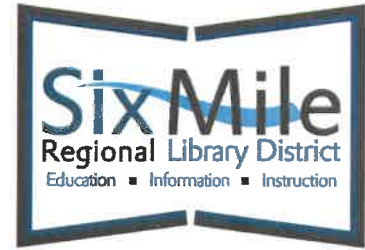


Board Meeting Minutes  
October 16, 2018  
2001 Delmar Avenue, Granite City, IL 62040



Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 6:02 P.M.	
2	Approve the agenda without corrections	Approved
4	Approval of Minutes –September 11, 2018 board meeting.	Approved
5a	Approve Payment of Bills – September 2018 in the amount of \$204,013.95.	Roll call-Approved
5b	Accept financial statements – September 2018.	Roll call-Approved
7a	Enter closed session at 6:22 p.m. in accordance with 5 ILCS 120/2c 1, The appointment, compensation, discipline, performance, or dismissal of specific employees of the public body...	Roll call-Approved
7a	Return to open session at 6:37 p.m.	Roll call-Approved
8b	Approve Ordinance 2018-007 annual Bond Abatement Ordinance to abate property tax collection for general obligation bonds, series 2013, of the Six Mile Regional Library District.	Roll call-Approved
12	Adjournment of the board meeting at 7:29 P.M.	Approved

**1. Call to order**

President Hutchings called the meeting to order at 6:02 P.M.

Members Present:

Mr. Chris Hutchings	President
Ms. Mary Jo Akeman	Vice President
Ms. Linda McDonnell	Secretary
Mr. Marc Griffin	Treasurer
Ms. Julie Willaredt	Trustee

Members Absent:

Mr. Dewey Melton	Trustee
Ms. Susan Murphy	Trustee

Others Present:

Ms. Tina Hubert	Executive Director
Ms. Juliette Douglas	Deputy Director
Mr. Tallin Curran	IT & Facilities Manager
Ms. Kari Fischer	Administrative Assistant

**2. Approve Agenda**

Motion: Akeman Second: Griffin

**APPROVE THE AGENDA WITHOUT CORRECTIONS**

Motion carried.

**3. Public Comments**

**4. Approval of Minutes**

Motion: McDonnell Second: Willaredt

**APPROVE THE MINUTES OF THE SEPTEMBER 11, 2018 REGULAR BOARD MEETING AS PRINTED.**

Motion carried.

**5. Financial**

**a. Approve Payment of Bills**

Motion: McDonnell Second: Akeman

**APPROVE THE INVOICES FOR PAYMENT AS PRESENTED: SEPTEMBER 2018 IN THE AMOUNT OF \$204,013.95.**

Roll Call:

Ms. Akeman	Yes	Mr. Griffin	Yes
Mr. Hutchings	Yes	Ms. McDonnell	Yes
Mr. Melton	Absent	Ms. Murphy	Absent
Ms. Willaredt	Yes		

Motion carried

**b. Approve Financial Statements**

Motion: McDonnell Second: Griffin

**ACCEPT THE FINANCIAL STATEMENTS FOR SEPTEMBER 2018 AS PRESENTED.**

Roll Call:

Ms. Akeman	Yes	Mr. Griffin	Yes
Mr. Hutchings	Yes	Ms. McDonnell	Yes
Mr. Melton	Absent	Ms. Murphy	Absent
Ms. Willaredt	Yes		

Motion carried.

**6. Correspondence**

- Copy of the thank you letter template to the Pop Up locations
- Copy of the Google My Business report from August 2018 to October 2018
- Copy of a payment from the Madison County Treasurer for partial real estate tax collected for prior years and the year 2017
- Copy of Health Insurance Premium Rebate for Year 2017 from UnitedHealthcare
- Copy of the City of Granite City resolution regarding the SMRLD TIF Grant award for the Delmar Avenue sloped walk improvements
- Copies of 11 SMRLD Incident Reports
- Copy of thank you card from Ms. Meszaros to Mr. Curran for his assistance at the St John Cemetery Voices of Their Times event
- Copy of thank you card from the Granite City CEO class to Director Hubert for her tour of the library
- Copy of the thank you letter from the Lincoln Place Heritage Association for SMRLDs participation in their final Lincoln Place Heritage Festival
- Copies of SMRLD items appearing in the media

**7. Director's Report**

**a. Human Resources/Personnel**

Motion: McDonnell Second: Willaredt

**ENTER CLOSED SESSION AT 6:22 P.M. IN ACCORDANCE WITH 5 ILCS 120/2C 1, THE APPOINTMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY...**

Roll Call:

Ms. Akeman	Yes	Mr. Griffin	Yes
Mr. Hutchings	Yes	Ms. McDonnell	Yes
Mr. Melton	Absent	Ms. Murphy	Absent
Ms. Willaredt	Yes		

Motion carried.

