

Board Meeting Minutes
 June 11, 2019
 2145 Johnson Road, Granite City, IL 62040



Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 6:00 P.M.	
2	Approve the agenda without corrections	Approved
4	Approval of Minutes –May 21, 2019 board meeting.	Approved
5a	Approve Payment of Bills – May 2019 in the amount of \$213,442.92	Roll call-Approved
5b	Accept financial statements – May 2019	Roll call-Approved
5c	Move \$200,000.00 from the Regions Savings Account to the Bank of Edwardsville Checking Account	Roll call-Approved
8a	Set the date of the October board meeting to the regular second Tuesday of the month, Tuesday, October 8, 2019, 6:00 PM at 2001 Delmar Avenue.	Roll call-Approved
8b	President Hutchings appointed the following trustees to audit the minutes of fiscal year 2018-2019 board meetings in accordance with 75 ILCS 16/30-65c; audit to occur after the June 2019 minutes are approved.	Akeman & Melton
8c	Authorize payment of all usual, regular, and budgeted bills in the event the board of trustees is not able to meet or a quorum is not present during any regularly scheduled board meeting from July 1, 2019 through June 30, 2020.	Roll call-Approved
11a	The following officers were nominated and elected to serve their respective offices from July 1, 2019, through June 30, 2021, in accordance with 5.3 Terms of Office, Bylaws of the Board of Trustees of the Six Mile Regional Library District, 6/13/2017. President: Chris Hutchings Vice President: Mary Jo Akeman Treasurer: Julie Willaredt Secretary: Linda McDonnell	Roll call-Approved
12	Adjournment of the board meeting at 6:51 P.M.	Approved

1. **Call to order** - President Hutchings called the meeting to order at 6:00 P.M.

Members Present:

Mr. Chris Hutchings	President
Ms. Mary Jo Akeman	Vice President
Ms. Linda McDonnell	Secretary
Mr. Dewey Melton	Trustee
Mr. Adam Followell-Young	Trustee

Members Absent:

Ms. Julie Willaredt	Trustee
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Others Present:

Ms. Tina Hubert	Executive Director
Ms. Juliette Douglas	Deputy Director
Mr. Tallin Curran	IT & Facilities Manager
Ms. Kari Fischer	Administrative Assistant

2. **Approve Agenda**

Motion: Akeman Second: McDonnell

APPROVE THE AGENDA WITHOUT CORRECTIONS

Motion carried.

3. **Public Comments** – None

4. **Approval of Minutes**

Motion: Melton Second: Followell-Young

APPROVE THE MINUTES OF THE MAY 21, 2019 REGULAR BOARD MEETING AS PRINTED.

Motion carried.

5. **Financial**

a. **Approve Payment of Bills**

Motion: Akeman Second: McDonnell

APPROVE THE INVOICES FOR PAYMENT AS PRESENTED; MAY 2019 IN THE AMOUNT OF \$213,442.92

Roll Call:

Ms. Akeman	Yes	Mr. Followell-Young	Aye
Mr. Hutchings	Aye	Ms. McDonnell	Yes
Mr. Melton	Yes	Ms. Willaredt	Absent
Vacant Seat			

Motion carried

b. **Approve Financial Statements**

Motion: Melton Second: Followell-Young

ACCEPT THE FINANCIAL STATEMENTS FOR MAY 2019 AS PRESENTED

Roll Call:

Ms. Akeman	Yes	Mr. Followell-Young	Aye
Mr. Hutchings	Aye	Ms. McDonnell	Yes
Mr. Melton	Yes	Ms. Willaredt	Absent
Vacant Seat			

Motion carried.

c. **Move \$200,000.00 from Regions Savings Account to Bank of Edwardsville Checking Account**

Motion: McDonnell Second: Melton

MOVE \$200,000.00 FROM THE REGIONS SAVINGS ACCOUNT TO THE BANK OF EDWARDSVILLE CHECKING ACCOUNT

Roll Call:

Ms. Akeman	Yes	Mr. Followell-Young	Aye
Mr. Hutchings	Aye	Ms. McDonnell	Yes
Mr. Melton	Yes	Ms. Willaredt	Absent
Vacant Seat			

Motion carried.

