

Board Meeting Minutes
November 9, 2021
2001 Delmar Avenue, Granite City, IL 62040



Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 6:00 P.M.	
2	Amend the Agenda: switch 8 c & d to address holidays before board meeting dates	Approved
4	Approval of Minutes – October 12, 2021, Regular Board Meeting as presented	Approved
5b	Approve Payment of Bills – October 2021 in the amount of \$140,575.87.	Roll call-Approved
5c	Accept Financial Statements – October 2021	Roll call-Approved
5d	Adopt Ordinance 2021-003 Levy Ordinance for the fiscal year beginning July 1, 2022, and ending June 30, 2023.	Roll call-Approved
5e	Adopt Ordinance 2021-004 Supplemental Levy Ordinance for the fiscal year beginning July 1, 2022, and ending June 30, 2023.	Roll call-Approved
5f	Authorize the Executive Director to approve sales and changes in investments for Helen’s Trust with Ehlers Public Finance Advisors.	Roll call-Approved
7a	Enter closed session at 7:29 P.M. in accordance with 5ILCS 120/2(c)1 The appointment, compensation, discipline, performance, or dismissal of specific employees of the public body ...	Roll call-Approved
	Return to open session at 7:41 P.M.	Roll call-Approved
	Rate the Executive Director’s performance as consistently exceeds expectations and honor her contract accordingly.	Roll call-Approved
8a	Approve the Intergovernmental Agreement with the Northbrook Public Library for “Illinois Libraries Present”	Roll call-Approved
8d	Enter closed session at 7:51 P.M. in accordance with 5ILCS 120/2(c)2 Collective negotiating matters...	Roll call-Approved
	Return to open session at 7:54 P.M.	Roll call-Approved
	Close the Library District and adjust hours for the dates presented for 2022 holidays.	Roll call-Approved
8c	Pursuant to ILCS 75 16/30-50, set the dates, times, and places for regular meetings of the Six Mile Regional Library District Board of Trustees as adjusted.	Roll call-Approved
8e	Cancel the regular board meeting scheduled for December 14, 2021.	Roll call-Approved
12	Adjournment of the board meeting at 7:56 P.M.	Approved

1. **Call to order** - President McDonnell called the meeting to order at 6:00 P.M.

Members Present:

Ms. Linda McDonnell	President
Mr. Adam Followell-Young	Secretary
Mr. Dewey Melton	Treasurer
Ms. Mary Jo Akeman	Trustee
Mr. Chris Hutchings	Trustee
Ms. Julie Willaredt	Trustee

Members Present Virtually:

Ms. Liz Cicio Vice President

Members Absent:

None

Others Present:

Ms. Tina Hubert	Executive Director
Ms. Kate Kite	Assistant Director / Delmar Avenue Manager
Ms. Betsy Mahoney	Assistant Director / Johnson Road Manager
Ms. Kari Fischer	Administrative & Marketing Coordinator
Ms. Stacy Bond	Accountant
Mr. Adam Saltsgaver	Royal Banks of Granite City
Mr. Bill Forsythe	Royal Banks of Granite City

2. **Approve Agenda**

Motion: Wilaredt Second: Akeman

AMEND THE AGENDA: SWITCH 8 C & D TO ADDRESS HOLIDAYS BEFORE BOARD MEETING DATES

Motion carried

3. **Public Comments** – None

4. **Approval of Minutes**

Motion: Melton Second: Willaredt

APPROVE THE MINUTES OF THE OCTOBER 12, 2021, REGULAR BOARD MEETING AS PRESENTED.

Motion carried

5. **Financial**

- a. **Royal Banks presentation (Adam Saltsgaver & Bill Forsythe)** – presentation of Royal Bank's Financial Solutions proposal.

Mr. Adam Saltsgaver & Mr. Bill Forsythe left the meeting at 6:49 P.M.

b. **Approve Payment of Bills**

Motion: Hutchings Second: Followell-Young

APPROVE THE INVOICES FOR PAYMENT AS PRESENTED: OCTOBER 2021 IN THE AMOUNT OF \$1470,575.87.

Roll Call:

Ms. Akeman	Yes	Ms. Cicio	Aye
Mr. Followell-Young	Aye	Mr. Hutchings	Aye
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Aye		

Motion carried

c. Approve Financial Statements

Motion: Melton Second: Followell-Young

ACCEPT THE FINANCIAL STATEMENTS FOR OCTOBER 2021 AS PRESENTED

Roll Call:

Ms. Akeman	Yes	Ms. Cicio	Aye
Mr. Followell-Young	Aye	Mr. Hutchings	Aye
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Aye		

Motion carried.

d. Adopt Levy Ordinance 2021-003

Motion: Hutchings Second: Akeman

ADOPT ORDINANCE 2021-003 LEVY ORDINANCE FOR THE FISCAL YEAR BEGINNING JULY 1, 2022, AND ENDING JUNE 30, 2023.

