

Public Hearing
Combined Budget & Appropriation Ordinance 2020-001
Virtual Meeting in Accordance
with [Public Act 101-0640](#)

Because an in-person SMRLD Board meeting is not practical or prudent due to the COVID-19 Disaster, the September 8, 2020, board meeting was held virtually via Zoom.

Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 6:04 P.M.	
4	Adjournment of the public hearing at 6:05 P.M.	Approved

1. **Call to order** -President Hutchings called the public hearing to order at 6:04 P.M.
In accordance with Public Act 101-0640, the Board President has determined that an in-person meeting of all SMRLD Board members is not practical because of COVID-19, all or some of the board members may be attending electronically. This board meeting is held virtually via Zoom; the Executive Director is physically present at the Library's main facility at 2001 Delmar Avenue, Granite City, IL 62040. This meeting is being recorded. I now call this meeting to order.

Virtual Meeting in Accordance with [Public Act 101-0640](#)

Members Present:

Mr. Chris Hutchings	President
Ms. Linda McDonnell	Secretary
Ms. Julie Willaredt	Treasurer
Mr. Adam Followell-Young	Trustee
Mr. Dewey Melton	Trustee

Members Absent:

Ms. Mary Jo Akeman	Vice President
Ms. Liz Cicio	Trustee

Others Present:

Ms. Tina Hubert	Executive Director
Ms. Juliette Douglas	Deputy Director
Mr. Tallin Curran	IT & Facilities Manager
Ms. Kari Fischer	Administrative & Marketing Coordinator

2. **Reading of the Combined Budget & Appropriation Ordinance 2020-001**

The tentative combined budget and appropriation ordinance 2020-001 was presented at the August 11th board meeting and available for inspection at the library and on the library's website.

3. **Open Forum – None**

4. **Adjournment**

Motion: Melton Second: McDonnell

THAT THE PUBLIC HEARING BE ADJOURNED AT 6:05 P.M.

Roll Call:

Ms. Akeman	Absent	Ms. Cicio	Absent
Mr. Followell-Young	Aye	Mr. Hutchings	Aye
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Yes		

Motion carried

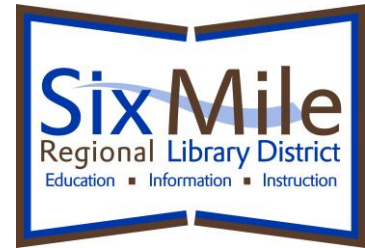
X

Christopher Hutchings
Board of Trustees President

X

Linda McDonnell
Board of Trustees Secretary

Board Meeting Minutes
September 8, 2020
**Virtual Meeting in Accordance
with [Public Act 101-0640](#)**



Because an in-person SMRLD Board meeting is not practical or prudent due to the COVID-19 Disaster, the September 8, 2020, board meeting was held virtually via Zoom.

Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 6:10 P.M.	
2	Approve the Agenda without corrections	Roll call-Approved
4	Approval of Minutes – August 11, 2020, Regular Board Meeting as presented	Roll call-Approved
5a	Approve Payment of Bills – August 2020 in the amount of \$152,627.46	Roll call-Approved
5b	Accept Financial Statements – August 2020	Roll call-Approved
5c	Approve fiscal year beginning July 1, 2020 and ending June 30, 2021 management budget.	Roll call-Approved
5d	Approve FY 2021 Combined Budget & Appropriation Ordinance 2020-001	Roll call-Approved
8c	Move that the Six Mile Regional Library District NOT participate in the payroll tax deferment program described in the President’s Executive Memorandum of August 8, 2020.	Roll call-Approved
12	Adjournment of the board meeting at 6:48 P.M.	Roll call-Approved

1. **Call to order** - President Hutchings called the meeting to order at 6:10 P.M.
In accordance with Public Act 101-0640, the Board President has determined that an in-person meeting of all SMRLD Board members is not practical because of COVID-19, all or some of the board members may be attending electronically. This board meeting is held virtually via Zoom; the Executive Director is physically present at the Library's main facility at 2001 Delmar Avenue, Granite City, IL 62040. This meeting is being recorded. I now call this meeting to order.
Virtual Meeting in Accordance with [Public Act 101-0640](#)

Members Present:

Mr. Chris Hutchings	President
Ms. Mary Jo Akeman	Vice President
Ms. Linda McDonnell	Secretary
Ms. Julie Willaredt	Treasurer
Mr. Adam Followell-Young	Trustee
Mr. Dewey Melton	Trustee

Members Absent:

Ms. Liz Cicio	Trustee
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Others Present:

Ms. Tina Hubert	Executive Director
Ms. Juliette Douglas	Deputy Director
Mr. Tallin Curran	IT & Facilities Manager
Ms. Kari Fischer	Administrative & Marketing Coordinator

2. **Approve Agenda**

Motion: McDonnell Second: Melton

APPROVE THE AGENDA WITHOUT CORRECTIONS

ROLL CALL:

Ms. Akeman	Absent	Ms. Cicio	Absent
Mr. Followell-Young	Aye	Mr. Hutchings	Aye
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Yes		

Motion carried

3. **Public Comments** – None

4. **Approval of Minutes**

Motion: Melton Second: McDonnell

APPROVE THE MINUTES OF THE AUGUST 11, 2020, REGULAR BOARD MEETING AS PRESENTED.

