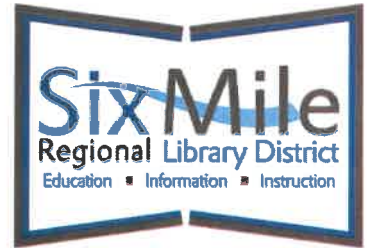


Public Hearing
Combined Budget & Appropriation Ordinance 2018-004
September 11, 2018
2145 Johnson Road, Granite City, IL 62040



Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 6:00 P.M.	
4	Adjournment of the board meeting at 6:04 P.M.	Approved

1. Call to order

President Hutchings called the meeting to order at 6:00 P.M.

Members Present:

Mr. Chris Hutchings	President
Ms. Linda McDonnell	Secretary
Mr. Marc Griffin	Treasurer
Mr. Dewey Melton	Trustee
Ms. Susan Murphy	Trustee
Ms. Julie Willaredt	Trustee

Members Absent:

Ms. Mary Jo Akeman	Vice President
--------------------	----------------

Others Present:

Ms. Tina Hubert	Executive Director
Ms. Juliette Douglas	Deputy Director
Ms. Kari Fischer	Administrative Assistant
Ms. Betsy Mahoney	Manager Johnson Road Library

2. Reading of the Combined Budget & Appropriation Ordinance 2018-004

President Hutchings read the Combined Budget & Appropriation Ordinance 2018-004

3. Open Forum – None

4. Adjournment

Motion: McDonnell Second: Griffin

THAT THE MEETING BE ADJOURNED AT 6:04 P.M.

Motion carried.

X

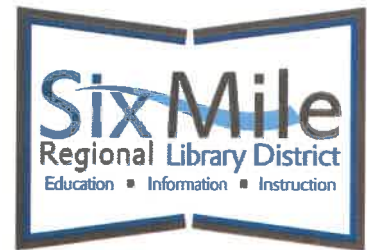


Christopher Hutchings
Board of Trustees President

X



Linda McDonnell
Board of Trustees Secretary



Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 6:04 P.M.	
2	Approve the agenda without corrections	Approved
4	Approval of Minutes – August 14, 2018 board meeting.	Approved
5a	Approve Payment of Bills – August 2018 in the amount of \$217,292.42.	Roll call-Approved
5b	Accept financial statements – August 2018.	Roll call-Approved
5c	Approve Trustee Pre-Travel Expenses Reimbursement.	Roll call-Approved
8a	Accept the Illinois Public Library Annual Report for the fiscal year starting July 1, 2017, and ending June 30, 2018, filed in accordance with 75 ILCS 16/30-65, as accurate and correct.	Roll call-Approved
9a	Approve Ordinance 2018-004 Combined Budget & Appropriation Ordinance for the fiscal year beginning July 1, 2018, and ending June 30, 2019.	Roll call-Approved
9b	Enter Closed session at 7:03 P.M. under 5ILCS 120/2(c)5, the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.	Roll call-Approved
9b	Return to open session at 7:20 P.M.	Roll call-Approved
9c	Move that the following executive session minutes be released and to destroy the recordings in accordance with law 5ILCS 120/2c 11 from November 8, 2016 for probable errors and omissions litigation 5ILCS 120/2c 1 from November 8, 2016 for evaluation of director performance 5ILCS 120/2c 1 from January 10, 2017 for evaluation of director performance	Roll call-Approved
12	Adjournment of the board meeting at 7:34 P.M.	Approved

1. Call to order

President Hutchings called the meeting to order at 6:04 P.M.

Members Present:

Mr. Chris Hutchings	President
Ms. Linda McDonnell	Secretary
Mr. Marc Griffin	Treasurer
Mr. Dewey Melton	Trustee
Ms. Susan Murphy	Trustee
Ms. Julie Willaredt	Trustee

Members Absent:

Ms. Mary Jo Akeman	Vice President
--------------------	----------------

Others Present:

Ms. Tina Hubert	Executive Director
Ms. Juliette Douglas	Deputy Director
Mr. Tallin Curran	IT & Facilities Manager
Ms. Kari Fischer	Administrative Assistant
Ms. Betsy Mahoney	Manager Johnson Road Library

2. Approve Agenda

Motion: McDonnell Second: Griffin

APPROVE THE AGENDA WITHOUT CORRECTIONS

Motion carried.

Mr. Curran entered the meeting 6:05 P.M.

3. Public Comments

4. Approval of Minutes

Motion: Griffin Second: Murphy

APPROVE THE MINUTES OF THE AUGUST 14, 2018 REGULAR BOARD MEETING AS PRINTED.

Motion carried.

Moment of Silence in Honor of September 11, 2001

5. Financial

a. Approve Payment of Bills

Motion: McDonnell Second: Willaredt

APPROVE THE INVOICES FOR PAYMENT AS PRESENTED: AUGUST 2018 IN THE AMOUNT OF \$217,292.42.

