLD materials	Roll call-Approved
12	Adjournment of the board meeting at 6:54 P.M.	App roved

1. **Call to order** - President Hutchings called the meeting to order at 6:02 P.M.

Members Present:

Mr. Chris Hutchings	President
Ms. Linda McDonnell	Secretary
Ms. Liz Cicio	Trustee
Mr. Adam Followell-Young	Trustee
Mr. Dewey Melton	Trustee

Members Absent:

Ms. Mary Jo Akeman	Vice President
Ms. Julie Willaredt	Treasurer

Others Present:

Ms. Tina Hubert	Executive Director
Ms. Kate Kite	Assistant Director / Delmar Avenue Manager
Ms. Kari Fischer	Administrative & Marketing Coordinator
Ms. Deanna Followell	Guest of Trustee Followell-Young
Mr. Mel Thomas	Guest of Trustee Followell-Young

2. **Approve Agenda**

Motion: McDonnell Second: Followell-Young

APPROVE THE AGENDA WITHOUT CORRECTIONS

Motion carried

3. **Administer Oath of Office 75 ILCS 16/30-40(a) for newly and re-elected trustee(s)**

President Hutchings administered the oath to re-elected trustees:

Ms. Linda McDonnell
Mr. Edward "Dewey" Melton
Mr. Adam Followell-Young
Ms. Elizabeth "Liz" Cicio

4. **Public Comments** – None

5. **Approval of Minutes**

Motion: McDonnell Second: Melton

APPROVE THE MINUTES OF THE APRIL 13, 2021, REGULAR BOARD MEETING AS PRESENTED.

Motion carried

6. **Financial**

a. **Approve Payment of Bills**

Motion: McDonnell Second: Cicio

APPROVE THE INVOICES FOR PAYMENT AS PRESENTED: APRIL 2021 IN THE AMOUNT OF \$141,593.42.

Roll Call:

Ms. Akeman	Absent	Ms. Cicio	Yes
Mr. Followell-Young	Aye	Mr. Hutchings	Aye
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Absent		

Motion carried

b. Approve Financial Statements

Motion: McDonnell Second: Followell-Young

ACCEPT THE FINANCIAL STATEMENTS FOR APRIL 2021 AS PRESENTED

Roll Call:

Ms. Akeman	Absent	Ms. Cicio	Yes
Mr. Followell-Young	Aye	Mr. Hutchings	Aye
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Absent		

Motion carried.

7. Correspondence

- Copy of 6 incident reports

8. Director's Report

- Director Hubert attended the May 4th City committee meetings and the City Council meeting where newly elected officials were seated. She intends to continue attending these meeting held on the first and third Tuesday of the month.
- Director Hubert talked to Ryan Robertson about a notice SMRLD received regarding an area to be annexed into Granite City – this area is NOT in our taxing district. If it is annexed into GC, then there is a process we might be able to follow to annex it into the library district as well. She's been studying 75ILCS Act 16, Public Library District Act of 1991, Article 15 which discusses addition or disconnection of territory and has contacted Joe Juneau to discuss the library's boundaries
- Director Hubert recently updated the informational piece about Free Teacher Cards at SMRLD – many thanks to Trustee Cicio for asking a question that prompted this.
- Director Hubert has been reading up on Enterprise Zone Tax Abatement Laws (35 ILCS 200/18-165 & 170). It looks like Granite City is looking to expand Enterprise Zones; she wants to better understand how this might impact the library district.

9. New Business

- a. Officer Elections – the current terms expire June 30, 2021 – need slate of new officers to be elected at June meeting (term to run through June 2023), the people currently in office cannot be elected to the same seats they currently occupy (SMRLD Bylaws of the Board of Trustees 6/13/2017, section 5.3 Terms of Office)**

President Hutchings announced the formation of a nomination committee to be chaired by Secretary McDonnell to nominate the officers to be elected at the June meeting

- b. Madison County Tax Year 2020 Tax Computation Report**

The levy process, which started last fall, results in this report from the County Clerk. The tax computation report tells us what we should actually receive based on the levy ordinance. We are currently putting the working/management budget together to present at the June Board meeting, for approval at the July board meeting. From there, we will develop the Combined Budget & Appropriations Ordinance which must be approved no later than the September board meeting.

10. Unfinished Business

- a. Annual Non-Resident Fee**

Motion: McDonnell Second: Followell-Young

SET THE NON-RESIDENT FEE FOR FISCAL YEAR 2022 AT \$ 119 PER HOUSEHOLD IN ACCORDANCE WITH 75 ILCS 16/30-55.60

Roll Call:

Ms. Akeman	Absent	Ms. Cicio	Yes
Mr. Followell-Young	Aye	Mr. Hutchings	Aye
Ms. McDonnell	Yes	Mr. Melton	Yes

Ms. Willaredt Absent

Motion carried.

b. Recommendation to go fine-free library-wide

Motion: Melton Second: Followell-Young

APPROVE RECOMMENDATION TO ELIMINATE FINES ON LATE/OVERDUE SMRLD MATERIALS

Roll Call:

Ms. Akeman	Absent	Ms. Cicio	Yes
Mr. Followell-Young	Aye	Mr. Hutchings	Aye
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Absent		

Motion carried.

11. Reports

a. Friends of the Library – None

12. Board Orientation – None

13. Adjournment

Motion: Cicio Second: Melton

THAT THE MEETING BE ADJOURNED AT 6:54 P.M.

Motion carried

X



Christopher Hutchings
Board of Trustees President

X



Linda McDonnell
Board of Trustees Secretary

SIX MILE REGIONAL LIBRARY DISTRICT

2001 Delmar Avenue
Granite City, IL 62040
618-452-6238

Submitted for Payment:

April 2021

Accounts Payable: Regions Checks 23270-23293	\$	27,637.53
Accounts Payable: Busey Bank Checks	\$	-
Issued Monthly Payments - Busey Bank Checking	\$	9,321.27
Issued Monthly Payments - Regions Bank Checking	\$	22,335.23
Payroll (Net Pay)	\$	58,262.27
Payroll (Taxes & Deductions)	\$	24,037.12
TOTAL	\$	141,593.42


Stacy Bond, Accountant

5/6/2021

Date

Approved By:


Tina Hubert, Director

5/11/2021

Date


Chris Hutchings, President

5-11-21

Date


Julie Willaredt, Treasurer

6/9/21

Date

SIX MILE REGIONAL LIBRARY DISTRICT

2001 Delmar Avenue
Granite City, IL 62040
618-452-6238

Submitted for Payment:

May 2021

Accounts Payable: Regions Checks 23311-23336	\$	24,127.96
Accounts Payable: Busey Bank Checks	\$	-
Issued Monthly Payments - Busey Bank Checking	\$	9,321.27
Issued Monthly Payments - Regions Bank Checking	\$	22,272.11
Payroll (Net Pay)	\$	58,802.07
Payroll (Taxes & Deductions)	\$	23,945.11
TOTAL	\$	138,468.52


Stacy Bond, Accountant

6/3/2021

Date

Approved By:


Tina Hubert, Director

6/8/2021
Date


Chris Hutchings, President

June 7, 2021
Date


Julie Willaredt, Treasurer

June 8, 2021
Date