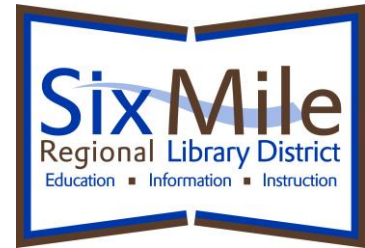


Board Meeting Minutes
October 13, 2020
**Virtual Meeting in Accordance
with [Public Act 101-0640](#)**



Because an in-person SMRLD Board meeting is not practical or prudent due to the COVID-19 Disaster, the October 13, 2020, board meeting was held virtually via Zoom.

Summary of Selected Motions

| Agenda Item | Motion | Result |
|-------------|---|--------------------|
| 1 | Call to order at 6:00 P.M. | |
| 2 | Approve the Agenda without corrections | Roll call-Approved |
| 4 | Approval of Minutes – September 8, 2020 Public Hearing Combined Budget & Appropriations Ordinance and Regular Board Meeting as presented | Roll call-Approved |
| 5a | Approve Payment of Bills – September 2020 in the amount of \$143,906.11 | Roll call-Approved |
| 5b | Accept Financial Statements – September 2020 | Roll call-Approved |
| 5c | Approve Ordinance 2020-002 annual Bond Abatement Ordinance to abate property tax collection for general obligation bonds, series 2013, of the Six Mile Regional Library District. | Roll call-Approved |
| 12 | Adjournment of the board meeting at 6:43 P.M. | Roll call-Approved |

1. **Call to order** - President Hutchings called the meeting to order at 6:00 P.M.
In accordance with Public Act 101-0640, the Board President has determined that an in-person meeting of all SMRLD Board members is not practical because of COVID-19, all or some of the board members may be attending electronically. This board meeting is held virtually via Zoom; the Executive Director is physically present at the Library's main facility at 2001 Delmar Avenue, Granite City, IL 62040. This meeting is being recorded. I now call this meeting to order.
Virtual Meeting in Accordance with [Public Act 101-0640](#)

Members Present:

| | |
|--------------------------|----------------|
| Mr. Chris Hutchings | President |
| Ms. Mary Jo Akeman | Vice President |
| Ms. Linda McDonnell | Secretary |
| Ms. Julie Willaredt | Treasurer |
| Ms. Liz Cicio | Trustee |
| Mr. Adam Followell-Young | Trustee |
| Mr. Dewey Melton | Trustee |

Members Absent:

None

Others Present:

| | |
|----------------------|--|
| Ms. Tina Hubert | Executive Director |
| Ms. Juliette Douglas | Deputy Director |
| Ms. Kari Fischer | Administrative & Marketing Coordinator |
| Ms. Betsy Mahoney | Branch Manager |

2. **Approve Agenda**

Motion: Melton Second: Akeman

APPROVE THE AGENDA WITHOUT CORRECTIONS

ROLL CALL:

| | | | |
|---------------------|-----|---------------|--------|
| Ms. Akeman | Yes | Ms. Cicio | Absent |
| Mr. Followell-Young | Aye | Mr. Hutchings | Aye |
| Ms. McDonnell | Yes | Mr. Melton | Yes |
| Ms. Willaredt | Yes | | |

Motion carried

3. **Public Comments** – None

4. **Approval of Minutes**

Motion: Melton Second: McDonnell

APPROVE THE MINUTES OF THE SEPTEMBER 8, 2020, PUBLIC HEARING COMBINED BUDGET & APPROPRIATIONS ORDINANCE AND REGULAR BOARD MEETING AS PRESENTED.

ROLL CALL:

| | | | |
|---------------------|-----|---------------|--------|
| Ms. Akeman | Yes | Ms. Cicio | Absent |
| Mr. Followell-Young | Aye | Mr. Hutchings | Aye |
| Ms. McDonnell | Yes | Mr. Melton | Yes |
| Ms. Willaredt | Yes | | |

Motion carried

Trustee Cicio entered the meeting at 6:12 P.M.