Roll Call:

Ms. Akeman	Yes	Ms. Cicio	Aye
Mr. Followell-Young	Aye	Mr. Hutchings	Aye
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Aye		

Motion carried.

e. Adopt Supplemental Levy Ordinance 2021-004

Motion: Hutchings Second: Followell-Young

ADOPT ORDINANCE 2021-004 SUPPLEMENTAL LEVY ORDINANCE FOR THE FISCAL YEAR BEGINNING JULY 1, 2022, AND ENDING JUNE 30, 2023.

Roll Call:

Ms. Akeman	Yes	Ms. Cicio	Aye
Mr. Followell-Young	Aye	Mr. Hutchings	Aye
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Aye		

Motion carried.

f. Ehlers Investments decisions

Motion: Hutchings Second: Followell-Young

AUTHORIZE THE EXECUTIVE DIRECTOR TO APPROVE SALES AND CHANGES IN INVESTMENTS FOR HELEN'S TRUST WITH EHLERS PUBLIC FINANCE ADVISORS.

Roll Call:

Ms. Akeman	Yes	Ms. Cicio	Aye
Mr. Followell-Young	Aye	Mr. Hutchings	Aye
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Aye		

Motion carried.

6. Correspondence

- Copy of flyer regarding Long Lake Fire Department's collection of bottle caps to create a memorial bench to honor fallen Pontoon Beach Police Officer Tyler Timmins – the library is participating in collecting bottle caps at both locations
- Copy of a check from UMB Bank for disbursement of prorated share of Village of Pontoon Beach TIF
- Copy of award letter and contract for Illinois State Library's (ISL) Bouncing Back from the Pandemic grant project Building a Job Ready Workforce, application prepared by research librarian Jeremy Staicoff
- Copy of request for ISL to approve amendment to FY2021 Per Capita Grant Application and award to use a portion of the funding for the Story Walk program, and approval letter.
- Copy of thank you and compliment from Lisa Miller, English Teacher and Department Head Granite City High School for Kate & Betsy's online presentations to the students.
- Copies of SMRLD items appearing in the media
- Copy of 7 incident reports

7. Director's Report

a. Executive Director Annual Evaluation

Motion: Hutchings Second: Akeman

ENTER CLOSED SESSION AT 7:29 P.M IN ACCORDANCE WITH 5ILCS 120/2(C)1 THE APPOINTMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY...

Roll Call:

Ms. Akeman	Yes	Ms. Cicio	Aye
Mr. Followell-Young	Aye	Mr. Hutchings	Aye
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Aye		

Motion carried.

Motion: Akeman Second: Willaredt

RETURN TO OPEN SESSION AT 7:41 P.M.

Roll Call:

Ms. Akeman	Yes	Ms. Cicio	Aye
Mr. Followell-Young	Aye	Mr. Hutchings	Aye
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Aye		

Motion carried.

Motion: Hutchings Second: Melton

RATE THE EXECUTIVE DIRECTOR'S PERFORMANCE AS CONSISTENTLY EXCEEDS EXPECTATIONS AND HONOR HER CONTRACT ACCORDINGLY.

Roll Call:

Ms. Akeman	Yes	Ms. Cicio	Aye
Mr. Followell-Young	Aye	Mr. Hutchings	Aye
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Aye		

Motion carried.

- The SIUe Memorandum of Understanding, has been signed and SMRLD should be getting a social work intern in the Spring
- The Library District will close at 3 PM on Friday, December 10, 2021, for the quarterly staff meeting

- The Per Capita Grant Application will be presented at the January board meeting, it is due to the State Library January 15, 2022.
- The Auditors will present the annual audit at the January board meeting
- Received a FOIA request from Forest Gregg via MuckRock News for documents created or issued from February 15, 2020, to today; documents and communications to all staff regarding guidelines, protocols, directives, opinions, charts, diagrams, training manuals, and/or instructions related to novel coronavirus or any other contagious airborne pathogens.
- The Granite City Area Community Foundation Winter Wonderland Festival and Candy Cane Parade planning is going well. Kate Kite and Kari Fischer are leading the Library's float creation for the parade. Board members are invited to walking in the parade with the Library's float.
- Updated sam.gov registration to keep SMRLD eligible for federal awards

