

Board Meeting Minutes  
May 21, 2019  
2001 Delmar Avenue, Granite City, IL 62040



Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 6:05 P.M.	
2	Approve the agenda without corrections	Approved
5	Approval of Minutes --April 9, 2019 board meeting.	Approved
6a	Approve Payment of Bills – April 2019 in the amount of \$209,164.50	Roll call-Approved
6b	Accept financial statements – April 2019	Roll call-Approved
9b	Set the non-resident fee for fiscal year 2020 at \$116.00 per household, per 75 ILCS 16/30-55.60	Roll call-Approved
13	Adjournment of the board meeting at 6:52 P.M.	Approved

**1. Call to order**

President Hutchings called the meeting to order at 6:05 P.M.

Members Present:

Mr. Chris Hutchings	President
Ms. Mary Jo Akeman	Vice President
Ms. Linda McDonnell	Secretary
Mr. Dewey Melton	Trustee
Ms. Julie Willaredt	Trustee
Adam Followell-Young	Trustee

Members Absent:

Mr. Marc Griffin	Treasurer
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Others Present:

Ms. Tina Hubert	Executive Director
Ms. Juliette Douglas	Deputy Director
Mr. Tallin Curran	IT & Facilities Manager
Ms. Kari Fischer	Administrative Assistant
Mr. Nick Raftapoulos	Resident
Mr. Jeff Young	Resident
Ms. Cristy Young	Resident

**2. Approve Agenda**

Motion: McDonnell Second: Melton

**APPROVE THE AGENDA WITHOUT CORRECTIONS**

Motion carried.

**3. Administer Oath of Office 75ILCS 16/30-40(a) for newly- and re-elected trustee(s)**

Secretary McDonnell administered the oath of office to Ms. Mary Jo Akeman, Mr. Adam Followell-Young, Mr. Dewey Melton, and Ms. Julie Willaredt

**4. Public Comments – None**

**5. Approval of Minutes**

Motion: Melton Second: Willaredt

**APPROVE THE MINUTES OF THE APRIL 9, 2019 REGULAR BOARD MEETING AS PRINTED.**

Motion carried.

**6. Financial**

**a. Approve Payment of Bills**

Motion: McDonnell Second: Akeman

**APPROVE THE INVOICES FOR PAYMENT AS PRESENTED: APRIL 2019 IN THE AMOUNT OF \$209,164.50**

Roll Call:

Ms. Akeman	Yes	Mr. Followell-Young	Here
Mr. Griffin	Absent	Mr. Hutchings	Aye
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Yes		

Motion carried

**b. Approve Financial Statements**

Motion: McDonnell Second: Willaredt

**ACCEPT THE FINANCIAL STATEMENTS FOR APRIL 2019 AS PRESENTED.**

Roll Call:

Ms. Akeman	Yes	Mr. Followell-Young	Here
Mr. Griffin	Absent	Mr. Hutchings	Aye
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Yes		

Motion carried.

**7. Correspondence**

- Copy of a notice to the board from the Village of Pontoon Beach regarding the petition for the annexation of 4261C Revelle Lane
- Copies of 7 SMRLD Incident Reports
- Copy of a letter from the County Treasurer's office requesting confirmation of SMRLD's information on file to allow for tax distributions in a timely and efficient manner
- Copy of a Facebook post regarding State Representatives Monica Bristow and Katie Stuart's Satellite Office Hours on Wednesday, May 22, 2019 from 9 AM – Noon at the Granite City Hall Council Chambers
- Copy of the flyer for the Ruben Mendoza Memorial Celebration on Saturday, June 1, 2019. Director Hubert will speak at the Statue and Street Dedication at 11:30 AM Granite City Cinema 1243 Niedringhaus as the representative for the Granite City Area Community Foundation
- Copy of a letter from Illinois State Library regarding the 2020 Census
- Copy of correspondence between Director Hubert and Mr. Brian Flowers regarding his annual donation of the Granite City High School Yearbooks
- Copy of email correspondence from Senator Durbin to Director Hubert regarding her request for federal support for school and public libraries
- Copy of email correspondence from Mr. Curran to all staff regarding "funny money" being passed as legal tender in the area
- Copies of SMRLD items appearing in the media
- Copy of the Granite City CEO 2019 Annual Report

**8. Director's Report**

**a. Human Resources/Personnel**

- In response to a request, SMRLD will have a kiosk at the Old Grads Reunion Party to allow access to and to assist attendees with searching the online yearbooks

**b. Facilities & Operations**

- Received the \$9,000 TIF Grant Reimbursement on May 10<sup>th</sup>
- Elevator lawsuit concluded with a verdict in favor of SMRLD; Korte & Luitjohan Contractors, Inc. were found to be in breach of contract

**9. New Business**

**a. Overview of Madison County Tax Year 2018 Tax Computation Report**

Director Hubert discussed the Madison County Tax Year 2018 Tax Computation Report and distributed a comparison report of the current and previous years Computation Reports

**c. Non-Resident Fee 75 ILCS 16/30-55.60**

Motion: Melton Second: McDonnell

**SET THE NON-RESIDENT FEE FOR FISCAL YEAR 2020 AT \$116.00 PER HOUSEHOLD, PER 75 ILCS 16/30-55.60**

Roll Call:

Ms. Akeman	Yes	Mr. Followell-Young	Here
Mr. Griffin	Absent	Mr. Hutchings	Aye
Ms. McDonnell	Yes	Mr. Melton	Yes

Ms. Willaredt            Yes

Motion carried.

