

Board Meeting Minutes  
 July 13, 2021  
 2001 Delmar Avenue, Granite City, IL 62040



Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 6:00 P.M.	
2	Approve the Agenda without corrections	Approved
4	Approval of Minutes – June 8, 2021 Regular Board Meeting as presented	Approved
5a	Approve Payment of Bills – June 2021 in the amount of \$153,523.62	Roll call-Approved
5b	Accept Financial Statements – June 2021	Roll call-Approved
9a	Enter closed session at 6:43 P.M in accordance with 5ILCS 120/2(c)2 collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.	Roll call-Approved
	Return to open session at 7:04 P.M	Roll call-Approved
9b	FY 2022 Management/Working Budget Approval	Roll call-Approved
12	Adjournment of the board meeting at 7:25 P.M.	Approved

1. **Call to order** - President McDonnell called the meeting to order at 6:00 P.M.

Members Present:

Ms. Linda McDonnell	President
Ms. Liz Cicio	Vice President
Mr. Dewey Melton	Treasurer
Ms. Mary Jo Akeman	Trustee

Members Absent:

Mr. Adam Followell-Young	Secretary
Mr. Chris Hutchings	Trustee
Ms. Julie Willaredt	Trustee

Others Present:

Ms. Tina Hubert	Executive Director
Ms. Kate Kite	Assistant Director / Delmar Avenue Manager
Ms. Betsy Mahoney	Assistant Director / Johnson Road Manager
Ms. Kari Fischer	Administrative & Marketing Coordinator

2. **Approve Agenda**

Motion: Akeman Second: Cicio

**APPROVE THE AGENDA WITHOUT CORRECTIONS**

Motion carried

3. **Public Comments** \_ None

4. **Approval of Minutes**

Motion: Cicio Second: Akeman

**APPROVE THE MINUTES OF THE JUNE 8, 2021, REGULAR BOARD MEETING AS PRESENTED.**

Motion carried

5. **Financial**

a. **Approve Payment of Bills**

Motion: Melton Second: Cicio

**APPROVE THE INVOICES FOR PAYMENT AS PRESENTED: JUNE 2021 IN THE AMOUNT OF \$153,523.62.**

Roll Call:

Ms. Akeman	Yes	Ms. Cicio	Yes
Mr. Followell-Young	Absent	Mr. Hutchings	Absent
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Absent		

Motion carried

b. **Approve Financial Statements**

Motion: Melton Second: Akeman

**ACCEPT THE FINANCIAL STATEMENTS FOR JUNE 2021 AS PRESENTED**

Roll Call:

Ms. Akeman	Yes	Ms. Cicio	Yes
Mr. Followell-Young	Absent	Mr. Hutchings	Absent
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Absent		

Motion carried.

## 6. Correspondence

- Copy of an email from Granite City Mayor Michael Parkinson inviting Director Hubert to a Tri-Cities Economic Development & Enterprise Zone Incentives Discussion Luncheon on Monday, July 19, 2021
- Copy of Obituaries of Donald W Partney Jr (former library board member July 1, 1969 – June 30, 1974); a memorial arrangement was sent on behalf of the SMRLD board of trustees
- Copy of an adieu to Jennifer on July 30th 1-4 pm at Delmar Avenue email to the staff
- Copy of three donations that were made to the library
- Copy of two notices of tax payments received from Madison County Treasurers office
- Copy of a reimbursement/credit check from IHLS for the RBdigital subscription cancelation and a lost book
- Copy of a letter from Secretary of State Jesse White notifying SMRLD of the FY2021 per capita grant award in the amount of \$64,541.58
- Copy of an email that the Granite City Alumni Association sent to their members, which included information on the digital Granite City Press Record being available for the 1980s and 1990s
- Copy of the Granite City ordinance outlining a contract for an arts and entertainment manager – this contract was awarded to Brenda Whitaker
- Copy of 4 incident reports

