

Board Meeting Minutes
 February 12, 2019
 2001 Delmar Avenue, Granite City, IL 62040



Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 6:01 P.M.	
2	Approve the agenda without corrections	Approved
5	Approval of Minutes –December 11, 2018 board meeting.	Approved
6a	Accept annual audit	Roll call-Approved
6b	Approve Payment of Bills – December 2018 in the amount of \$179,649.87 and January 2018 in the amount of \$154,168.32	Roll call-Approved
6c	Accept financial statements – December 2018 and January 2019	Roll call-Approved
8b	Enter closed session at 7:09 P.M. in accordance with 5ILCS 120/2(c)11 Litigation, when an action against, affecting, or on behalf of the particular public body has been filed and is pending before a court...and 5ILCS 120/2(c) the purchase or lease of real property for the use of the public body...	Roll call-Approved
8a	Return to open session at 7:35 P.M.	Roll call-Approved
13	Adjournment of the board meeting at 7:49 P.M.	Approved

1. Call to order

President Hutchings called the meeting to order at 6:01 P.M.

Members Present:

Mr. Chris Hutchings	President
Ms. Mary Jo Akeman	Vice President
Ms. Linda McDonnell	Secretary
Mr. Marc Griffin	Treasurer
Mr. Dewey Melton	Trustee
Ms. Julie Willaredt	Trustee

Members Absent:

Ms. Susan Murphy	Trustee
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Others Present:

Ms. Tina Hubert	Executive Director
Ms. Juliette Douglas	Deputy Director
Mr. Tallin Curran	IT & Facilities Manager
Ms. Kari Fischer	Administrative Assistant
Ms. Stacy Bond	Accountant
Mr. Dan Counts	Resident
Mr. Scott Weber	Principal, Scheffel Boyle
Mr. Josh Andres	Manager, Scheffel Boyle

2. Approve Agenda

Motion: Melton Second: Griffin

APPROVE THE AGENDA WITHOUT CORRECTIONS

Motion carried.

3. Acknowledge achievement of 1st child to reach the 100 books milestone in the *1,000 Books Before Kindergarten* program - Tabled

4. Public Comments – Mr. Counts addressed the Board regarding an incident on February 6, 2019 at the Johnson Road library location

5. Approval of Minutes

Motion: Melton Second: Akeman

APPROVE THE MINUTES OF THE DECEMBER 11, 2018 REGULAR BOARD MEETING AS PRINTED.

Motion carried.

6. Financial

a. Audit Presentation from Scheffel Boyle, Fiscal Year ended June 30, 2018

Audit Report Presentation of the Annual Financial Report, the SAS 114 Letter, the SAS 115 Letter, and the Management Letter for the Fiscal Year ended June 30, 2018 by Mr. Andres the Board

Mr. Weber and Mr. Andres left the meeting at 6:42 P.M.

Motion: McDonnell Second: Akeman

ACCEPT ANNUAL AUDIT

Roll Call:

Ms. Akeman	Yes	Mr. Griffin	Yes
Mr. Hutchings	Yes	Ms. McDonnell	Yes
Mr. Melton	Yes	Ms. Murphy	Absent
Ms. Willaredt	Yes		

Motion carried

Director Hubert thanked Mr. Counts for his comments as he left the meeting at 6:44 P.M.

b. Approve Payment of Bills

Motion: Griffin Second: Melton

APPROVE THE INVOICES FOR PAYMENT AS PRESENTED: DECEMBER 2018 IN THE AMOUNT OF \$179,649.87 AND JANUARY 2018 IN THE AMOUNT OF \$154,168.32

Roll Call:

Ms. Akeman	Yes	Mr. Griffin	Yes
Mr. Hutchings	Yes	Ms. McDonnell	Yes
Mr. Melton	Yes	Ms. Murphy	Absent
Ms. Willaredt	Yes		

Motion carried

c. Approve Financial Statements

Motion: Griffin Second: McDonnell

ACCEPT THE FINANCIAL STATEMENTS FOR DECEMBER 2018 AND JANUARY 2019 AS PRESENTED

Roll Call:

Ms. Akeman	Yes	Mr. Griffin	Yes
Mr. Hutchings	Yes	Ms. McDonnell	Yes
Mr. Melton	Yes	Ms. Murphy	Absent
Ms. Willaredt	Yes		

Motion carried.

