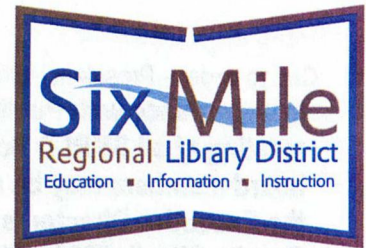


Board Meeting Minutes
March 9, 2021
**Virtual Meeting in Accordance
with Public Act 101-0640**



Because an in-person SMRLD Board meeting is not practical or prudent due to the COVID-19 Disaster, the March 9, 2021, board meeting was held virtually via Zoom.

Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 6:01 P.M.	
2	Approve the Agenda without corrections	Roll call-Approved
4	Approval of Minutes – February 9, 2021 Regular Board Meeting as presented	Roll call-Approved
5a	Approve Payment of Bills – February 2021 in the amount of \$139,914.85	Roll call-Approved
5b	Accept Financial Statements – February 2021	Roll call-Approved
12	Adjournment of the board meeting at 6:37 P.M.	Roll call-Approved

1. **Call to order** - President Hutchings called the meeting to order at 6:01 P.M.

In accordance with Public Act 101-0640, the Board President has determined that an in-person meeting of all SMRLD Board members is not practical because of COVID-19, all or some of the board members may be attending electronically. This board meeting is held virtually via Zoom; the Executive Director is physically present at the Library's main facility at 2001 Delmar Avenue, Granite City, IL 62040. This meeting is being recorded. I now call this meeting to order.

Virtual Meeting in Accordance with [Public Act 101-0640](#)

Members Present:

Mr. Chris Hutchings	President
Ms. Linda McDonnell	Secretary
Ms. Julie Willaredt	Treasurer
Ms. Liz Cicio	Trustee
Mr. Adam Followell-Young	Trustee
Mr. Dewey Melton	Trustee

Members Absent:

Ms. Mary Jo Akeman	Vice President
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Others Present:

Ms. Tina Hubert	Executive Director
Ms. Kate Kite	Asst. Director/Delmar Ave Manager
Ms. Betsy Mahoney	Asst. Director/Johnson Rd Manager
Ms. Kari Fischer	Administrative & Marketing Coordinator

2. **Approve Agenda**

Motion: McDonnell Second: Melton

APPROVE THE AGENDA WITHOUT CORRECTIONS

Roll Call:

Ms. Akeman	Absent	Ms. Cicio	Yes
Mr. Followell-Young	Aye	Mr. Hutchings	Aye
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Aye		

Motion carried

3. **Public Comments – None**

4. **Approval of Minutes**

Motion: McDonnell Second: Willaredt

APPROVE THE MINUTES OF THE FEBRUARY 9, 2021, REGULAR BOARD MEETING AS PRESENTED.

Roll Call:

Ms. Akeman	Absent	Ms. Cicio	Yes
Mr. Followell-Young	Aye	Mr. Hutchings	Aye
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Aye		

Motion carried

5. **Financial**

- a. **Approve Payment of Bills**

Motion: Melton Second: McDonnell

APPROVE THE INVOICES FOR PAYMENT AS PRESENTED: FEBRUARY 2021 IN THE AMOUNT OF \$139,914.85.

Roll Call:

Ms. Akeman	Absent	Ms. Cicio	Yes
Mr. Followell-Young	Aye	Mr. Hutchings	Aye
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Aye		

Motion carried

b. Approve Financial Statements

Motion: McDonnell Second: Followell-Young

ACCEPT THE FINANCIAL STATEMENTS FOR FEBRUARY 2021 AS PRESENTED

Roll Call:

Ms. Akeman	Absent	Ms. Cicio	Yes
Mr. Followell-Young	Aye	Mr. Hutchings	Aye
Ms. McDonnell	Yes	Mr. Melton	Aye
Ms. Willaredt	Aye		

Motion carried.

