

Board Meeting Minutes  
 July 9, 2019  
 2001 Delmar Avenue, Granite City, IL 62040



**Summary of Selected Motions**

Agenda Item	Motion	Result
1	Call to order at 6:00 P.M.	
2	Approve the agenda without corrections	Approved
4	Approval of Minutes –June 11, 2019 board meeting.	Approved
5a	Approve Payment of Bills – June 2019 in the amount of \$160,738.06	Roll call-Approved
5b	Accept financial statements – June 2019	Roll call-Approved
5c	Move \$200,000.00 from the Regions Savings Account to the Bank of Edwardsville Checking Account	Roll call-Approved
8a	Enter closed session to review trustee applications as authorized in 5ILCS 120/2 c 3 “The selection of a person to fill a public office...including a vacancy in a public office...” at 6:17 P.M.	Roll call-Approved
8a	Return to open session at 6:30 P.M.	Roll call-Approved
8b	Set the date and time of Saturday, July 20, 2019, 9:00 A.M. – Noon for a special board meeting to conduct interviews with trustee candidate(s). Meeting to be held in the Training & Events Room at 2001 Delmar Avenue.	Akeman & Melton
12	Move August meeting date from Tuesday, August 13, 2019 to Tuesday, August 20, 2019.	Roll call-Approved
12	Adjournment of the board meeting at 7:16 P.M.	Approved

1. **Call to order** - President Hutchings called the meeting to order at 6:00 P.M.

Members Present:

Mr. Chris Hutchings	President
Ms. Mary Jo Akeman	Vice President
Ms. Linda McDonnell	Secretary
Ms. Julie Willaredt	Treasurer
Mr. Adam Followell-Young	Trustee
Mr. Dewey Melton	Trustee

Members Absent:

None

Others Present:

Ms. Tina Hubert	Executive Director
Mr. Tallin Curran	IT & Facilities Manager
Ms. Kari Fischer	Administrative Assistant

2. **Approve Agenda**

Motion: Willaredt Second: McDonnell

**APPROVE THE AGENDA WITHOUT CORRECTIONS**

Motion carried.

3. **Public Comments** – None

4. **Approval of Minutes**

Motion: Melton Second: McDonnell

**APPROVE THE MINUTES OF THE JUNE 11, 2019 REGULAR BOARD MEETING AS PRINTED.**

Motion carried.

5. **Financial**

a. **Approve Payment of Bills**

Motion: Akeman Second: McDonnell

**APPROVE THE INVOICES FOR PAYMENT AS PRESENTED: JUNE 2019 IN THE AMOUNT OF \$160,738.06**

Roll Call:

Ms. Akeman	Yes	Mr. Followell-Young	Aye
Mr. Hutchings	Aye	Ms. McDonnell	Yes
Mr. Melton	Yes	Ms. Willaredt	Yes
Vacant Seat			

Motion carried

b. **Approve Financial Statements**

Motion: McDonnell Second: Akeman

**ACCEPT THE FINANCIAL STATEMENTS FOR JUNE 2019 AS PRESENTED**

Roll Call:

Ms. Akeman	Yes	Mr. Followell-Young	Aye
Mr. Hutchings	Aye	Ms. McDonnell	Yes
Mr. Melton	Yes	Ms. Willaredt	Yes
Vacant Seat			

Motion carried.

6. **Correspondence**

- Copy of email correspondence between Director Hubert and Pontoon Beach Administration Office regarding the opening for a trustee on the SMRLD library board
- Copy of the June, 2019 Friends of the Library Newsletter
- Copy of remarks given by Jerry Bernard at the late Helen Kuenstler's 90<sup>th</sup> birthday celebration on Sunday, April 19, 2015
- Copy of the FY 2019 Public Library per Capita Grant check in the amount of \$54,969.25
- Copy of 2 notices from the Madison County Treasurer of payment for partial realstate tax collected for prior years and the year 2018
- Copy of Google 5-Star Review
- Copies of SMRLD items appearing in the media
- 12 SMRLD Incident Reports

**7. Director's Report**

- Annual compilation of statistics report provided in board packet
- a. **Human Resources/Personnel** – Full-time Custodian position has been filled and background checks are in progress to fill the remaining open positions, part-time custodian and part-time library aide
- b. **Facilities & Operations**
  - i. **Elevator lawsuit** – Proceeding have concluded. The judge has granted the library court costs, but not interest; all motions for new trials or new judgements were denied.

