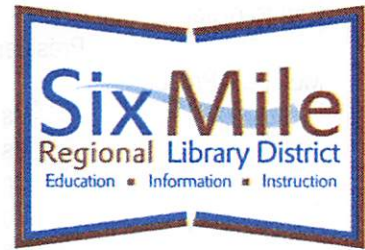


Board Meeting Minutes
April 12, 2016
2001 Delmar Avenue, Granite City, IL 62040



Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 7:03 P.M.	
2	Approve the agenda without additions and corrections.	Approved
3	Approval of Minutes –March 8, 2016 board meeting.	Approved
4a	Approve Payment of Bills – March 2016 in the amount of \$153,307.41	Roll call-Approved
4b	Approve financial statements – March 2016.	Roll call-Approved
11a	Set the non-resident fee at \$105.00 per household for fiscal year 2017	Roll call-Approved
11b	Approve Meeting Room Public Use Policy as updated	Roll call-Approved
13	Adjournment of the board meeting at 9:10 P.M.	Approved

1. Call to order

President Trimmer called the meeting to order at 7:03 P.M.

Members Present:

Ms. Mary Trimmer	President
Ms. Jane Isenburg	Vice President
Mr. Chris Hutchings	Secretary
Ms. Mary Jo Akeman	Treasurer
Ms. Linda McDonnell	Trustee
Ms. Mary Whitehead	Trustee

Members Absent:

Ms. Deborah von Nida	Trustee
----------------------	---------

Others Present:

Ms. Tina Hubert	Executive Director
Ms. Juliette Douglas	Deputy Director
Mr. Tallin Curran	IT & Facilities Manager
Ms. Kari Fischer	Administrative Assistant
Betsy Mahoney	Research Librarian

2. Additions and Corrections to the Agenda

APPROVE THE AGENDA WITHOUT ADDITIONS AND CORRECTIONS.

Motion carried.

3. Approval of Minutes

Motion: McDonnell Second: Akeman

APPROVE THE MINUTES OF THE MARCH 8, 2016 REGULAR BOARD MEETING AS PRINTED.

Motion carried.

4. a. Approve Payment of Bills

Motion: McDonnell Second: Hutchings

APPROVE THE INVOICES FOR PAYMENT AS PRESENTED: MARCH 2016 IN THE AMOUNT OF \$153,307.41

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Absent
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

4. b. Approve Financial Statements

Motion: McDonnell Second: Whitehead

ACCEPT THE FINANCIAL STATEMENTS FOR MARCH 2016 AS PRESENTED.

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Absent
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

5. Open Forum - None

6. Communications

- Request to meet with Sergeant Parkinson of the Granite City Police Department email
- A program from the Rotary Club of Granite City 25th Annual Mayor's Prayer Breakfast

- 8 Incident Reports
 - 1 Banned Patron letter
- Letters to Department of Children and Family Services regarding use of the Library's Training and Events Room for family visitations
- Thank you email from Linda Aud for support given on the Greener Cleaner Granite City Air Quality Flag and Ozone Garden Project
- Pictures from the Greener Cleaner Granite City Air Quality Flag and Ozone Garden Project presentation
- Copies of SMRLD items appearing in local media
- Copy of signage "Reminder If you must talk, please do so quietly. No food or eating in the library. Thank you for your cooperation."
- Copy of the Jan Brett contest winners
- Letter from the Madison County Treasurer for tax partial real estate payments collected for prior years and the year 2014
- Legal compliance:
 - Copy of the Certificate of Status of Exempt Property
 - Copy of completed US Census Bureau Survey

7. Director's report of the library

- Director Hubert met with GCSD Superintendent Jim Greenwald, resident Babe Champion, CEO Facilitator Karen Greenwald, GCHS Principal Darren Depew, teacher John Manoojian, and counselor Pam Cook about reviving the Granite City Area Community Foundation
- Detective Jeremy Hunter of the Granite City Police Department came by to and requested exterior security camera footage, which we gladly provided
- Trustee von Nida is taking a Tuesday night class through June
- Director Hubert is taking a week off Monday, April 18 through Monday, April 25, 2016
- Director Hubert gave the board 3D printed "I Love Illinois Libraries"
- a. **Departmental Overview- Adult & Customer Services- Juliette Douglas**
 - Deputy Director Douglas presented an overview of the Adult and Customer Services Department
- b. **Digitized Yearbooks- Tallin Curran**
 - Mr. Curran debuted the digitized high school yearbooks that will soon be available to the public

8. Reports of Standing Committees

- a. Personnel Committee [von Nida, McDonnell, Whitehead]
- b. Book and Public Relations Committee [Isenburg, von Nida, McDonnell] - None
- c. Buildings, Grounds, & Equipment Committee [Akeman, Whitehead, Hutchings] - None
- d. Finance Committee [Akeman, von Nida, Isenburg, McDonnell] - None
- e. Planning & Development Committee [Hutchings, Isenburg, McDonnell, Akeman]
 - i. Strategic Planning
 - Preliminary dates and times for the Community Conversations were discussed

9. Reports of Special Committees

- a. **Friends Group Committee Report:** Met Tuesday, April 5, 2016 at the Johnson Road Library and voted to support the Summer Reading Program performers in the amount requested. The annual book sale will be held at the Ice Rink June 2-4, 2016. Next meeting on May 17, 2016 6:30 PM at the Johnson Road Library

10. Unfinished Business

- a. **Madison County Statement of Economic Interests**
Statements of Economic Interests are due to the Madison County Clerk May 1, 2016

11. New Business

a. Non-resident Fee

Motion: Hutchings Second: Isenburg

SET THE NON-RESIDENT FEE AT \$105.00 PER HOUSEHOLD FOR FISCAL YEAR 2017.

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Absent
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

b. Meeting Room Public Use Policy updated

Motion: Isenburg Second: Whitehead

APPROVE MEETING ROOM PUBLIC USE POLICY AS UPDATED.

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Absent
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

12. Board Orientation

a. PLA conference reports: What were your top two? – Linda McDonnell, Jane Isenburg, Tallin Curran
Tallin Curran, Betsy Mahoney, Linda McDonnell, and Jane Isenburg spoke about their experiences at the 2016 Public Library Association Conference

13. Adjournment

Motion: Hutchings Second: Akeman

THAT THE MEETING BE ADJOURNED AT 9:10 P.M.

Motion carried.

X 

Mary Trimmer
Board of Trustees President

X 

Christopher Hutchings
Board of Trustees Secretary

SIX MILE REGIONAL LIBRARY DISTRICT

2001 Delmar Avenue
Granite City, IL 62040
618-452-6238

Submitted for Payment:

April 2016

Accounts Payable: Checks 19425 - 19459	\$	32,202.45
Accounts Payable: Bank of Edw Checks	\$	-
Issued Monthly Payments - Bank of Edw. Checking	\$	9,321.27
Issued Monthly Payments - Regions Bank Checking	\$	31,416.62
Payroll (Net Pay)	\$	80,133.45
Payroll (Taxes & Deductions)	\$	35,348.90
TOTAL	\$	188,422.69

Stacy Bond 5/5/2016
Stacy Bond, Accountant Date

Approved By:

Tina Hubert 5/10/2016
Tina Hubert, Director Date

Mary C Trimmer _____
Mary Trimmer, President Date

Mary Jo Akeman _____
Mary Jo Akeman, Treasurer Date