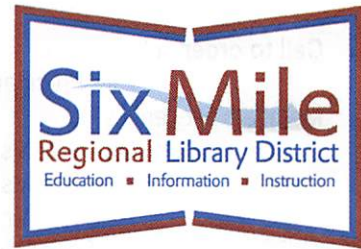


Board Meeting Minutes
July 12, 2016
2001 Delmar Ave, Granite City, IL 62040



Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 7:08 P.M.	
2	Approve the agenda without additions and corrections.	Approved
3	Approval of Minutes –June 14, 2016 board meeting.	Approved
4a	Approve Payment of Bills – June 2016 in the amount of \$164,915.89	Roll call-Approved
4b	Approve financial statements – June 2016.	Roll call-Approved
10a	Accept the slate as presented and elect the officers by acclamation.	Roll call-Approved
11a	Approve Photography and Filming Policy as presented.	Roll call-Approved
13	Adjournment of the board meeting at 9:14 P.M.	Approved

1. Call to order

President Trimmer called the meeting to order at 7:08 P.M.

Members Present:

Ms. Mary Trimmer	President
Ms. Jane Isenburg	Vice President
Mr. Chris Hutchings	Secretary
Ms. MaryJo Akeman	Treasurer
Ms. Linda McDonnell	Trustee
Ms. Deborah von Nida	Trustee
Ms. Mary Whitehead	Trustee

Others Present:

Ms. Tina Hubert	Executive Director
Ms. Juliette Douglas	Deputy Director
Mr. Tallin Curran	IT & Facilities Manager
Ms. Kari Fischer	Administrative Assistant

2. Additions and Corrections to the Agenda

Motion: Isenburg Second: von Nida

APPROVE THE AGENDA WITHOUT ADDITIONS AND CORRECTIONS.

Motion carried.

3. Approval of Minutes

Motion: Isenburg Second: von Nida

APPROVE THE MINUTES OF THE JUNE 14, 2016 REGULAR BOARD MEETING AS PRINTED.

Motion carried.

Treasurer Akeman entered the meeting 7:14 PM

4. Financial

a. Approve Payment of Bills

Motion: Hutchings Second: Akeman

APPROVE THE INVOICES FOR PAYMENT AS PRESENTED: JUNE 2016 IN THE AMOUNT OF \$164,915.89

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Yes
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

b. Approve Financial Statements

Motion: Hutchings Second: von Nida

ACCEPT THE FINANCIAL STATEMENTS FOR JUNE 2016 AS PRESENTED.

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Yes
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

5. Open Forum - None

6. Communications

- Zinio emagazine subscriptions list

- Postcard from retired Assistant Director Kampen from Barcelona, Spain
- Program from the Granite City Rotary Club with the instillation of officers and directors including Director Hubert being installed as President Elect for 2016
- Program from Illinois Heartland Library System Celebrating 5 Years of Moving Forward including information about the new Members Matter Meetings
- Copy of memo to staff regarding cell phone use
- Copy of email from the Illinois Department of Labor regarding the Prevailing Wage Rate published in July 2015 remaining in effect
- Copy of Lowenbaum Law engagement agreement to meet Department of Labor requirements
- Copy of engagement agreement with Brian Konzen regarding the elevators issues
- Copy of email communications regarding the elevator issues
- Copy of thank you letter from the United State Steel Corporation for the Six Mile Regional Library District's letter of support to the International Trade Commission
- Copy of prominent local residents photos used during the Facebook contest promotion of the 100 Years of Granite City Yearbooks
- Copies of SMRLD items appearing in local media
- Copy incidents and reporting procedures
- 9 Incident Reports
 - 3 Banned Patron Letters

7. Director's report of the library

- The Delmar Avenue renovation Errors and Omissions negotiations have begun
- Mr. Curran gave an update on the elevators and concrete ramp issues
- Deputy Director Douglas presented an update regarding the new health, dental and vision insurances
- Ms. Fischer explained the new Pokémon Go mobile app and how it utilizes both library locations
- Treasurer Akeman congratulated Director Hubert on being selected as the Illinois Library Association (ILA) 2016 Librarian of the Year

8. Reports of Standing Committees

- a. **Personnel Committee [von Nida, McDonnell, Whitehead]**
 - Mr. McGee is out on sick leave
 - Ms. Meyer has resigned her position as full-time Research and Instruction Librarian
 - The Staff has really stepped up to cover shortages
- b. **Book and Public Relations Committee [Isenburg, von Nida, McDonnell] - None**
- c. **Buildings, Grounds, & Equipment Committee [Akeman, Whitehead, Hutchings] - None**
- d. **Finance Committee [Akeman, von Nida, Isenburg, McDonnell] – None**
- e. **Planning & Development Committee [Hutchings, Isenburg, McDonnell, Akeman]**
 - i. **Strategic Planning**
 - A draft of new strategic plan was presented and discussed.

9. Reports of Special Committees

- a. **Friends Group Committee Report: None**

10. Unfinished Business

a. Election of Officers

- Vice President Isenburg presented the slate of officers

Mr. Chris Hutchings	President
Ms. MaryJo Akeman	Vice President
Ms. Deborah von Nida	Secretary
Ms. Mary Whitehead	Treasurer

Motion: Isenburg Second: von Nida

ACCEPT THE SLATE AS PRESENTED AND ELECT THE OFFICERS BY ACCLIMATION.

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Yes
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

11. New Business

a. Photography and Filming Policy

Motion: McDonnell Second: von Nida

APPROVE PHOTOGRAPHY AND FILMING POLICY AS PRESENTED.

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Yes
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

b. Fiscal Year 2016-2017 Working Budget

- Director Hubert presented the Fiscal Year 2016-2017 Working Budget in detail for consideration before it is presented for approval at the August 9, 2016 Regular Board Meeting
- Director Hubert shared with the board the AdvantageNews, July 11, 2016, "GOP Logs Ruling on Property Tax Cut Referendum" article regarding Madison County

12. Board Orientation

a. What makes a great library webinar reflection -Tabled

13. Adjournment

Motion: Isenburg Second: von Nida

THAT THE MEETING BE ADJOURNED AT 9:14 P.M.

Motion carried.

X Mary C Trimmer

Mary Trimmer
Board of Trustees President

X CAH

Christopher Hutchings
Board of Trustees Secretary

SIX MILE REGIONAL LIBRARY DISTRICT

2001 Delmar Avenue
Granite City, IL 62040
618-452-6238

Submitted for Payment:

July 2016

Accounts Payable: Checks 19581 - 19619	\$	56,100.14
Accounts Payable: Bank of Edw Checks	\$	-
Issued Monthly Payments - Bank of Edw. Checking	\$	9,321.27
Issued Monthly Payments - Regions Bank Checking	\$	26,612.50
Payroll (Net Pay)	\$	57,121.81
Payroll (Taxes & Deductions)	\$	25,502.15
TOTAL	\$	174,657.87

Stacy Bond 8/4/2016
Stacy Bond, Accountant Date

Approved By:

Tina Hubert 8/9/16
Tina Hubert, Director Date

Chris Hutchings 8/9/16
Chris Hutchings, President Date

Mary Whitehead 8/9/16
Mary Whitehead, Treasurer Date