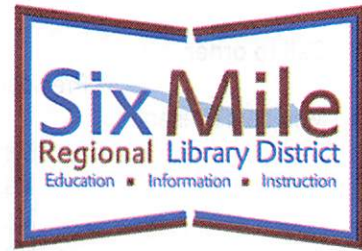


Board Meeting Minutes
 June 9, 2015
 2145 Johnson Road, Granite City, IL 62040



Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 7:01 P.M.	
2	Approve the agenda without additions and corrections.	Approved
3	Approval of Minutes –May 12, 2015 board meeting.	Approved
4a	Approve Payment of Bills – May 2015 invoices in the amount of \$189,774.29.	Roll call-Approved
4b	Approve Financial Statements – May 2015.	Roll call-Approved
9a	Approve letter of appreciation to the Friends of the Library.	Approved
11a	Accept the slate as presented and elect the officers by acclamation.	Roll call-Approved
11b	Approve amendment and note the formal action taken by the board.	Roll call-Approved
11c	Approve the Resolution of Determination of Prevailing Wage Rates as Presented in Accordance with 820 ILCS 130/1.	Roll call-Approved
11d	Approve Secretary Signing a Letter Listing Trustees Names and Terms and Mail a Copy to the County Clerk and State Librarian in accordance with 75 ILCS 16/30-40.	Roll call-Approved
11e	President Trimmer named the following two people to the audit committee: Mr. Chris Hutchings and Ms. Deborah von Nida	
11f	In Order to Pay the Bills Through June 30, 2015, the Business Office be Authorized to Close the Books as of July 31, 2015, for the Fiscal Year Ending June 30, 2015.	Roll call-Approved
11g	Authorize the Payment of All Usual and Regular Bills in the Event the Board of Trustees is Not Able to Meet, or a Quorum is Not Present, During Any Regularly Scheduled Board Meeting from July 1, 2015 through June 30, 2016.	Roll call-Approved
13	Adjournment of the board meeting at 8:07 P.M.	Approved

1. Call to order

President Trimmer called the meeting to order at 7:01 P.M.

Members Present:

Ms. Mary Trimmer	President
Ms. Jane Isenburg	Vice President
Mr. Chris Hutchings	Secretary
Ms. Mary Jo Akeman	Treasurer
Ms. Linda McDonnell	Trustee
Ms. Mary Whitehead	Trustee
Ms. Deborah von Nida	Trustee

Others Present:

Ms. Tina Hubert	Executive Director
Ms. Juliette Douglas	Deputy Director
Mr. Tallin Curran	IT & Facilities Manager
Ms. Kari Fischer	Administrative Assistant
Ms. Betsy Mahoney	Research and Reference Librarian
Mr. Dewey Melton	Library Customer

2. Additions and Corrections to the Agenda

Motion: von Nida Second: Isenburg

APPROVE THE AGENDA WITHOUT ADDITIONS AND CORRECTIONS.

Motion carried.

3. Approval of Minutes

Motion: Isenburg Second: von Nida

APPROVE THE MINUTES OF THE MAY 12, 2015 REGULAR BOARD MEETING AS PRINTED.

Motion carried.

4. a. Approve Payment of Bills

Motion: Isenburg Second: Akeman

APPROVE THE INVOICES FOR PAYMENT AS PRESENTED: MAY 2015 IN THE AMOUNT OF \$189,774.29.

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Yes
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

4. b. Approve Financial Statements

Motion: Akeman Second: Hutchings

ACCEPT THE FINANCIAL STATEMENTS FOR MAY 2015 AS PRESENTED.

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Yes
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

5. Open Forum

Mr. Dewey Melton addressed the Board of Trustees concerning the new Library Picks List.

Mr. Dewey Melton left the meeting.