7. Correspondence

- Copy of 2 FOIA Requests and Responses
- Copy of correspondence with the Madison County Clerk regarding SMRLD's list of filers for the Statement of Economic Interest
- Copy of Illinois State Library Certification
- Copy of correspondence with the Madison County Clerk regarding Offices and Candidates Ballot Proof Report for Election 0419-2019 Consolidated Election – held on 04/02/2019
- Copy of a memo from the Madison County Clerk to Deputy Registrars notifying them that the last day to register with a Deputy Registrar prior to the April 2, 2019 Consolidated Election is March 5, 2019
- Copy of correspondence with the Madison County Clerk regarding 2018 Levy Confirmation for SMRLD
- Copy of letter from Cathy Hamilton, Economic Development Director for the City of Granite City requesting Director Hubert's attendance at TIF District meeting on Thursday, February 28, 2019
- Copies of 3 notices of partial real estate payments for tax collected for prior years and the year 2017 from the Madison County Treasurer
- Copy of Granite City Park District Program Guide with a full page SMRLD ad
- Copies of 14 SMRLD Incident Reports
 - Copies of 2 banned patron letters
- Copies of SMRLD items appearing in the media

8. Director's Report

a. Human Resources/Personnel

b. Facilities & Operations

Motion: McDonnell Second: Willaredt

ENTER CLOSED SESSION AT 7:09 P.M. IN ACCORDANCE WITH 5ILCS 120/2(C)11 LITIGATION, WHEN AN ACTION AGAINST, AFFECTING, OR ON BEHALF OF THE PARTICULAR PUBLIC BODY HAS BEEN

FILED AND IS PENDING BEFORE A COURT...AND 5ILCS 120/2(C) THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE PUBLIC BODY...

Roll Call:

Ms. Akeman	Yes	Mr. Griffin	Yes
Mr. Hutchings	Yes	Ms. McDonnell	Yes
Mr. Melton	Yes	Ms. Murphy	Absent
Ms. Willaredt	Yes		

Motion carried.

Motion: McDonnell Second: Akeman

RETURN TO OPEN SESSION AT 7:35 P.M.

Roll Call:

Ms. Akeman	Yes	Mr. Griffin	Yes
Mr. Hutchings	Yes	Ms. McDonnell	Yes
Mr. Melton	Yes	Ms. Murphy	Absent
Ms. Willaredt	Yes		

Motion carried.

9. New Business – None

10. Unfinished Business – None

11. Reports

- a. **Friends of the Library** – The next meeting will be held on Monday, March 11, 2019 at 1:00 P.M. at 2145 Johnson Road

12. Board Orientation

- a. **2019 Legislative Meet-ups Edwardsville (Friday 8, 2019, 8:00 AM)**

Vice President Akeman, Secretary McDonnell, Trustee Candidate Followell-Young, Director Hubert, Deputy Director Douglas, Mr. Curran, Ms. Mahoney, Ms. Kite, Mr. Smith, and Ms. Fischer attended the event

Vice President Akeman summarized a response letter she received from Senator Duckworth regarding H.R. 1695, the Register of Copyrights Selection and Accountability Act of 2017

- b. **2019 ILA Trustee Forum Workshop Springfield (Saturday, March 9, 9:00-2:30)**

Director Hubert and Trustee Candidate Adam Followell-Young will attend

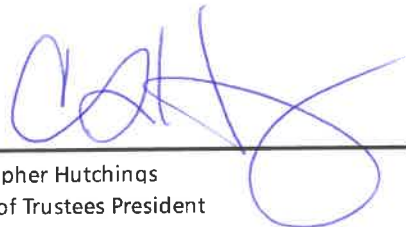
13. Adjournment

Motion: Melton Second: McDonnell

THAT THE MEETING BE ADJOURNED AT 7:49 P.M.

Motion carried.

X



Christopher Hutchings
Board of Trustees President

X



Linda McDonnell
Board of Trustees Secretary

SIX MILE REGIONAL LIBRARY DISTRICT

2001 Delmar Avenue

Granite City, IL 62040

618-452-6238

Submitted for Payment:

February 2019

Accounts Payable: Regions Checks 22198-22225	\$	45,944.41
Accounts Payable: Bank of Edw Check	\$	-
Issued Monthly Payments - Bank of Edw. Checking	\$	9,321.27
Issued Monthly Payments - Regions Bank Checking	\$	25,319.63
Payroll (Net Pay)	\$	58,578.39
Payroll (Taxes & Deductions)	\$	25,346.87
TOTAL	\$	164,510.57


Stacy Bond, Accountant

3/7/2019

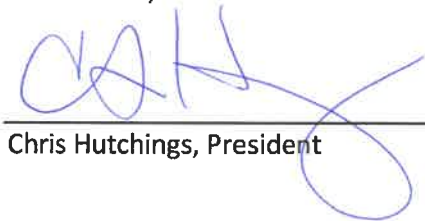
Date

Approved By:


Tina Hubert, Director

3/12/19

Date


Chris Hutchings, President

3-12-19

Date

Marc Griffin, Treasurer

Date