6. Correspondence

- SMRLD's receipt of the State Library CARES Act grants was noted in the Feb 11th *AdVantage News*. We received \$1,000 for PPE expenses and \$1,950 for the Digital Network Access grant (for wifi access extensions).

7. Director's Report

- Director Hubert and Assistant Directors Mahoney and Kite interviewed 5 people for the Research Librarian positions (one at Johnson Road and one at Delmar Avenue). There was a high degree of competition between the applicants and after careful consideration the positions were offered to Mr. Jeremy Staicoff, current director of the Cahokia Public Library District and Mr. Jacob Baker, current Librarian and Manager of the Missouri Eastern Correctional Center. Both gentlemen have years of experience as librarians and as managers and will be assets to SMRLD. Mr. Baker joins us at Delmar Avenue on March 22nd and Mr. Staicoff joins us at Johnson Road on April 6th.
- After conferring with AFSCME shop steward, Mr. Carney, the open Library Floater position will soon be simulatiously open for bid internally and advertised externally.
- The Illinois Department of Natural Resources online software was changed recently and so the SMRLD computer used for sales was updated/upgraded. There was a glitch in the system the first few days resulting in a delay in offering Fishing and Hunting licenses until March 8th. With the new software actual sales and agency commissions are more easily tracked.
- Customer traffic has increased in both buildings. Tax return preparation appointments are completely booked full for the rest of the season; 238 returns will have been prepared by the end of this season.

8. New Business - None

9. Unfinished Business

a. Review of Serving Our Public 4.0: Standards for Illinois Public Libraries 13 Chapters

Checklists - The managers and Director Hubert reviewed the sections pertaining to their areas of responsibility to respond to the checklists. From the checklists, Director Hubert then prepared the per capita grant application.

b. FY 2021 Per Capita Grant Application – Director Hubert presented an overview of the application.

- c. **FY 2019 Per Capita Financial Report** - Director Hubert presented an overview of the report, this report must address what was stated on the application for the use of funds.

10. Reports

- a. **Friends of the Library** – None

- 11. Board Orientation** – Secretary McDonnell reported on her attendance of the ILA Metro East Library Legislative Zoom Meet-up on Monday, February 22, 2021.

12. Adjournment

Motion: Melton Second: McDonnell

THAT THE MEETING BE ADJOURNED AT 6:37 P.M.

Roll Call:

Ms. Akeman	Absent	Ms. Cicio	Yes
Mr. Followell-Young	Aye	Mr. Hutchings	Aye
Ms. McDonnell	Yes	Mr. Melton	Aye
Ms. Willaredt	Aye		

Motion carried

X

Christopher Hutchings
Board of Trustees President

X

Linda McDonnell
Board of Trustees Secretary

SIX MILE REGIONAL LIBRARY DISTRICT

2001 Delmar Avenue
Granite City, IL 62040
618-452-6238

Submitted for Payment:

March 2021

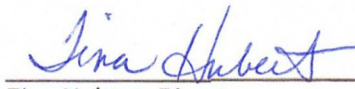
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Accounts Payable: Busey Bank Checks	\$	-
Issued Monthly Payments - Busey Bank Checking	\$	9,321.27
Issued Monthly Payments - Regions Bank Checking	\$	23,153.10
Payroll (Net Pay)	\$	53,060.44
Payroll (Taxes & Deductions)	\$	22,426.80
TOTAL	\$	138,076.40


Stacy Bond, Accountant

4/7/2021

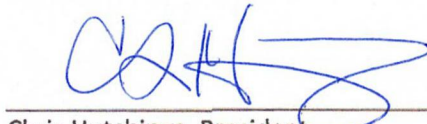
Date

Approved By:


Tina Hubert, Director

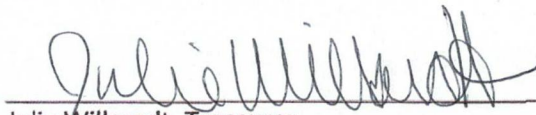
4/13/2021

Date


Chris Hutchings, President

4/13/2021

Date


Julie Willaredt, Treasurer

4/13/2021
Date