Roll Call:

Ms. Akeman	Absent	Mr. Griffin	Yes
Mr. Hutchings	Yes	Ms. McDonnell	Yes
Mr. Melton	Yes	Ms. Murphy	Yes
Ms. Willaredt	Yes		

Motion carried

b. Approve Financial Statements

Motion: Griffin Second: McDonnell

ACCEPT THE FINANCIAL STATEMENTS FOR AUGUST 2018 AS PRESENTED.

Roll Call:

Ms. Akeman	Absent	Mr. Griffin	Yes
------------	--------	-------------	-----

Mr. Hutchings	Yes	Ms. McDonnell	Yes
Mr. Melton	Yes	Ms. Murphy	Yes
Ms. Willaredt	Yes		

Motion carried.

c. Approve Trustee Travel Expenses Reimbursement

Motion: Melton Second: Griffin

APPROVE, FOR ATTENDANCE AT THE ILLINOIS LIBRARY ASSOCIATION ANNUAL CONFERENCE IN PEORIA, ILLINOIS, PRE-TRAVEL REIMBURSEMENT COSTS OF: LINDA MCDONNELL \$431.25 (3 NIGHTS STAY IN HOTEL AT \$125 PER NIGHT, PLUS TAXES AND FEES) WITH THE UNDERSTANDING THAT SHOULD TRUSTEE MCDONNELL NOT ATTEND THE CONFERENCE FOR ANY REASON, THE TRAVEL EXPENSES REIMBURSEMENT WILL BE RETURNED IN FULL TO THE LIBRARY DISTRICT. TRUSTEE MCDONNELL WILL HAVE ADDITIONAL TRAVEL EXPENSES TO BE REIMBURSED POST CONFERENCE.

Roll Call:

Ms. Akeman	Absent	Mr. Griffin	Yes
Mr. Hutchings	Yes	Ms. McDonnell	Yes
Mr. Melton	Yes	Ms. Murphy	Yes
Ms. Willaredt	Yes		

Motion carried.

6. Correspondence

- Copy of memo from the Madison County Clerk regarding voter registration deadlines
- Copy of fax sent to the Madison County Clerk regarding corrections for the 2019 Consolidated Election
- Copy of letter from T Mobile regarding their data breach
- Copy of letter from Rev. Mark Maynard, Calvary Life Church regarding prayer for local government officials
- Copy of the IllinoisSouth Tourism Times thank you
- Copy of analytics from the June 15, 2018 – August 28, 2018 Google AdWords passports campaign
- Copy of thank you from the Village of Pontoon Beach for SMRLD's participation in the 2018 Craft Vender Show
- Copy of thank you to Mr. Curran for his response to a comment on our Flickr account
- Copy of a payment from the Madison County Treasurer for partial real estate tax collected for prior years and the year 2017
- Copy of the thank you letter to the Yarn Club Members for their afghan donations
- Copy of the annual letter to Mr. Greenwald, Granite City School District #9 Superintendent requesting blanket approval regarding distribution of library information for the 2018-2019 school year
- Copy of letter regarding the Optimist Club's annual Camelot Auction on Saturday, October 6, 2018
- Copy of the thank you letter for a memorial donation
- Copy of letter regarding vehicles being parked in the Delmar Avenue lots for unacceptable lengths of time
- Copy of a Google 5-Star Review
- Copies of SMRLD items appearing in the media
- Copies of 6 SMRLD Incident Reports
 - Copy of 2 banned letters
- Copy of the photo handout from the presentation 2001 Delmar Avenue Sloped Walk Safety and Hand Rail Project TIF presentation given by Mr. Curran to the Granite City Plan Commission
- Copy of letter regarding the proposed Village of Pontoon Beach, Illinois Proposed Lincoln Logistics Center TIF Redevelopment Project Area

7. Director's Report

- Current SMRLD practices are in line with new non-resident card statute changes
- Amendments in law regarding eligibility for trustees brings the library trustee requirements in line with the existing requirements for park district trustees
- SMRLD is now an approved recipient for Prairie Farms Our Caps Your Cause initiative

a. Human Resources/Personnel

- Part-time custodian and library aide positions have been advertised. Deputy Director Douglas, Ms. Mahoney, and Mr. Curran will be attending a job fair
- Full-time Youth Service Desk Assistant interviews are being conducted internally

b. Facilities & Operations

i. Department Overview – Betsy Mahoney, Manager Johnson Road Library

- Ms. Mahoney presented an overview of the Johnson Road Library and Library Aides day-to-day operations
- Johnson Road has been approved for an Amren rebate for replacement of all of the T8 fluorescent lighting with equivalent LED

8. New Business

a. Illinois Public Library Annual Report (IPLAR)

Motion: Melton Second: Murphy

ACCEPT THE ILLINOIS PUBLIC LIBRARY ANNUAL REPORT FOR THE FISCAL YEAR STARTING JULY 1, 2017, AND ENDING JUNE 30, 2018, FILED IN ACCORDANCE WITH 75 ILCS 16/30-65, AS ACCURATE AND CORRECT.

