

Board Meeting Minutes
July 8, 2014
2901 State Street, Granite City, IL 62040



Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 7:03 P.M.	
2	Approve the agenda without additions and corrections.	Approved
3	Approval of Minutes –June 10, 2014 board meeting.	Approved
4a	Approve Payment of Bills – June 2014 invoices in the amount of \$492,346.71.	Roll call-Approved
4b	Approve Financial Statements – June 2014	Roll call-Approved
7b	Approve Director Hubert using reserves to cover the costs of concrete repair at Johnson Road.	Roll call-Approved
13	Adjournment of the board meeting at 8:35 P.M.	Approved

1. Call to order

President Trimmer called the meeting to order at 7:03 P.M.

Members Present:

Ms. Mary Trimmer	President
Ms. Jane Isenburg	Vice President
Ms. Mary Jo Akeman	Treasurer
Mr. Ron Selph	Trustee
Ms. Linda McDonnell	Trustee

Members Absent:

Mr. Chris Hutchings	Secretary
Ms. Deborah von Nida	Trustee

Others Present:

Ms. Tina Hubert	Executive Director
Ms. Juliette Douglas	Deputy Director
Ms. Kari Fischer	Administrative Assistant
Mr. Tallin Curran	IT & Facilities Manager

2. Additions and Corrections to the Agenda

Motion: Isenburg Second: Selph

APPROVE THE AGENDA WITHOUT ADDITIONS AND CORRECTIONS.

Motion carried.

3. Approval of Minutes

Motion: Isenburg Second: Selph

APPROVE THE MINUTES OF THE JUNE 10, 2014 REGULAR BOARD MEETING AS PRINTED.

Motion carried.

Trustee McDonnell arrived 7:05 P.M.

4. a. Approve Payment of Bills

Motion: Selph Second: Isenburg

APPROVE THE INVOICES FOR PAYMENT AS PRESENTED: JUNE 2014 IN THE AMOUNT OF \$492,346.71.

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Yes
Mr. Hutchings	Absent	Ms. Trimmer	Yes
Ms. Isenburg	Yes	Ms. von Nida	Absent
Ms. McDonnell	Yes		

Motion carried.

4. b. Approve Financial Statements

Motion: Selph Second: Isenburg

ACCEPT THE FINANCIAL STATEMENTS FOR JUNE 2014 AS PRESENTED.

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Yes
Mr. Hutchings	Absent	Ms. Trimmer	Yes
Ms. Isenburg	Yes	Ms. von Nida	Absent
Ms. McDonnell	Yes		

Motion carried.

5. Open Forum
None

6. Communications

- Email correspondence between Director Hubert and members of the United Steel Trust regarding the pending grant awarded to the library.
- Postcard from Jeanette Kampen during her trip to Japan
- St. Louis Post-Dispatch and Suburban Journals article *Granite City: Community news for the week of June 25* highlighting the adult summer reading program, June Movie Matinee and Tales for Tails.
- Two Freedom of Information Act requests were received and responded to in a timely manner.
- A rendering of the plaque to be made in recognition of the renovation.

7. Director's report of the library

- Staff Development Day has been postponed to Spring 2015
- Dram shop insurance for reopening events has been purchased.
- Director Hubert has accepted an invitation to sit on the board of the Chamber of Commerce Southwestern Madison County

a. Delmar Avenue renovation & reopening

- All painting nearly finished
- Shelving installation to begin July 10
- Lower level rubber flooring nearly completed
- Cork flooring installation to begin on main level

b. Johnson Road concrete repair

Motion: Akeman Second: Selph

APPROVE DIRECTOR HUBERT USING RESERVES TO COVER THE COSTS OF CONCRETE REPAIR AT JOHNSON ROAD.

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Yes
Mr. Hutchings	Absent	Ms. Trimmer	Yes
Ms. Isenburg	Yes	Ms. von Nida	Absent
Ms. McDonnell	Yes		

Motion carried.

