

Board Meeting Minutes
 May 13, 2014
 2901 State Street, Granite City, IL 62040



Summary of Selected Motions

Agenda Item	Motion	Result
1	Call to order at 7:01 P.M.	
3	Approval of Minutes – April 8, 2014 board meeting.	Approved
4a	Approve Payment of Bills – April 2014 invoices in the amount of \$682,235.79.	Roll call-Approved
4b	Approve Financial Statements – April 2014	Roll call-Approved
11a	President Selph appointed the following board members to the nominating committee charged with soliciting and bringing nominations for the election of officers to the June 10, 2014 board meeting.	Mary Jo Akeman Linda McDonnell Chris Hutchings
11b	Request Senator William Haine introduce a bill to amend Illinois Liquor Code 235 ILCS 5/6-15 “alcoholic liquors may be sold or delivered in the buildings located at 2001 Delmar Avenue, 2145 Johnson Road, and any other property in Granite City or Pontoon Beach, Illinois owned and occupied by the Six Mile Regional Library District.”	Approved
11c	That electronic cigarettes shall be considered a form of tobacco and their use as smoking and therefore prohibited on library property as outlined in the Smoke Free Illinois Act (no person shall smoke in a public place or in any place of employment or within 15 feet of any entrance to a public place or place of employment).	Roll call-Approved
13	Adjournment of the board meeting at 8:05 P.M.	Approved

1. Call to order

President Selph called the meeting to order at 7:01 P.M.

Members Present:

Mr. Ron Selph	President
Ms. Mary Trimmer	Vice President
Ms. Mary Jo Akeman	Secretary
Ms. Jane Isenburg	Treasurer
Ms. Linda McDonnell	Trustee
Ms. Deborah von Nida	Trustee
Mr. Chris Hutchings	Trustee

Others Present:

Ms. Tina Hubert	Director
Ms. Juliette Douglas	Deputy Director
Ms. Kari Fischer	Administrative Assistant
Mr. Tallin Curran	IT & Facilities Manager

2. Additions and Corrections to the Agenda

Motion: Isenburg Second: von Nida

APPROVE THE AGENDA WITHOUT ADDITIONS OR CORRECTIONS.

Motion carried.

3. Approval of Minutes

Motion: von Nida Second: Isenburg

APPROVE THE MINUTES OF THE APRIL 8, 2014 REGULAR BOARD MEETING AS PRINTED.

Motion carried.

4. a. Approve Payment of Bills

Motion: von Nida Second: Trimmer

APPROVE THE INVOICES FOR PAYMENT AS PRESENTED: APRIL 2014 IN THE AMOUNT OF \$682,235.79.

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Yes
Mr. Hutchings	Yes	Ms. Trimmer	Yes
Ms. Isenburg	Yes	Ms. von Nida	Yes
Ms. McDonnell	Yes		

Motion carried.

4. b. Approve Financial Statements

Motion: Hutchings Second: Akeman

ACCEPT THE FINANCIAL STATEMENTS FOR APRIL 2014 AS PRESENTED.

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Yes
Mr. Hutchings	Yes	Ms. Trimmer	Yes
Ms. Isenburg	Yes	Ms. von Nida	Yes
Ms. McDonnell	Yes		

Motion carried.