6. Communications

- Incident Reports
 - 5/13 Police were called to investigate a suspicious couple in a car parked in the side parking lot for four hours. Police arrived and after speaking with the couple notified the library that the couple had been using the WiFi.
 - 5/15 A patron notified the library that she knew of other patrons who were stealing books and DVDs and was in possession of some of the stolen items. She did not want to name any names or bring in any of the items in her possession. It was suggested that she return the items in the drop box. Police were not notified.
 - 5/19 Two youth patrons were asked to leave the library after a slight altercation. Library behavior rules were explained to both and they left without further incident.
 - 5/21 A patron slipped on the interior stairs at Delmar Avenue. Medical services were declined.
 - 5/21 A suspicious briefcase was left against the door of the employee entrance. Police were notified. Police investigated and determined the briefcase was filled with books.
 - 5/23 A patron was asked to stop using the computers after not complying with the rules of use
 - 6/2 and 6/4 A group of young patrons was asked to leave the library due to their disruptive behavior and lack of adult supervision. Director Hubert sent letters to their parents/guardians explaining the library's policy.
 - 6/9 A patron's bicycle was stolen from the Delmar Avenue location. Police were notified and report taken. The patron commented on the library's Facebook page and left a one star rating.
- Facebook post regarding a patron and her child being asked to leave the teen room
- Director Hubert, Mr. McGee and Mr. Curran attended the Men of Granite the Movie and Book, book signing and reception at the Lincoln Place Community Center
- Brad Meltzer will be reading and signing his new novel The President Shadow at the St. Louis County Library on Tuesday, June 23 at 7:00 PM.
- Thank you card from Ryan Family for the staff's sympathy card
- Thank you card from Melissa Broadway for Staff Development Day
- Email correspondence regarding the US Steel Environmental Trust award
- A letter from the Madison County Treasurer requesting information verification for tax distributions
- Various SMRLD items appearing in local media online and in print
- Email officially certifying the results of the IHLS Board of Director election and welcoming Director Hubert to the Board.
- Thank you from the Lincoln Place Heritage Association for hosting the 100 Year Commemoration of the Armenian Genocide and Local History and Genealogical Resources events
- Thank You from Anne Craig, Director of ISL for Director Hubert's time served on ISLAC
- SMRLD Certificate of Appreciation from the CEO Board for participation in the Best of Granite City

7. Director's report of the library

- George Sturmon has arranged the donation of a 2/3 of life-size statue of Lincoln sculpted by Gib Singleton to SMRLD
- There will be a final push for purchases in June to finish out the fiscal year
- The biggest issue as far as ILA PPC is concerned is the possibility of property tax caps. They are asking voters to let their legislators know that they want them to vote no on any bills or amendments that would cap property taxes or require any tax increases to go to referendum
- Staff medical insurance will remain with the same provider with a 13% cost increase
- Staff Vision insurance will change providers from VSP to Advantica

- a. **Delmar Avenue update**
 - Water entered the lower level due to an exterior drain clogged with beetles
 - Staff vending machine to be ordered
 - The Nitro Joe Science Show Youth Services program on 6/9 was well attended
- b. **Johnson Road update**
 - Since 2013 approximately \$100,000 has been approved and spent on building improvements
 - New Research and Reference Librarian's desk to be installed soon
- c. **Personnel Update**
 - Johnson Road Research and Reference Librarian, Betsy Mahoney started July 17
 - Research and Reference Librarian, Betsy Mahoney was introduced to the board

Ms. Betsy Mahoney left the meeting.

8. Reports of Standing Committees

- a. Personnel Committee [von Nida, McDonnell, Whitehead]
Union contract negotiations scheduled for Thursday, June 18, 2015 at 10:00 AM
- b. Book and Public Relations Committee [Isenburg, von Nida, McDonnell]
Discussions regarding the new Library Picks List
- c. Buildings, Grounds, & Equipment Committee [Akeman, Whitehead, Hutchings]
None
- d. Finance Committee [Akeman, von Nida, Isenburg, McDonnell]
None
- e. Planning & Development Committee [Hutchings, Isenburg, McDonnell, Akeman]
None

9. Reports of Special Committees

- a. Friends Group Committee Report:
Motion: von Nida Second: Whitehead
APPROVE LETTER OF APPRECIATION TO THE FRIENDS OF THE LIBRARY.

Motion carried.

11. a. Slate of Officers/ Election of Officers

Ms. Mary Trimmer	President
Ms. Jane Isenburg	Vice President
Mr. Chris Hutchings	Secretary
Ms. Mary Jo Akeman	Treasurer

Motion: von Nida Second: Akeman
ACCEPT THE SLATE AS PRESENTED AND ELECT THE OFFICERS BY ACCLIMATION.