8. New Business

a. Intergovernmental Agreement with Northbrook Public Library for "Illinois Libraries Present"

Motion: Melton Second: Followell-Young

APPROVE THE INTERGOVERNMENTAL AGREEMENT WITH THE NORTHBROOK PUBLIC LIBRARY FOR "ILLINOIS LIBRARIES PRESENT"

Roll Call:

Ms. Akeman	Yes	Ms. Cicio	Aye
Mr. Followell-Young	Aye	Mr. Hutchings	Aye
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Aye		

Motion carried.

b. Treasurers Report – An annual requirement of the library district, filed with the Madison County Clerk and a notice is put in a newspaper that this information is available at the library and on the library's website.

d. Calendar Year 2022 Holidays

Motion: Akeman Second: Willaredt

ENTER CLOSED SESSION AT 7:51 P.M IN ACCORDANCE WITH 5ILCS 120/2(C)2 COLLECTIVE NEGOTIATING MATTERS...

Roll Call:

Ms. Akeman	Yes	Ms. Cicio	Aye
Mr. Followell-Young	Aye	Mr. Hutchings	Aye
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Aye		

Motion carried.

Motion: Hutchings Second: Willaredt

RETURN TO OPEN SESSION AT 7:54 P.M.

Roll Call:

Ms. Akeman	Yes	Ms. Cicio	Aye
Mr. Followell-Young	Aye	Mr. Hutchings	Aye
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Aye		

Motion carried.

Motion: Melton Second: Followell-Young

CLOSE THE LIBRARY DISTRICT AND ADJUST HOURS FOR THE DATES PRESENTED FOR 2022 HOLIDAYS.

Roll Call:

Ms. Akeman	Yes	Ms. Cicio	Aye
Mr. Followell-Young	Aye	Mr. Hutchings	Aye
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Aye		

Motion carried.

c. Calendar Year 2022 Regular Board Meeting Dates

Motion: Hutchings Second: Followell-Young

PURSUANT TO ILCS 75 16/30-50, SET THE DATES, TIMES, AND PLACES FOR REGULAR MEETINGS OF THE SIX MILE REGIONAL LIBRARY DISTRICT BOARD OF TRUSTEES AS ADJUSTED.

Motion carried.

e. December 14, 2021, Board meeting cancellation

Motion: Willaredt Second: Hutchings

CANCEL THE REGULAR BOARD MEETING SCHEDULED FOR DECEMBER 14, 2021.

Motion carried.

9. Unfinished Business - None

10. Reports

a. Friends of the Library – None

11. Board Orientation – None

12. Adjournment

Motion: Melton Second: Willaredt

THAT THE MEETING BE ADJOURNED AT 7:56 P.M.

Motion carried

X 

Linda McDonnell
Board of Trustees President

X 

Adam Followell-Young
Board of Trustees Secretary

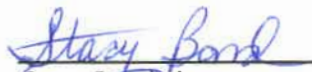
SIX MILE REGIONAL LIBRARY DISTRICT

2001 Delmar Avenue
Granite City, IL 62040
618-452-6238

Submitted for Payment:

December 2021

Accounts Payable: Regions Checks 23592-23617	\$	36,704.41
Accounts Payable: Busey Bank Checks	\$	-
Issued Monthly Payments - Busey Bank Checking	\$	9,321.27
Issued Monthly Payments - Regions Bank Checking	\$	24,978.70
Payroll (Net Pay) 3 pay periods	\$	94,659.17
Payroll (Taxes & Deductions)	\$	39,973.02
TOTAL	\$	205,636.57


Stacy Bond, Accountant

1/6/2022
Date


Approved By:


Tina Hubert, Director

1/11/22
Date


Linda McDonnell, President

3-8-22
Date


Dewey Melton, Treasurer

3-8-2022
Date

SIX MILE REGIONAL LIBRARY DISTRICT

2001 Delmar Avenue
Granite City, IL 62040
618-452-6238

Submitted for Payment:

November 2021

Accounts Payable: Regions Checks 23553-23578	\$	26,443.51
Accounts Payable: Busey Bank Checks	\$	-
Issued Monthly Payments - Busey Bank Checking	\$	9,321.27
Issued Monthly Payments - Regions Bank Checking	\$	40,652.14
Payroll (Net Pay)	\$	63,288.58
Payroll (Taxes & Deductions)	\$	26,983.05
TOTAL	\$	166,688.55


Stacy Bond, Accountant

12/9/2021
Date

Approved By:


Tina Hubert, Director

1/11/22
Date


Linda McDonnell, President

3-8-22
Date


Dewey Melton, Treasurer

3-8-2022
Date