5. Financial

a. Approve Payment of Bills

Motion: Akeman Second: McDonnell

APPROVE THE INVOICES FOR PAYMENT AS PRESENTED: SEPTEMBER 2020 IN THE AMOUNT OF \$143,906.11

ROLL CALL:

| | | | |
|---------------------|-----|---------------|-----|
| Ms. Akeman | Yes | Ms. Cicio | Yes |
| Mr. Followell-Young | Aye | Mr. Hutchings | Aye |
| Ms. McDonnell | Yes | Mr. Melton | Yes |
| Ms. Willaredt | Yes | | |

Motion carried

b. Approve Financial Statements

Motion: Akeman Second: Followell-Young

ACCEPT THE FINANCIAL STATEMENTS FOR SEPTEMBER 2020 AS PRESENTED

Roll Call:

| | | | |
|---------------------|-----|---------------|-----|
| Ms. Akeman | Yes | Ms. Cicio | Yes |
| Mr. Followell-Young | Aye | Mr. Hutchings | Aye |
| Ms. McDonnell | Yes | Mr. Melton | Yes |
| Ms. Willaredt | Yes | | |

Motion carried.

c. Annual Abatement Ordinance 2020-002

Motion: Melton Second: Followell-Young

APPROVE ORDINANCE 2020-002 ANNUAL BOND ABATEMENT ORDINANCE TO ABATE PROPERTY TAX COLLECTION FOR GENERAL OBLIGATION BONDS, SERIES 2013, OF THE SIX MILE REGIONAL LIBRARY DISTRICT.

Roll Call:

| | | | |
|---------------------|-----|---------------|-----|
| Ms. Akeman | Yes | Ms. Cicio | Yes |
| Mr. Followell-Young | Aye | Mr. Hutchings | Aye |
| Ms. McDonnell | Yes | Mr. Melton | Yes |
| Ms. Willaredt | Yes | | |

Motion carried.

d. Levy Ordinance 2020-003 - first reading was presented by Director Hubert

e. Supplemental Levy Ordinance 2020-004 - first reading was presented by Director Hubert

6. Correspondence - None

7. Director's Report

a. Annual Evaluation of the Executive Director - must be completed no later than April 2021, but the goal would be to have it completed no later than January. President Hutchings appointed Trustee Cicio to collect evaluations by Friday, November 6, 2020 for discussion at the regular board meeting scheduled for November 10, 2020.

- Ms. Bond and Director Hubert had a good conversation with our Kuenstler Trust Investments, Tami Olszewski of Ehlers recently. Tami will attend the January board meeting via zoom to give us an overview of our account.

- Today, the credit card machines were not working, this was on the side of IL Funds not SMRLD. Ms. Mahoney called and spoke to their tech services to resolve the issue.
- We've had a couple of customer falls in the foyer at Delmar Avenue. Both customers declined medical attention.
- We are having a "soft opening" at Johnson Road this week. There can only be 6 customers in the building at any one time and so the time limit at JR is shorter than Delmar Avenue (30 min versus 1 hour).
- This morning, there was a fire in the driveway of the house behind the Delmar Avenue library; just across the alley from the Library. Mr. Carney was first to notice and had Ms. Ellis in Materials call 911; there was no danger or damage to the library.

8. New Business - None

9. Unfinished Business - None

10. Reports

- a. Friends of the Library** – the Friends have once again graciously agreed to sponsor the Book Page, a monthly periodical of forthcoming book recommendations. During COVID Book Page has also been sending us electronic versions to share via social media.

- 11. Board Orientation** - At a recent IHLS meeting, it was stated that the State Library is looking to extend the deadline for next year's per capita grant application, but that is not yet official. The application is still not released and is normally due January 15.

12. Adjournment

Motion: Melton Second: Followell-Young

THAT THE MEETING BE ADJOURNED AT 6:43 P.M.

Roll Call:

| | | | |
|---------------------|-----|---------------|-----|
| Ms. Akeman | Yes | Ms. Cicio | Yes |
| Mr. Followell-Young | Aye | Mr. Hutchings | Aye |
| Ms. McDonnell | Yes | Mr. Melton | Yes |
| Ms. Willaredt | Yes | | |

Motion carried

X

Christopher Hutchings
Board of Trustees President

X

Linda McDonnell
Board of Trustees Secretary

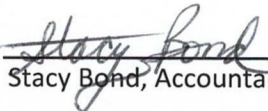
SIX MILE REGIONAL LIBRARY DISTRICT

2001 Delmar Avenue
Granite City, IL 62040
618-452-6238

Submitted for Payment:

October 2020

| | | |
|---|-----------|-------------------|
| Accounts Payable: Regions Checks 23050-23073 | \$ | 31,608.66 |
| Accounts Payable: Busey Bank Checks | \$ | - |
| Issued Monthly Payments - Busey Bank Checking | \$ | 9,321.27 |
| Issued Monthly Payments - Regions Bank Checking | \$ | 22,950.63 |
| Payroll (Net Pay) | \$ | 84,179.36 |
| Payroll (Taxes & Deductions) | \$ | 26,071.84 |
| TOTAL | \$ | 174,131.76 |


Stacy Bond, Accountant

11/5/2020

Date

Approved By:


Tina Hubert, Director

11/9/2020
Date

Chris Hutchings, President

Date

Julie Willaredt, Treasurer

Date