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Yes
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

11. b. Health Reimbursement Arrangement – HIPPA Hitech Amendment

Motion: von Nida Second: Hutchings

APPROVE AMENDMENT AND NOTE THE FORMAL ACTION TAKEN BY THE BOARD.

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Yes
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

11. c. Prevailing Wage Resolution

Motion: Akeman Second: Isenburg

APPROVE THE RESOLUTION OF DETERMINATION OF PREVAILING WAGE RATES AS PRESENTED IN ACCORDANCE WITH 820 ILCS 130/1.

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Yes
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

11. d. Filing of names and addresses of trustees and officers and their respective terms of office with County Clerk 75 ILCS 16/30-40 (d)

Motion: Hutchings Second: Whitehead

APPROVE SECRETARY SIGNING A LETTER LISTING TRUSTEES NAMES AND TERMS AND MAIL A COPY TO THE COUNTY CLERK AND STATE LIBRARIAN IN ACCORDANCE WITH 75 ILCS 16/30-40.

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Yes
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

11. e. Appointment of committee to audit minutes of board meetings for the 2014-2015 fiscal year after the June 2015 minutes are approved at the July 14, 2015 board meeting and before August 1, 2015.

President Trimmer named the following two people to the audit committee:

Mr. Chris Hutchings
Ms. Deborah von Nida

11. f. Establish thirteenth month for June 2015 bills payment.

Motion: McDonnell Second: von Nida

IN ORDER TO PAY THE BILLS THROUGH JUNE 30, 2015, THE BUSINESS OFFICE BE AUTHORIZED TO CLOSE THE BOOKS AS OF JULY 31, 2015, FOR THE FISCAL YEAR ENDING JUNE 30, 2015.

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Yes
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

11. g. Authorize payment of bills in the event of a month without a board meeting during FY 2016.

Motion: Hutchings Second: Isenburg

AUTHORIZE THE PAYMENT OF ALL USUAL AND REGULAR BILLS IN THE EVENT THE BOARD OF TRUSTEES IS NOT ABLE TO MEET, OR A QUORUM IS NOT PRESENT, DURING ANY REGULARLY SCHEDULED BOARD MEETING FROM JULY 1, 2015 THROUGH JUNE 30, 2016.

Roll Call:

Ms. Akeman	Yes	Ms. Trimmer	Yes
Mr. Hutchings	Yes	Ms. von Nida	Yes
Ms. Isenburg	Yes	Ms. Whitehead	Yes
Ms. McDonnell	Yes		

Motion carried.

12. Board Orientation- United for Libraries Short Takes-Board Meetings

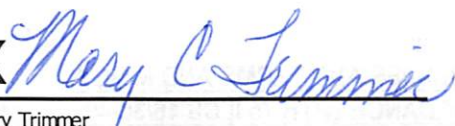
Viewed ten minute video presentation

13. Adjournment

Motion: Hutchings Second: Akeman

THAT THE MEETING BE ADJOURNED AT 8:07 P.M.

Motion carried.

X 

Mary Trimmer
Board of Trustees President

X 

Christopher Hutchings
Board of Trustees Secretary


SIX MILE REGIONAL LIBRARY DISTRICT

2001 Delmar Avenue
Granite City, IL 62040
618-452-6238

Submitted for Payment:

June 2015

Accounts Payable: Regions Checks 18864 - 18898	\$	42,546.75
Accounts Payable: Bank of Edw Checks 1123	\$	18,385.50
Issued Monthly Payments - Bank of Edw. Checking	\$	9,321.27
Issued Monthly Payments - Regions Bank Checking	\$	35,895.73
Payroll (Net Pay)	\$	54,033.00
Payroll (Taxes & Deductions)	\$	24,330.70
TOTAL	\$	184,512.95


Stacy Bond, Accountant

7/9/2015
Date

Approved By:


Tina Hubert, Director

7/14/15
Date


Mary Trimmer, President

7/14/2015
Date


Mary Jo Akeman, Treasurer

7/23/15
Date