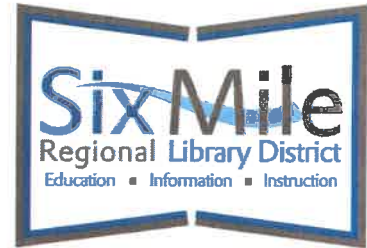


Board Meeting Minutes
April 9, 2019
2001 Delmar Avenue, Granite City, IL 62040



Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 6:00 P.M.	
2	Approve the agenda without corrections	Approved
5	Approval of Minutes – March 12, 2019 board meeting.	Approved
6a	Approve Payment of Bills – March 2019 in the amount of \$221,199.09	Roll call-Approved
6b	Accept financial statements – March 2019	Roll call-Approved
12	Move May monthly board meeting from May 14 to May 21	Roll call-Approved
12	Adjournment of the board meeting at 6:46 P.M.	Approved

1. Call to order

Vice President Akeman called the meeting to order at 6:00 P.M.

Members Present:

Ms. Mary Jo Akeman	Vice President
Ms. Linda McDonnell	Secretary
Mr. Dewey Melton	Trustee
Ms. Julie Willaredt	Trustee

Members Absent:

Mr. Chris Hutchings	President
Mr. Marc Griffin	Treasurer
Ms. Susan Murphy	Trustee

Others Present:

Ms. Tina Hubert	Executive Director
Ms. Juliette Douglas	Deputy Director
Mr. Tallin Curran	IT & Facilities Manager
Ms. Kari Fischer	Administrative Assistant
Mr. Adam Followell-Young	Trustee Elect

2. Approve Agenda

Motion: McDonnell Second: Melton

APPROVE THE AGENDA WITHOUT CORRECTIONS

Motion carried.

3. Public Comments – None

4. Approval of Minutes

Motion: Melton Second: Willaredt

APPROVE THE MINUTES OF THE MARCH 12, 2019 REGULAR BOARD MEETING AS PRINTED.

Motion carried.

5. Financial

a. Approve Payment of Bills

Motion: McDonnell Second: Willaredt

APPROVE THE INVOICES FOR PAYMENT AS PRESENTED: MARCH 2019 IN THE AMOUNT OF \$221,199.09

Roll Call:

Ms. Akeman	Yes	Mr. Griffin	Absent
Mr. Hutchings	Absent	Ms. McDonnell	Yes
Mr. Melton	Yes	Ms. Murphy	Absent
Ms. Willaredt	Yes		

Motion carried

b. Approve Financial Statements

Motion: Willaredt Second: McDonnell

ACCEPT THE FINANCIAL STATEMENTS FOR MARCH 2019 AS PRESENTED

Roll Call:

Ms. Akeman	Yes	Mr. Griffin	Absent
Mr. Hutchings	Absent	Ms. McDonnell	Yes
Mr. Melton	Yes	Ms. Murphy	Absent
Ms. Willaredt	Yes		

Motion carried.

6. Correspondence

- Copies of 3 SMRLD Incident Reports
- Copies of SMRLD items appearing in the media
- Copy of a Google 5-Star Review
- Copy of Certificate of Status of Exempt Property
- Copy of letter from The Chamber Commerce Southwestern Madison County regarding the establishment of a public private partnership between themselves and the Madison County Employment & Training Department to bring awareness to the soft skills that are needed to get that first job offer and how to keep that job
- Copy of a letter from the Village of Pontoon Beach regarding the Eighth Annual "Party at the Beach" participation
- Copy of a thank you letter from Ted and Norma Macios for the guidance, professionalism, and knowledge with which their taxes were completed during the tax preparation event at the Pontoon Beach Village Hall
- Copy of email correspondence between Director Hubert and Pioneer Woman Magazine regarding the use of Enamelware/Graniteware images
- Copy of two letters from the Madison County Treasurers Office regarding Partial Mobile Payment of Tax Collected for Prior Years and the Year 2017
- Copy of email correspondence regarding the Award of a National Library Partnership grant of \$1000 from the America Society of Radiologic Technologist's
- Copy of letter from the Illinois Secretary of State awarding SMRLD a FY2019 Illinois Public Library Per Capita and Equalization Grant in the amount of \$54,696.25

7. Director's Report

a. Human Resources/Personnel

- Staff attended Intellectual Freedom Training at IHLS on Friday, March 29, 2019
- Staff received updated Code of Service & Expectations
- Last day of tax preparation was held Saturday, April 6, 2019. This tax season SMRLD assisted 166 people
- Ms. Hanke-Young has been attending Child Passenger Safety Certification Training and will be participating in St. Elizabeth Church's Saturday, April 27, 2019 Car and Booster Seat Safety Inspection event

b. Facilities & Operations

- Property tax bills will be sent out no later than the first week of June by the County Treasurers Office
- Violent and Malicious Acts Insurance has been acquired through LIRA (Libraries of Illinois Risk Agency)
- Elevator lawsuit proceeds as scheduled, depositions are scheduled.

8. New Business – None

9. Unfinished Business – None

10. Reports

a. Friends of the Library – None

11. Board Orientation

- Statements of Economic Interest must be filed before May 1, 2019

a. Serving Our Public 3.0: Standards for Public Libraries review Chapter 3 Personnel checklist report

- Director Hubert discussed the Standards for Public Libraries review Chapter 3 Personnel checklist report

- Vice President Akeman and Secretary McDonnell expressed interest in attending Design Thinking for Libraries Wednesday, June 12 or Thursday, June 13 at IHLS, Edwardsville

b. **Recognize Susan Murphy's service on the board** – Vice President Akeman read the letter of recognition for Ms. Murphy's service

12. Adjournment

Motion: Melton Second: Willaredt

MOVE MAY MONTHLY BOARD MEETING FROM MAY 14 TO MAY 21.

Roll Call:

Ms. Akeman	Yes	Mr. Griffin	Absent
Mr. Hutchings	Absent	Ms. McDonnell	Yes
Mr. Melton	Yes	Ms. Murphy	Absent
Ms. Willaredt	Yes		

Motion carried

Motion: Melton Second: Willaredt

THAT THE MEETING BE ADJOURNED AT 6:46 P.M.

Motion carried.

X

Christopher Hutchings
Board of Trustees President

X

Linda McDonnell
Board of Trustees Secretary

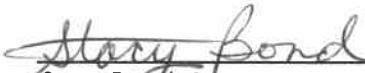
SIX MILE REGIONAL LIBRARY DISTRICT

2001 Delmar Avenue
Granite City, IL 62040
618-452-6238

Submitted for Payment:

April 2019

Accounts Payable: Regions Checks 22298-22329	\$	93,228.39
Accounts Payable: Bank of Edw Check	\$	-
Issued Monthly Payments - Bank of Edw. Checking	\$	9,321.27
Issued Monthly Payments - Regions Bank Checking	\$	22,754.24
Payroll (Net Pay)	\$	58,309.31
Payroll (Taxes & Deductions)	\$	25,551.29
TOTAL	\$	209,164.50

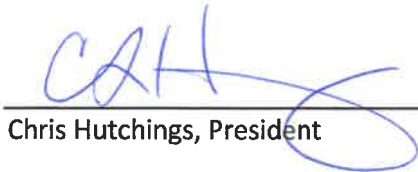

Stacy Bond, Accountant

5/9/2019
Date

Approved By:


Tina Hubert, Director

5/21/19
Date


Chris Hutchings, President

5/21/19
Date

Marc Griffin, Treasurer

Date