## 7. Director's Report

- Upcoming quarterly staff meetings: September 17 library will be closed all day for staff training (mental health first aid); December 10 library will open at 9, and close at 4 for an end of the day staff meeting.
- Director Hubert outlined a preliminary plan to reinstate bookmobile services by fundraising in partnership with the Granite City Area Community Foundation
- SMRLD will be getting a social work intern in cooperation with SIUE
- With one desk assistant's retirement, an aide bid and is being promoted to desk assistant as of July 17th
- Ms. Mahoney culled job applications on file and found a viable candidate to hire as an aide
- With Ms. Baugh's departure at the end of the month, Mr. Baker has expressed interest in and has accepted a lateral job change to her responsibilities and duties. Teen services responsibilities are being distributed internally and we are pausing on hiring a research librarian
- Ms. Fischer compiled monthly statistical report document shows our annual end of fiscal year stats as well as a comparison to the prior fiscal year – of course, COVID had a major impact on our most recent stats
- Granite City Area Community Foundation is assuming responsibility for coordinating local winter festivities in cooperation with other taxing bodies and non-profit organizations/groups; events will now take place on the first Saturday in December (previously was the Saturday before Thanksgiving). Planned events include a Candy Cane Parade, the Elf Walk, Santa at the Cinema, and more

## 8. New Business

### a. Combined Budget and Appropriations Ordinance 2021-001– first read

Director Hubert presented the first reading of the Combined Budget and Appropriations Ordinance 2021-001; there will be a public hearing at the August 10, 2021 board meeting

## 9. Unfinished Business

### a. Impact of Minimum Wage Increases

Motion: Akeman Second: Cicio

**ENTER CLOSED SESSION AT 6:43 P.M IN ACCORDANCE WITH 5ILCS 120/2 Q 2 COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES OR DELIBERATIONS CONCERNING SALARY SCHEDULES FOR ONE OR MORE CLASSES OF EMPLOYEES.**

Roll Call:

Ms. Akeman	Yes	Ms. Cicio	Yes
Mr. Followell-Young	Absent	Mr. Hutchings	Absent
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Absent		

Motion carried.

Motion: Melton Second: Cicio

**RETURN TO OPEN SESSION AT 7:04 P.M**

Roll Call:

Ms. Akeman	Yes	Ms. Cicio	Yes
Mr. Followell-Young	Absent	Mr. Hutchings	Absent
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Absent		

Motion carried.

**b. FY 2022 Management/Working Budget Approval**

Motion: Cicio Second: Melton

**APPROVE MANAGEMENT/WORKING BUDGET FOR FISCAL YEAR BEGINNING JULY 1, 2021, AND ENDING JUNE 30, 2022.**

Roll Call:

Ms. Akeman	Yes	Ms. Cicio	Yes
Mr. Followell-Young	Absent	Mr. Hutchings	Absent
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Absent		

Motion carried.

**10. Reports**

**a. Friends of the Library – None**

**11. Board Orientation**

**a. Linda McDonnell – ALA conference report**

President McDonnell reported on her 2021 American Library Association Virtual Conference Attendance

**b. Certificates of Completion for the Sexual Harassment training were received from trustees Akeman, Cicio, McDonnell, Melton, and Willaredt**

**c. President McDonnell expressed her interest in attending 2021 ILA Annual Conference to be held virtually October 12th-14th**

**12. Adjournment**

Motion: Cicio Second: Melton

**THAT THE MEETING BE ADJOURNED AT 7:25 P.M.**

Motion carried

X 

Linda McDonnell  
Board of Trustees President

X 

Adam Followell-Young  
Board of Trustees Secretary

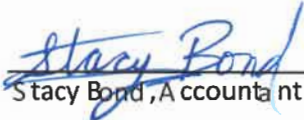
**SIX MILE REGIONAL LIBRARY DISTRICT**

2001 Delmar Avenue  
Granite City, IL 62040  
618-452-6238

**Submitted for Payment:**

**July 2021**

Accounts Payable: Regions Checks 23398-23423	\$	61,217.25
Accounts Payable: Busey Bank Checks	\$	-
Issued Monthly Payments - Busey Bank Checking	\$	9,321.27
Issued Monthly Payments - Regions Bank Checking	\$	57,457.10
Payroll (Net Pay) (3 payrolls)	\$	95,433.88
Payroll (Taxes & Deductions)	\$	39,028.73
<b>TOTAL</b>	<b>\$</b>	<b>262,458.23</b>

  
Stacy Bond, Accountant

8/4/2021

Date

**Approved By:**

  
Tina Hubert, Director

8/10/2021

Date

  
Linda McDonnell, President

8-10-21

Date

  
Dewey Melton, Treasurer

8-10-2021

Date