

Board Meeting Minutes
 July 10, 2018
 2001 Delmar Avenue, Granite City, IL 62040



Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 6:00 P.M.	
2	Approve the agenda without corrections	Approved
4	Approval of Minutes –June 12, 2018 board meeting.	Approved
5b	Approve Payment of Bills – June 2018 in the amount of \$208,012.71.	Roll call-Approved
5c	Approve financial statements – June 2018.	Roll call-Approved
7a	Enter closed session at 6:17 P.M. in accordance with 5ILCS 120/2(c)2 Collective negotiating matters between the public body and its employees or their representatives...	Roll call-Approved
7a	Return to open session at 6:37 P.M.	Roll call-Approved
7a	Approve agreements reached on June 19, 2018, with AFSCME Unit 31 for the time period of July 1, 2018 – June 30, 2023.	Roll call-Approved
12	Adjournment of the board meeting at 7:57 P.M.	Approved

1. Call to order

Secretary McDonnell called the meeting to order at 6:00 P.M.

Members Present:

Ms. Linda McDonnell	Secretary
Mr. Marc Griffin	Treasurer
Mr. Dewey Melton	Trustee
Ms. Susan Murphy	Trustee
Ms. Julie Willaredt	Trustee

Members Absent:

Mr. Chris Hutchings	President
Ms. Mary Jo Akeman	Vice President

Others Present:

Ms. Tina Hubert	Executive Director
Ms. Juliette Douglas	Deputy Director
Mr. Tallin Curran	IT & Facilities Manager
Ms. Kari Fischer	Administrative Assistant
Ms. Stacy Bond	Accountant

2. Approve Agenda

Motion: Melton Second: Murphy

APPROVE THE AGENDA WITHOUT CORRECTIONS

Motion carried.

3. Public Comments – None

Mr. Curran entered the meeting 6:01 P.M.

4. Approval of Minutes

Motion: Willaredt Second: Melton

APPROVE THE MINUTES OF THE JUNE 12, 2018 REGULAR BOARD MEETING AS PRINTED.

Motion carried.

5. Financial

a. Approve Trustee Travel Expense Reimbursement for ALA Conference - Tabled

b. Approve Payment of Bills

Motion: Griffin Second: Murphy

APPROVE THE INVOICES FOR PAYMENT AS PRESENTED: JUNE 2018 IN THE AMOUNT OF \$208,012.71.

Roll Call:

Ms. Akeman	Absent	Mr. Griffin	Yes
Mr. Hutchings	Absent	Ms. McDonnell	Yes
Mr. Melton	Yes	Ms. Murphy	Yes
Ms. Willaredt	Yes		

Motion carried

c. Approve Financial Statements

Motion: Griffin Second: Melton

ACCEPT THE FINANCIAL STATEMENTS FOR JUNE 2018 AS PRESENTED.

Roll Call:

Ms. Akeman	Absent	Mr. Griffin	Aye
Mr. Hutchings	Absent	Ms. McDonnell	Yes

Mr. Melton	Yes	Ms. Murphy	Yes
Ms. Willaredt	Yes		

Motion carried.

6. Correspondence

- Copy of a Google 4-Star Review
- Copy of 2 payments from the Madison County Treasurer for partial real estate tax collected for prior years and the year 2017
- Copy of Director Hubert's letter confirming her attendance at the American Library Association Annual Conference in New Orleans
- Copy of the thank you letter from the Chamber of Commerce Southwestern Madison County for renewing our membership
- Copies of several instances of SMRLD's appearance on others Facebook posts
- Copies of SMRLD items appearing in the media
- Copies of 5 SMRLD Incident Reports
 - Copies of 1 banned letter

7. Director's Report

- On Thursday, July 12, 2018 Director Hubert will attend the Libraries of Illinois Risk Agency (LIRA) all members meeting
- On Friday, July 13, 2018 Director Hubert will attend a meeting regarding training for library staff in Southern Illinois in Carbondale, Illinois

b. Human Resources/Personnel

i. AFSCME Collective Bargaining Agreement

Motion: Willaredt Second: Griffin

ENTER CLOSED SESSION AT 6:17 P.M. IN ACCORDANCE WITH 5ILCS 120/2 (C) 2 COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES...

Roll Call:

Ms. Akeman	Absent	Mr. Griffin	Yes
Mr. Hutchings	Absent	Ms. McDonnell	Yes
Mr. Melton	Yes	Ms. Murphy	Yes
Ms. Willaredt	Yes		

Motion carried.

Motion: Melton Second: Willaredt

RETURN TO OPEN SESSION AT 6:37 P.M.

Roll Call:

Ms. Akeman	Absent	Mr. Griffin	Yes
Mr. Hutchings	Absent	Ms. McDonnell	Yes
Mr. Melton	Yes	Ms. Murphy	Yes
Ms. Willaredt	Yes		

Motion carried.

Motion: Griffin Second: Murphy

APPROVE AGREEMENTS REACHED ON JUNE 19 2018 WITH AFSCME UNIT 31 FOR THE TIME PERIOD OF JULY 1 2018 – JUNE 30 2023.

Roll Call:

Ms. Akeman	Absent	Mr. Griffin	Yes
Mr. Hutchings	Absent	Ms. McDonnell	Yes

Mr. Melton Yes
Ms. Willaredt Yes

Ms. Murphy Yes

Motion carried.

c. Facilities & Operations

i. Elevators

- Both elevators are functioning
- Lawsuit continues as planned with the court date scheduled for December 2018

ii. Department Overview: Accounting Office/Financial Services – Stacy Bond

Ms. Bond presented an overview of the Accounting Office/Financial Services day-to-day operations

Trustee Melton left the meeting 6:55 P.M.

8. New Business

a. First reading of 2018-2019 fiscal year management budget

Director Hubert presented a first reading of the 2018-2019 fiscal year management budget

9. Unfinished Business – None

10. Reports

a. Friends of the Library – None

11. Board Orientation

a. Trustee McDonnell report on ALA Annual Conference in New Orleans - Tabled

b. Illinois Library Association Conference –October 9-11, Peoria - Tabled

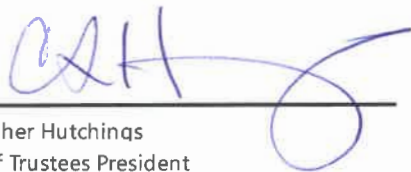
12. Adjournment

Motion: Griffin Second: Willaredt

THAT THE MEETING BE ADJOURNED AT 7:57 P.M.

Motion carried.

X



Christopher Hutchings
Board of Trustees President

X

Linda McDonnell
Board of Trustees Secretary

SIX MILE REGIONAL LIBRARY DISTRICT

2001 Delmar Avenue
Granite City, IL 62040
618-452-6238

Submitted for Payment:

July 2018

Accounts Payable: Regions Checks 21847-21880	\$	64,462.38
Accounts Payable: Bank of Edw Check	\$	-
Issued Monthly Payments - Bank of Edw. Checking	\$	9,321.27
Issued Monthly Payments - Regions Bank Checking	\$	46,144.60
Payroll (Net Pay)	\$	58,645.27
Payroll (Taxes & Deductions)	\$	25,825.87
TOTAL	\$	204,399.39


Stacy Bond, Accountant


8/9/2018

Date

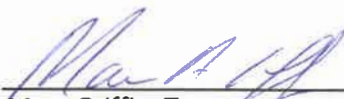
Approved By:


Tina Hubert, Director

8/14/18
Date


Chris Hutchings, President

8/14/18
Date


Marc Griffin, Treasurer

8-14-2018
Date