**8. New Business**

**a. Open Board Seat**

Motion: Willaredt Second: Melton

**ENTER CLOSED SESSION TO REVIEW TRUSTEE APPLICATIONS AS AUTHORIZED IN 5ILCS 120/2 C 3 "THE SELECTION OF A PERSON TO FILL A PUBLIC OFFICE...INCLUDING A VACANCY IN A PUBLIC OFFICE..." AT 6:00 P.M.**

Roll Call:

Ms. Akeman	Yes	Mr. Followell-Young	Aye
Mr. Hutchings	Aye	Ms. McDonnell	Yes
Mr. Melton	Yes	Ms. Willaredt	Yes
Vacant Seat			

Motion carried.

Motion: McDonnell Second: Followell-Young

**RETURN TO OPEN SESSION AT 6:30 P.M.**

Roll Call:

Ms. Akeman	Yes	Mr. Followell-Young	Aye
Mr. Hutchings	Aye	Ms. McDonnell	Yes
Mr. Melton	Yes	Ms. Willaredt	Yes
Vacant Seat			

Motion carried.

**b. Determine date for trustee candidate interviews**

Motion: Akeman Second: Followell-Young

**SET THE DATE AND TIME OF SATURDAY, JULY 20, 2019 9:00 A.M. – NOON FOR A SPECIAL BOARD MEETING TO CONDUCT INTERVIEWS WITH TRUSTEE CANDIDATE(S) MEETING TO BE HELD IN THE TRAINING & EVENTS ROOM AT 2001 DELMAR AVENUE.**

Roll Call:

Ms. Akeman	Yes	Mr. Followell-Young	Aye
Mr. Hutchings	Aye	Ms. McDonnell	Yes
Mr. Melton	Yes	Ms. Willaredt	Yes
Vacant Seat			

Motion carried.

- c. **1<sup>st</sup> reading of the Management Budget** – Director Hubert presented the first reading of the Management Budget
- d. **Amend FY 2019 Combined Budget & Appropriation** – Director Hubert reviewed the legal and auditing reasons to amend and the timeline for amendment

9. **Unfinished Business** – None

10. **Reports**

- a. **Friends of the Library** – None

11. **Board Orientation** – None

12. **Adjournment**

Motion: Melton Second: Willaredt

**MOVE AUGUST MEETING DATE FROM TUESDAY, AUGUST 13, 2019 TO TUESDAY, AUGUST 20, 2019.**

Roll Call:

Ms. Akeman	Yes	Mr. Followell-Young	Aye
Mr. Hutchings	Aye	Ms. McDonnell	Yes
Mr. Melton	Yes	Ms. Willaredt	Yes
Vacant Seat			

Motion carried.

Motion: Melton Second: Willaredt

**THAT THE MEETING BE ADJOURNED AT 7:16 P.M.**

Motion carried.

X

Christopher Hutchings  
Board of Trustees President

X

Linda McDonnell  
Board of Trustees Secretary

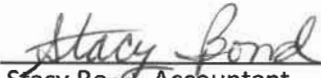
**SIX MILE REGIONAL LIBRARY DISTRICT**

2001 Delmar Avenue  
Granite City, IL 62040  
618-452-6238

**Submitted for Payment:**

**July 2019**

Accounts Payable: Regions Checks 22441-22481	\$	53,666.12
Accounts Payable: Bank of Edw Check	\$	-
Issued Monthly Payments - Bank of Edw. Checking	\$	9,321.27
Issued Monthly Payments - Regions Bank Checking	\$	56,384.67
Payroll (Net Pay)	\$	60,298.75
Payroll (Taxes & Deductions)	\$	26,398.11
<b>TOTAL</b>	<b>\$</b>	<b>206,068.92</b>

  
\_\_\_\_\_  
Stacy Bond, Accountant

8/8/2019

Date

**Approved By:**

  
\_\_\_\_\_  
Tina Hubert, Director

8/20/19  
Date

  
\_\_\_\_\_  
Chris Hutchings, President

8/20/19  
Date

  
\_\_\_\_\_  
Julie Willaredt, Treasurer

8/20/19  
Date