Roll Call:

Ms. Akeman	Absent	Mr. Griffin	Yes
Mr. Hutchings	Yes	Ms. McDonnell	Yes
Mr. Melton	Yes	Ms. Murphy	Yes
Ms. Willaredt	Yes		

Motion carried.

9. Unfinished Business

a. Approve Combined Budget & Appropriation Ordinance 2018-004

Motion: Murphy Second: McDonnell

APPROVE ORDINANCE 2018-004 COMBINED BUDGET & APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING JULY 1, 2018, AND ENDING JUNE 30, 2019.

Roll Call:

Ms. Akeman	Absent	Mr. Griffin	Yes
Mr. Hutchings	Yes	Ms. McDonnell	Yes
Mr. Melton	Yes	Ms. Murphy	Yes
Ms. Willaredt	Yes		

Motion carried.

b. Property for Consideration

Motion: Griffin Second: Willaredt

ENTER CLOSED SESSION AT 7:03 P.M. UNDER 5ILCS 120/2(C)5, THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE PUBLIC BODY, INCLUDING MEETINGS HELD FOR THE PURPOSE OF DISCUSSING WHETHER A PARTICULAR PARCEL SHOULD BE ACQUIRED.

Roll Call:

Ms. Akeman	Absent	Mr. Griffin	Yes
Mr. Hutchings	Yes	Ms. McDonnell	Yes
Mr. Melton	Yes	Ms. Murphy	Yes

Ms. Willaredt Yes

Motion carried.

Motion: Griffin Second: McDonnell

RETURN TO OPEN SESSION AT 7:20 P.M.

Roll Call:

Ms. Akeman	Absent	Mr. Griffin	Yes
Mr. Hutchings	Yes	Ms. McDonnell	Yes
Mr. Melton	Yes	Ms. Murphy	Yes
Ms. Willaredt	Yes		

Motion carried.

c. Secretary's Review of Closed Meeting Minutes

Motion: McDonnell Second: Murphy

MOVE THAT THE FOLLOWING EXECUTIVE SESSION MINUTES BE RELEASED AND TO DESTROY THE RECORDINGS IN ACCORDANCE WITH LAW

5ILCS 120/2C 11 FROM NOVEMBER 8, 2016 FOR PROBABLE ERRORS AND OMISSIONS LITIGATION

5ILCS 120/2C 1 FROM NOVEMBER 8, 2016 FOR EVALUATION OF DIRECTOR PERFORMANCE

5ILCS 120/2C 1 FROM JANUARY 10, 2017 FOR EVALUATION OF DIRECTOR PERFORMANCE

Roll Call:

Ms. Akeman	Absent	Mr. Griffin	Yes
Mr. Hutchings	Yes	Ms. McDonnell	Yes
Mr. Melton	Yes	Ms. Murphy	Yes
Ms. Willaredt	Yes		

Motion carried.

10. Reports

- a. **Friends of the Library** – Next meeting is Wednesday, September 12th 6:30 P.M. at 2145 Johnson Road. Patio Book Sale is scheduled rain or shine for Saturday, October 6th at 2145 Johnson Rd 9 A.M. to Noon

11. Board Orientation

- a. **Trustee Report on ALA Annual Conference**
Secretary McDonnell reported on her ALA Annual Conference attendance

12. Adjournment

Motion: Melton Second: Willaredt

THAT THE MEETING BE ADJOURNED AT 7:34 P.M.

Motion carried.

X



Christopher Hutchings
Board of Trustees President

X



Linda McDonnell
Board of Trustees Secretary

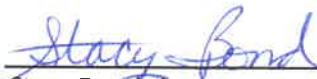
SIX MILE REGIONAL LIBRARY DISTRICT

**2001 Delmar Avenue
Granite City, IL 62040
618-452-6238**

Submitted for Payment:

September 2018

Accounts Payable: Regions Checks 21949-21981	\$	49,731.57
Accounts Payable: Bank of Edw Check	\$	-
Issued Monthly Payments - Bank of Edw. Checking	\$	9,321.27
Issued Monthly Payments - Regions Bank Checking	\$	58,509.95
Payroll (Net Pay)	\$	60,044.00
Payroll (Taxes & Deductions)	\$	26,407.16
TOTAL	\$	204,013.95


Stacy Bond, Accountant

10/10/2018

Date

Approved By:



Tina Hubert, Director

10-16-18

Date


Chris Hutchings, President

10-16-18

Date


Marc Griffin, Treasurer

10-16-2018

Date

