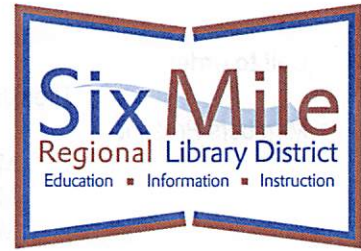


Board Meeting Minutes
October 21, 2014
2001 Delmar Avenue, Granite City, IL 62040



Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 7:07 P.M.	
	There not being a quorum of members present no motions were entertained and no actions were taken.	
13	Adjournment of the board meeting at 8:31 P.M.	

1. Call to order

President Trimmer called the meeting to order at 7:07 P.M.

Members Present:

Ms. Mary Trimmer	President
Mr. Chris Hutchings	Secretary
Ms. Linda McDonnell	Trustee

Members Absent:

Ms. Jane Isenburg	Vice President
Ms. Mary Jo Akeman	Treasurer
Ms. Deborah von Nida	Trustee
Mr. Ron Selph	Trustee

Others Present:

Ms. Tina Hubert	Executive Director
Ms. Juliette Douglas	Deputy Director
Ms. Kari Fischer	Administrative Assistant
Mr. Tallin Curran	IT & Facilities Manager

There not being a quorum of members present no motions were entertained and no actions were taken.

6. Communications

• Incident Report

- 9/24 A teenage patron in the youth services room was asked to leave after being rude in response being asked to turn down the computer volume. No medical or law enforcement services were required.
- 10/3 A child bumped their head. The mother requested and received a Band-Aid. No further medical attention was required.
- 10/4 A mother was heard reprimanding two young patrons after they nearly bumped into her child. Staff spoke with the mother but, was unable to locate the two boys to speak with them. No medical or law enforcement services were required.
- 10/13 Ms. Conroy noticed a young lady rubbing her head. The child reported that she hit her head on the women's restroom door as she was exiting. Ms. Conroy asked the child if she would like to call home or if she needed to see a doctor. The child said no and remained at the library coloring with her friend. No medical or law enforcement services were required.
- Letter to Mr. McGee from Chestnut Health Systems in appreciation of his time to spent discussing SMRLD and employment requirements.
- ISL Disaster Grant submission approved in the amount of \$25,000.
- DCEO rebate submission was approved in the amount of \$18,000.
- Belleville News Democrat What's Right, Right Here! insert ad
- Mr. Babe Champion came into the library to report the movie based on the book *The Men of Granite* will be filming in January 2015 and approximately 90% will be filmed in Granite City.
- SMRLD will host CEO Program mentoring events Thursday, November 6 and Wednesday, November 19 from 6:00 PM - 7:30 PM
- Law Enforcement Appreciation Day Open House on November 22, 2014
- SMRLD focus: local history, local talent, and local business.
- Auditor is here working with administrative staff to complete the annual audit.
- 2 new staff members have been hired, both are part-time library aides.

7. Director's report of the library

- Director Hubert has scheduled some vacation time from October 29 through November 12, but will be working a couple of events during that time
 - Director Hubert attended IHSL member day on October 20, 2014
- a. Delmar Avenue update

- Mold was discovered on the outer wall in the teen room. The cause is being investigated.
- Architects have admitted errors and omissions and SMRLD will receive money back for those.
- 100% completion letter has been submitted to the ISL for remission of our final construction grant payment.
- Peep hole has been installed in the employee exit door.
- 7 panic buttons have been installed throughout the building.
- The next art exhibit to be on display, oil paintings of Mr. Larry Smothers, will be a collaborative exhibit with the Alfresco Performing Arts Center.

b. Johnson Road update

- Director Hubert and Administrative Assistant Fischer will be evaluating the space for the possibility of relocating some furniture.
- Concrete repairs have been completed
- Lighting updates are being investigated

9. Reports of Special Committees

- a. Friends Group Committee Report: Book sale held at Niedringhaus School in conjunction with the furniture sale netted approximately \$1,000.

11. a. Painted Chair Fundraiser

- To be held near the beginning of December

11.b. Surplus Sale

- Furniture and Book Sale went well. Items are still available for sale,

11.c. IPLAR certification

- Presented to the Secretary Hutchings for signature.

11.d. Per Capita grant application

- Has been submitted

12. a. ILA Conference reports: Mary Trimmer, Mary Jo Akeman, Linda McDonnell, Tina Hubert, Juliette Douglas, Tallin Curran

- President Trimmer was unable to attend
- Trustees Akeman, Isenburg, and von Nida attended the awards luncheon
- Director Hubert: attended one session, but accomplished much through networking opportunities. SMRLD and Carbondale Public Library are investigating the possibility of combining resources for a staff development day at SMRLD with library security expert Warren Graham as a presenter. SMRLD is investigating placing little libraries in the fire stations and group homes of our service area. Prairie Research Institute at University of Illinois to provide assistance in obtaining a devise for the LED sign to monitor the air quality. Soon to Be Famous award winning author is available for book talk presentations.
- Deputy Director Douglas: attended two events about diversity; finding new partners; support Illinois author through acquisitions from small and self-publishers; 2015 iRead theme is Read to The Rhythm; stronger teams through more fun at work.
- IT & Facilities Manager Curran: facility managements through capital assent plans with reevaluations every three to five years; investigating podcasts; and communications to increase financial partnerships.
- Trustee McDonnell: friends and foundations; library board wars and power plays; open meetings act; friends group from drab to fab; and strut your stuff.

13. Adjournment

The meeting adjourned at 8:31 p.m.

X *Mary C Trimmer*

Mary Trimmer
Board of Trustees President

X *CH Hutchings*

Christopher Hutchings
Board of Trustees Secretary

SIX MILE REGIONAL LIBRARY DISTRICT

2001 Delmar Avenue
Granite City, IL 62040
618-452-6238

Submitted for Payment:

October 2014

Accounts Payable: Regions Checks 18444 - 18481	\$	32,189.42
Accounts Payable: Bank of Edw Checks 1098-1101	\$	9,711.16
Issued Monthly Payments - Bank of Edw. Checking	\$	9,927.94
Issued Monthly Payments - Regions Bank Checking	\$	21,505.59
Payroll (Net Pay)	\$	80,359.22
Payroll (Taxes & Deductions)	\$	37,445.58
TOTAL	\$	191,138.91

Stacy Bond
Stacy Bond, Accountant

11/13/2014
Date

Approved By:

Tina Hubert
Tina Hubert, Director

11-18-14
Date

Mary C Trimmer
Mary Trimmer, President

11-18-14
Date

Mary Jo Akeman
Mary Jo Akeman, Treasurer

11-18-14
Date