Motion: Willaredt Second: Akeman

**RETURN TO OPEN SESSION AT 6:37 P.M.**

Roll Call:

Ms. Akeman	Yes	Mr. Griffin	Yes
Mr. Hutchings	Yes	Ms. McDonnell	Yes
Mr. Melton	Absent	Ms. Murphy	Absent
Ms. Willaredt	Yes		

Motion carried. No action.

- Director Hubert gave an overview of her attendance at the Lincoln Logistics Center Redevelopment Project Area TIF meeting in Pontoon Beach. Along with other local taxing body representatives, Director Hubert voted to recommend the Village of Pontoon Beach proceed with the new TIF District
- i. **Annual Evaluation of the Executive Director** – Director Hubert distributed her Evaluation of the Executive Director – Report for Evaluation/Accomplishments 2018 to the board

**b. Facilities & Operations**

**i. Department Overview – Tallin Curran, IT & Facilities Manager**

Mr. Curran presented an overview of the IT & Facilities departments' day-to-day operations

**8. New Business**

**a. First Reading of Levy Ordinance 2018-005 and Supplemental Levy Ordinance 2018-006**

Director Hubert presented the first reading of Levy Ordinance 2018-005 and Supplemental Levy Ordinance 2018-006

**b. Annual Abatement Ordinance 2018-007**

Motion: Griffin Second: Akeman

**APPROVE ORDINANCE 2018-007 ANNUAL BOND ABATEMENT ORDINANCE TO ABATE PROPERTY TAX COLLECTION FOR GENERAL OBLIGATION BONDS, SERIES 2013, OF THE SIX MILE REGIONAL LIBRARY DISTRICT.**

Roll Call:

Ms. Akeman	Yes	Mr. Griffin	Yes
Mr. Hutchings	Yes	Ms. McDonnell	Yes
Mr. Melton	Absent	Ms. Murphy	Absent
Ms. Willaredt	Yes		

Motion carried.

**9. Unfinished Business – None**

**10. Reports**

**a. Friends of the Library** –Patio Book Sale was held Saturday, October 6<sup>th</sup> at 2145 Johnson Rd 9 A.M. to Noon

**11. Board Orientation**

**a. Trustee ILA Conference Report**

Secretary McDonnell reported on her ILA Annual Conference attendance

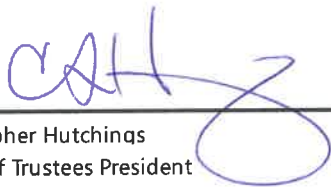
**12. Adjournment**

Motion: Willaredt Second: Griffin

**THAT THE MEETING BE ADJOURNED AT 7:29 P.M.**

Motion carried.

X



Christopher Hutchings  
Board of Trustees President

X



Linda McDonnell  
Board of Trustees Secretary

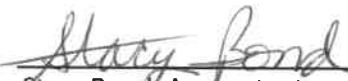
**SIX MILE REGIONAL LIBRARY DISTRICT**

2001 Delmar Avenue  
Granite City, IL 62040  
618-452-6238

**Submitted for Payment:**

**October 2018**

Accounts Payable: Regions Checks 22003-22038	\$	41,486.93
Accounts Payable: Bank of Edw Check	\$	-
Issued Monthly Payments - Bank of Edw. Checking	\$	9,321.27
Issued Monthly Payments - Regions Bank Checking	\$	26,224.09
Payroll (Net Pay)	\$	60,976.32
Payroll (Taxes & Deductions)	\$	26,518.96
<b>TOTAL</b>	<b>\$</b>	<b>164,527.57</b>

  
Stacy Bond, Accountant

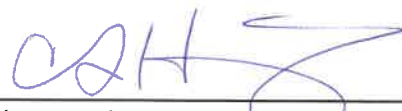
11/8/2018

Date

**Approved By:**

Tina Hubert, Director

Date

  
Chris Hutchings, President

11-13-18

Date

Marc Griffin, Treasurer

Date