ROLL CALL:

Ms. Akeman	Absent	Ms. Cicio	Absent
Mr. Followell-Young	Aye	Mr. Hutchings	Aye
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Yes		

Motion carried

Vice President Akeman entered the meeting 6:14 P.M.

5. **Financial**

- a. **Approve Payment of Bills**

Motion: McDonnell Second: Melton

APPROVE THE INVOICES FOR PAYMENT AS PRESENTED: AUGUST 2020 IN THE AMOUNT OF \$152,627.46

ROLL CALL:

Ms. Akeman	Yes	Ms. Cicio	Absent
Mr. Followell-Young	Aye	Mr. Hutchings	Aye
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Yes		

Motion carried

b. Approve Financial Statements

Motion: Melton Second: Followell-Young

ACCEPT THE FINANCIAL STATEMENTS FOR AUGUST 2020 AS PRESENTED

Roll Call:

Ms. Akeman	Yes	Ms. Cicio	Absent
Mr. Followell-Young	Aye	Mr. Hutchings	Aye
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Yes		

Motion carried.

c. Approve Management Budget FY 2020-2021

Motion: Melton Second: Followell-Young

APPROVE FISCAL YEAR BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021 MANAGEMENT BUDGET.

Roll Call:

Ms. Akeman	Yes	Ms. Cicio	Absent
Mr. Followell-Young	Aye	Mr. Hutchings	Aye
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Yes		

Motion carried.

d. Approve Combined Budget & Appropriation Ordinance 2020-001 FY 2021

Motion: McDonnell Second: Melton

APPROVE FY 2021 COMBINED BUDGET & APPROPRIATION ORDINANCE 2020-001

Roll Call:

Ms. Akeman	Yes	Ms. Cicio	Absent
Mr. Followell-Young	Aye	Mr. Hutchings	Aye
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Yes		

Motion carried.

6. Correspondence

- Received a very nice thank you card from Helen Mance for the framed resolution regarding her service and retirement
- Received the per capita grant award check for \$54,696.25
- Received a tax payment of \$67,148.43

7. Director's Report

- Received a letter from the Kuentler Trust regarding an additional unexpected disbursement

- September is Library Card Sign-up month. A press release appeared in the Riverbender as well as the Suburban Journal portion of the St Louis Post Dispatch.
- We are able to gift special books to any kids/students who get their library card from now through at least November. We received these books as a donation from a special fundraiser a GCHS English teacher conducted on behalf of Transform GC and Books for Black Justice and Black Joy
- September staff meeting is Friday, the 18th, the libraries will open at 10:30 A.M. that morning
- The December staff meeting, traditionally a pot luck provided by the managers, has been canceled
- The Johnson Road locations earliest opening date at this time is October 6th if everything goes as scheduled/planned. Curbside services will continue.

8. New Business

- Election Day Closure** – In accordance with the Governor’s Orders, both libraries will close Tuesday, November 3, 2020, and it will be treated as a paid holiday.
- Serving Our Public 4.0: Standards for Illinois Public Libraries** - The State Library has yet to release the new per capita grant application requirements. Director Hubert briefly discussed the review of all of the standards checklists each year and that there will be no education requirement.
- Executive Memorandum of August 8, 2020, Deferring Payroll Tax Obligations in Light of the Ongoing COVID-19 Disaster**

Motion: McDonnell Second: Followell-Young

MOVE THAT THE SIX MILE REGIONAL LIBRARY DISTRICT NOT PARTICIPATE IN THE PAYROLL TAX DEFERMENT PROGRAM DESCRIBED IN THE PRESIDENT’S EXECUTIVE MEMORANDUM OF AUGUST 8, 2020.

Roll Call:

Ms. Akeman	Yes	Ms. Cicio	Absent
Mr. Followell-Young	Aye	Mr. Hutchings	Aye
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Yes		

Motion carried

9. Unfinished Business - None

10. Reports

- Friends of the Library** – None

11. Board Orientation

- Board Elections** - Three seats and one partial-term seat are up for election in 2021. Election packets are available to be picked up from the administrative office beginning September 22nd. They are due back to us starting December 14 and no later than 5:00 P.M. on December 21. If we need to hold a lottery for petitions being returned at the same time on the same date, that lottery will be held December 29th at 12 Noon.

12. Adjournment

Motion: Melton Second: Followell-Young

THAT THE MEETING BE ADJOURNED AT 6:48 P.M.

Roll Call:

Ms. Akeman	Yes	Ms. Cicio	Absent
Mr. Followell-Young	Aye	Mr. Hutchings	Aye
Ms. McDonnell	Yes	Mr. Melton	Yes
Ms. Willaredt	Yes		

Motion carried

X

Christopher Hutchings
Board of Trustees President

X

Linda McDonnell
Board of Trustees Secretary

SIX MILE REGIONAL LIBRARY DISTRICT

2001 Delmar Avenue

Granite City, IL 62040

618-452-6238

Submitted for Payment:

August 2020

Accounts Payable: Regions Checks 22978-23004	\$	33,336.93
Accounts Payable: Busey Bank Checks	\$	-
Issued Monthly Payments - Busey Bank Checking	\$	9,321.27
Issued Monthly Payments - Regions Bank Checking	\$	23,546.02
Payroll (Net Pay)	\$	59,769.24
Payroll (Taxes & Deductions)	\$	26,654.00
TOTAL	\$	152,627.46


Stacy Bond, Accountant

9/3/2020

Date

Approved By:

Tina Hubert, Director

Date

Chris Hutchings, President

Date

Julie Willaredt, Treasurer

Date