

Board Meeting Minutes
March 12, 2019
2145 Johnson Road, Granite City, IL 62040



Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 6:02 P.M.	
2	Approve the agenda without corrections	Approved
5	Approval of Minutes –February 12, 2019 board meeting.	Approved
6a	Approve Payment of Bills – February 2019 in the amount of \$164,510.57	Roll call-Approved
6b	Accept financial statements – February 2019	Roll call-Approved
13	Adjournment of the board meeting at 6:39 P.M.	Approved

1. **Call to order**

President Hutchings called the meeting to order at 6:02 P.M.

Members Present:

Mr. Chris Hutchings	President
Ms. Mary Jo Akeman	Vice President
Ms. Linda McDonnell	Secretary
Mr. Dewey Melton	Trustee
Ms. Susan Murphy	Trustee
Ms. Julie Willaredt	Trustee

Members Absent:

Mr. Marc Griffin	Treasurer
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Others Present:

Ms. Tina Hubert	Executive Director
Ms. Juliette Douglas	Deputy Director
Mr. Tallin Curran	IT & Facilities Manager
Ms. Kari Fischer	Administrative Assistant
Ms. Elizabeth Carter	Resident
Ms. Cora Carter	Resident
Ms. Ilena Rene Williams	Resident
Ms. Sue Williams	Resident

2. **Approve Agenda**

Motion: McDonnell Second: Akeman

APPROVE THE AGENDA WITHOUT CORRECTIONS

Motion carried.

3. **Acknowledge achievement of 1st child to reach the 100 and 200 books milestones in the 1,000 Books Before Kindergarten program** – President Hutchings and Director Hubert congratulated Ms. Cora Carter and presented her with a small gift

6:06 P.M. Ms. Elizabeth Carter, Ms. Cora Carter, Ms. Ilena Rene Williams, and Ms. Sue Williams left the meeting

4. **Public Comments** – None

5. **Approval of Minutes**

Motion: Willaredt Second: Melton

APPROVE THE MINUTES OF THE FEBRUARY 12, 2019 REGULAR BOARD MEETING AS PRINTED.

Motion carried.

6. **Financial**

a. **Approve Payment of Bills**

Motion: McDonnell Second: Willaredt

APPROVE THE INVOICES FOR PAYMENT AS PRESENTED: FEBRUARY 2019 IN THE AMOUNT OF \$164,510.57

Roll Call:

Ms. Akeman	Yes	Mr. Griffin	Absent
Mr. Hutchings	Yes	Ms. McDonnell	Yes
Mr. Melton	Yes	Ms. Murphy	Yes
Ms. Willaredt	Yes		

Motion carried

b. Approve Financial Statements

Motion: McDonnell Second: Murphy

ACCEPT THE FINANCIAL STATEMENTS FOR FEBRUARY 2019 AS PRESENTED

Roll Call:

Ms. Akeman	Yes	Mr. Griffin	Absent
Mr. Hutchings	Yes	Ms. McDonnell	Yes
Mr. Melton	Yes	Ms. Murphy	Yes
Ms. Willaredt	Yes		

Motion carried.

7. Correspondence

- Copy of the Rotary Club of Granite City 28th Annual Mayor's Prayer Breakfast program
- Copy of a letter from the Madison County Treasurers Office regarding Partial Mobile Payment of Tax Collected for Prior Years and the Year 2018
- Copy of the Form of Request for Reimbursement to the City of Granite City regarding the Redevelopment Agreement, dated September 18, 2018 by and between the City of Granite City, Illinois, and Six Mile Regional Library District for the sloped walk railings
- Copies of 9 SMRLD Incident Reports
 - Copy of 1 patron letter
- Copy of email notification from PayPal of a donation
- Copy of a holiday card from The Bank of Edwardsville to Vice President Akeman
- Copy of a response letter Vice President Akeman received from Senator Duckworth regarding H.R. 1695, the Register of Copyrights Selection and Accountability Act of 2017
- Copies of SMRLD items appearing in the media

8. Director's Report

a. **Human Resources/Personnel** – SMRLD will be closed Friday, March 29, 2019 for Staff Development Day

b. Facilities & Operations

- SMRLD will be partnering with the school district to place buckets of books on buses compliments of SMRLD in the next school year
- Elevator lawsuit proceeds as scheduled with depositions being scheduled. Director Hubert is compiling a response to an official request for information regarding staff elevator use

9. New Business – None

10. Unfinished Business – None

11. Reports

a. **Friends of the Library** – Meeting was held on Monday, March 11, 2019 at 1:00 P.M. at 2145 Johnson Road. Annual Book Sale is scheduled for Thursday, May 30; Friday, May 31; and Saturday, June 1, 2019 at the Wilson Park Ice Rink. Organ Donor Registration table and Blood Drive was approved to occur during the Annual Book Sale. Youth Services Summer Reading Programming funding was approved.

12. Board Orientation

a. **Per Capita Grant Requirements** - Director Hubert distributed an outline of the FY 2020 requirements

- Director Hubert also out a memo regarding changes to the Prevailing Wage Act

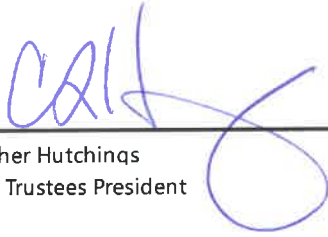
13. Adjournment

Motion: Willaredt Second: Hutchings

THAT THE MEETING BE ADJOURNED AT 6:39 P.M.

Motion carried.

X



Christopher Hutchings
Board of Trustees President

X



Linda McDonnell
Board of Trustees Secretary

SIX MILE REGIONAL LIBRARY DISTRICT

2001 Delmar Avenue
Granite City, IL 62040
618-452-6238

Submitted for Payment:

March 2019

Accounts Payable: Regions Checks 22241-22283	\$	58,888.60
Accounts Payable: Bank of Edw Check	\$	-
Issued Monthly Payments - Bank of Edw. Checking	\$	9,321.27
Issued Monthly Payments - Regions Bank Checking	\$	26,583.71
Payroll (Net Pay) 3 pay periods	\$	88,370.52
Payroll (Taxes & Deductions)	\$	38,034.99
TOTAL	\$	221,199.09


Stacy Bond, Accountant 4/4/2019
Date

Approved By:


Tina Hubert, Director 4/9/19
Date


Chris Hutchings, President 5/21/19
Date

Marc Griffin, Treasurer Date