**b. Trivia Fundraiser Event July 13, 2019**

In compliance with the SMRLD Alcohol Policy, Director Hubert pre-approved the serving of alcohol at the Trivia Fundraiser Event on July 13, 2019

**10. Unfinished Business**

**a. Property at 2013 Delmar Avenue**

Director Hubert reported that the current price of the property is \$19,900 and would cost approximately \$15,000 to be razed. Purchase is not recommended at this time.

**11. Reports**

- a. Friends of the Library** – Met on March 11, 2019. The Fall Patio Book Sale was suspended. 2019 Youth Summer Reading Program funding was approved. Annual Book Sale is scheduled for May 30 - June 1 at the Wilson Park Ice Rink

**12. Board Orientation**

- a. Overview of Illinois Digital Archives and Digital Public Library** –Tabled

**13. Adjournment**

Motion: Akeman    Second: Willaredt

**THAT THE MEETING BE ADJOURNED AT 6:52 P.M.**

Motion carried.

**X**



Christopher Hutchings  
Board of Trustees President

**X**



Linda McDonnell  
Board of Trustees Secretary

**SIX MILE REGIONAL LIBRARY DISTRICT**

2001 Delmar Avenue  
Granite City, IL 62040  
618-452-6238

**Submitted for Payment:**

**May 2019**


Accounts Payable: Regions Checks 22354-22381	\$	94,861.57
Accounts Payable: Bank of Edw Check	\$	-
Issued Monthly Payments - Bank of Edw. Checking	\$	9,321.27
Issued Monthly Payments - Regions Bank Checking	\$	26,471.37
Payroll (Net Pay)	\$	57,513.54
Payroll (Taxes & Deductions)	\$	25,275.17
<b>TOTAL</b>	<b>\$</b>	<b>213,442.92</b>

  
Stacy Bond, Accountant 6/6/2019  
Date

**Approved By:**

  
Tina Hubert, Director 6-11-19  
Date

  
Chris Hutchings, President 6-11-19  
Date

  
Marc Griffin, Treasurer 6-11-19  
Date  
Linda mcDonnell, Secretary

**SIX MILE REGIONAL LIBRARY DISTRICT**

2001 Delmar Avenue  
Granite City, IL 62040  
618-452-6238

**Submitted for Payment:**

**April 2019**

Accounts Payable: Regions Checks 22298-22329	\$	93,228.39
Accounts Payable: Bank of Edw Check	\$	-
Issued Monthly Payments - Bank of Edw. Checking	\$	9,321.27
Issued Monthly Payments - Regions Bank Checking	\$	22,754.24
Payroll (Net Pay)	\$	58,309.31
Payroll (Taxes & Deductions)	\$	25,551.29
<b>TOTAL</b>	<b>\$</b>	<b>209,164.50</b>

  
Stacy Bond, Accountant

5/9/2019

Date

**Approved By:**



Tina Hubert, Director

5/21/19

Date



Chris Hutchings, President

5/21/19

Date



Marc Griffin, Treasurer

6-11-19

Date

  
Linda McDonnell, Secretary

**SIX MILE REGIONAL LIBRARY DISTRICT**

2001 Delmar Avenue  
Granite City, IL 62040  
618-452-6238

**Submitted for Payment:**

**March 2019**


Accounts Payable: Regions Checks 22241-22283	\$	58,888.60
Accounts Payable: Bank of Edw Check	\$	-
Issued Monthly Payments - Bank of Edw. Checking	\$	9,321.27
Issued Monthly Payments - Regions Bank Checking	\$	26,583.71
Payroll (Net Pay) 3 pay periods	\$	88,370.52
Payroll (Taxes & Deductions)	\$	38,034.99
<b>TOTAL</b>	<b>\$</b>	<b>221,199.09</b>

  
Stacy Bond, Accountant 4/4/2019  
Date

**Approved By:**

  
Tina Hubert, Director 4/9/19  
Date

  
Chris Hutchings, President 5/21/19  
Date

  
Marc Griffin, Treasurer 6-11-19  
Date  
Linda McDonnell, Secretary


**SIX MILE REGIONAL LIBRARY DISTRICT**

2001 Delmar Avenue  
Granite City, IL 62040  
618-452-6238

**Submitted for Payment:**

**February 2019**

Accounts Payable: Regions Checks 22198-22225	\$	45,944.41
Accounts Payable: Bank of Edw Check	\$	-
Issued Monthly Payments - Bank of Edw. Checking	\$	9,321.27
Issued Monthly Payments - Regions Bank Checking	\$	25,319.63
Payroll (Net Pay)	\$	58,578.39
Payroll (Taxes & Deductions)	\$	25,346.87
<b>TOTAL</b>	<b>\$</b>	<b>164,510.57</b>

  
Stacy Bond, Accountant

3/7/2019

Date

**Approved By:**

  
Tina Hubert, Director


3/12/19

Date

  
Chris Hutchings, President

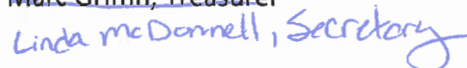
3-12-19

Date

  
Marc Griffin, Treasurer

6-11-19

Date

  
Linda McDonnell, Secretary