- c. American Library Association Conference- Selph, McDonnell, Hutchings, Akeman, Hubert
Director Hubert, Deputy Director Douglas, and Trustees Selph, McDonnell and Akeman reported on their attendance of the American Library Association Conference.

8. Reports of Standing Committees

- a. Personnel Committee [von Nida, McDonnell, Selph]
None
- b. Book and Public Relations Committee [Isenburg, von Nida, McDonnell]
None
- c. Buildings, Grounds, & Equipment Committee [Akeman, Selph, Hutchings]
None
- d. Finance Committee [Selph, von Nida, Isenburg, McDonnell]
None
- e. Planning & Development Committee [Hutchings, Isenburg, McDonnell, Akeman]
None

9. Reports of Special Committees

- a. Illinois Heartland Library System Report: Trustee McDonnell reported the meeting was held on 6/16 at the new Du Quoin office. Items discussed include: Annual meeting held from 5:00-6:00 P.M. honoring all retirees, including Trustee McDonnell; Regular meeting called to order at 6:02 P.M.; ISL Report- SPLMI, ILEADU, CE Program and On The Front Lines; SHARE and Dream Grant Report- circulation specialist and web developer to be hired; Facilities Report- Edwardsville HVAC units to be replaced, drainage problem resolved, Champaign has new signage, Du Quoin plumbing problem resolved; Operations Report- new delivery routes to be implemented; staff performance evaluations in progress; OMA- instruction on how to ensure motions are heard by all; Director Evaluation forms filled out and discussed, meeting with Director Bednar to be held; Long Range Planning- RFPs sent out for a consultant; staff retreat held 6/20 in Effingham; Board Officers Nomination Committee appointed; all vacant board seats have been filled; legal counsel and prevailing wage were approved.
- b. Friends Group Committee Report: Approved \$1500.00 for library reopening events entertainment and refreshments.

10. a. Property

None

11. a. Tentative Budget & Appropriations Ordinance

Director Hubert presented the tentative budget and appropriation ordinance that will be available for the public to view beginning July 9; the ordinance will be on the agenda for approval at the August board meeting.

12. a. Revenue/taxes

A Truth in Taxation hearing will be necessary for the Levy.

13. Adjournment

Motion: Akeman Second: Selph

THAT THE MEETING BE ADJOURNED AT 8:35 P.M.

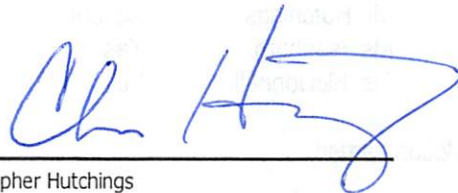
Motion carried.

X



Mary Trimmer
Board of Trustees President

X



Christopher Hutchings
Board of Trustees Secretary

SIX MILE REGIONAL LIBRARY DISTRICT

2001 Delmar Avenue
Granite City, IL 62040
618-452-6238

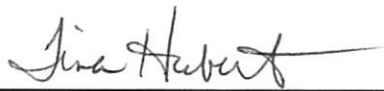
Submitted for Payment:

July 2014

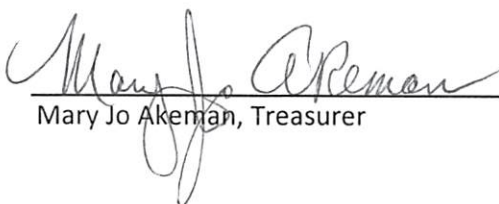
Accounts Payable: Checks 18276 - 18324	\$	78,006.26
Accounts Payable: Bank of Edw Checks 1073-1077	\$	335,707.63
Issued Monthly Payments - Bank of Edw. Checking	\$	216,850.56
Issued Monthly Payments - Regions Bank Checking	\$	23,661.55
Payroll (Net Pay)	\$	52,962.90
Payroll (Taxes & Deductions)	\$	25,416.24
TOTAL	\$	732,605.14


Stacy Bond, Accountant 8/7/2014
Date

Approved By:


Tina Hubert, Director 8/11/14
Date


Mary Trimmer, President Date


Mary Jo Akeman, Treasurer Date