6. Correspondence

- Copy of letter from the City of Granite City regarding the disbursement of surplus funds from the Chain of Rocks Harbor TIF to SMRLD in the amount of \$5,693.53
- Copy of Ms. Jansen's resignation letter
- Copy of thank you letter from Rosemarie Brown, Executive Director The Chamber of Commerce Southwestern Madison County for SMRLD's membership renewal
- Copies of SMRLD items appearing in the media
- 0 SMRLD Incident Reports
- Copy of the Ruben Mendoza Memorial Dedication program and related items appearing in the media
- Copy of the speech given by Director Hubert at the Ruben Mendoza Memorial Dedication Ceremony on behalf and in representation of the Granite City Area Community Foundation
- Copy of the funeral program for Ms. Helen R. Kuenstler
- Copy of the funeral program for Ms. Margie A. Boeker

7. Director's Report

- a. **Human Resources/Personnel** – None
- b. **Facilities & Operations** - In an effort to maintain cleanliness, the restrooms in Adult Services at 2001 Delmar Avenue are now locked and customers must request a keycard from the Customer Service Desk for access

8. New Business

a. Update Board Meeting Dates

Motion: McDonnell Second: Melton

SET THE DATE OF THE OCTOBER BOARD MEETING TO THE REGULAR SECOND TUESDAY OF THE MONTH TUESDAY, OCTOBER 8, 2019 6:00 PM AT 2001 DELMAR AVENUE.

Roll Call:

Ms. Akeman	Yes	Mr. Followell-Young	Aye
Mr. Hutchings	Aye	Ms. McDonnell	Yes
Mr. Melton	Yes	Ms. Willaredt	Absent
Vacant Seat			

Motion carried.

b. Appoint Committee to Audit Minutes

PRESIDENT HUTCHINGS APPOINTED THE FOLLOWING TRUSTEES TO AUDIT THE MINUTES OF FISCAL YEAR 2018-2019 BOARD MEETINGS IN ACCORDANCE WITH 75 ILCS 16/30-65C. AUDIT TO OCCUR AFTER THE JUNE 2019 MINUTES ARE APPROVED

Akeman Melton

c. Authorize Bill Payment During FY2020

Motion: Akeman Second: Melton

AUTHORIZE PAYMENT OF ALL USUAL, REGULAR, AND BUDGETED BILLS IN THE EVENT THE BOARD OF TRUSTEES IS NOT ABLE TO MEET OR A QUORUM IS NOT PRESENT DURING ANY REGULARLY SCHEDULED BOARD MEETING FROM JULY 1, 2019 THROUGH JUNE 30, 2020.

Roll Call:

Ms. Akeman	Yes	Mr. Followell-Young	Aye
Mr. Hutchings	Aye	Ms. McDonnell	Yes
Mr. Melton	Yes	Ms. Willaredt	Absent
Vacant Seat			

Motion carried.

9. Unfinished Business - None

10. Reports

- a. **Friends of the Library** – Annual Book Sale was held May 30 - June 1 at the Wilson Park Ice Rink

11. Board Orientation

- Trustee Melton inquired about the operating status of the Madison and Venice Public Libraries
- Search process for candidates for appointment to begin immediately
- President Hutchings signed the letter to Mr. Griffin thanking for his service on the board

a. **Officer elections**

THE FOLLOWING OFFICERS WERE NOMINATED AND ELECTED TO SERVE THEIR RESPECTIVE OFFICES FROM JULY 1, 2019, THROUGH JUNE 30, 2021, IN ACCORDANCE WITH 5.3 TERMS OF OFFICE, BYLAWS OF THE BOARD OF TRUSTEES OF THE SIX MILE REGIONAL LIBRARY DISTRICT, 6/13/2017.

Motion: Akeman Second: McDonnell

PRESIDENT: CHRIS HUTCHINGS
VICE PRESIDENT: MARY JO AKEMAN
TREASURER: JULIE WILLAREDT
SECRETARY: LINDA MCDONNELL

Roll Call:

Ms. Akeman	Yes	Mr. Followell-Young	Aye
Mr. Hutchings	Aye	Ms. McDonnell	Yes
Mr. Melton	Yes	Ms. Willaredt	Absent
Vacant Seat			

Motion carried.

- b. **ILA Conference attendance – Tinley Park October 21-24, 2019** –Secretary McDonnell and Trustee Followell-Young expressed an interest in attending

12. Adjournment

Motion: McDonnell Second: Followell-Young

THAT THE MEETING BE ADJOURNED AT 6:51 P.M.

Motion carried.

X

Christopher Hutchings
Board of Trustees President

X

Linda McDonnell
Board of Trustees Secretary

SIX MILE REGIONAL LIBRARY DISTRICT

2001 Delmar Avenue
Granite City, IL 62040
618-452-6238

Submitted for Payment:

June 2019

Accounts Payable: Regions Checks 22388-22412	\$	36,006.83
Accounts Payable: Bank of Edw Check	\$	-
Issued Monthly Payments - Bank of Edw. Checking	\$	9,321.27
Issued Monthly Payments - Regions Bank Checking	\$	27,112.55
Payroll (Net Pay)	\$	61,222.25
Payroll (Taxes & Deductions)	\$	27,075.16
TOTAL	\$	160,738.06


Stacy Bond, Accountant 7/5/2019
Date

Approved By:


Tina Hubert, Director 7/9/19
Date


Chris Hutchings, President 7-9-19
Date


Julie Willaredt, Treasurer 7/9/19
Date