5. Open Forum

None

6. Communications

- Incident Report
 - 4/29 An employee in transit from the branch to Niedringhaus School was hit on the left front of his car by a middle school child running across State Street from in-between parked cars to Wilson Park. Ambulance and Police responded. Reports were taken from all involved.
 - 5/2 A branch patron was denied use of the computers due to a fine owed to another library. The patron became agitated and threatened to call Contact 2 before leaving the library.
 - 5/9 A library aide twisted his knee while working at the branch. Medical attention was sought. The aide is currently on light duty.
 - 5/10 A patron at the Niedringhaus School location became agitated when she asked that a legal letter regarding a replacement fine that had previously been given by her to the library be returned to her. Though she appeared to be alone she complained that a man would not leave her alone and asked to use the computer. She was told she would not be able to use the computer until the legal matter with the library is resolved.
- Letter sent by Director Hubert to local businesses soliciting donations for the 2014 Summer Reading Program.
- Responses from the 2014 National Library Week Drawing question: How has the library helped you?
- Thank you letter from the Madison County Health Department for partnering with them to provide space for the In-Person Counselor program to provide individualized assistance with enrolling in the Affordable Care Act.
- Certificate of Completion from the Follow the Money Series presented by Judy Barr-Topinka, State of Illinois Comptroller for Director Hubert.
- Program from the "Let's Celebrate! What's Right, Right Here!" annual business and industry appreciation event presented by Southwestern Madison County's Chamber of Commerce attended by Director Hubert and Mr. Curran.
- Thank you letter and award from the United Way of Greater St. Louis Tri-Cities Area Division for our company's support of the 2013 United Way Campaign.

7. Director's report of the library

- Quarterly performance management meetings have been scheduled in June
- a. Renovation update
 - Most walls installed
 - Restroom construction to begin
 - Lower level floor installation to begin mid-June
 - Investigating speaker and public announcement systems
- b. Special Pre-Opening Events
 - Tuesday, July 29, 2014 host Rotary Lunch
 - Thursday, July 31, 2014 Chamber of Commerce After Hours Event
 - Discussion concerning possible dates for a Board of Trustees Reception
 - Investigating possibility of a soft opening on Saturday, August 2, 2014 in coordination with the Summer Reading Wrap-Up Party at Civic Park
- c. Customer Service and Fines
 - Patrons with fines or fees of less than \$15 will be allowed one computer use session with the payment of at least \$0.50 toward their account.
 - Patrons with fines or fees of \$15 or more will be allowed one computer use session with the payment of at least \$1.00 toward their account.

8. Reports of Standing Committees

- a. Personnel Committee [von Nida, McDonnell, Trimmer]
None
- b. Book and Public Relations Committee [Isenburg, von Nida, McDonnell]
None
- c. Buildings, Grounds, & Equipment Committee [Akeman, Trimmer, Hutchings]
None
- d. Finance Committee [Trimmer, von Nida, Isenburg, McDonnell]
None
- e. Planning & Development Committee [Hutchings, Isenburg, McDonnell, Akeman]
None

9. Reports of Special Committees

- a. Illinois Heartland Library System Report: Trustee McDonnell reported the meeting was held on 4/22. Items discussed include: IHLS Report- Live and Learn Grant, Polaris was purchased by Innovative Systems; Operations Report- new vans to be purchased during 2014 and 2015 with some to be sold in 2015; Facilities Report- Edwardsville property experiencing mine subsidence damage and is seeking repair quotes; Long range planning committee to hire a consultant; Executive Director's contract was presented for first read; Nominating committee has selected a slate with the exception of one special library director position; By-laws change to be voted on later this month; Budget and plan of service were approved; and Membership Report- several libraries have been suspended from IHLS membership due to inadequate staffing with eight more pending.
ISL all systems meeting was held on 5/13. Items discussed include: Presentation on government forecasting and accountability; Secretary of State budget to remain the same or within 15%; ISL budget; Rules update; and Per Capita Grants awarded 100%.
- b. Friends Group Committee Report: Met on Tuesday, April 15, 2014, Ms. Conroy attended and the Friends will be providing financial support to the youth summer reading programs.

10. Unfinished Business

11. a. Appointment of Nominating Committee for Election of Officers

PRESIDENT SELPH APPOINTED THE FOLLOWING BOARD MEMBERS TO THE NOMINATING COMMITTEE CHARGED WITH SOLICITING AND BRINGING NOMINATIONS FOR THE ELECTION OF OFFICERS TO THE JUNE 10, 2014 BOARD MEETING.

Ms. Mary Jo Akeman	Secretary
Ms. Linda McDonnell	Trustee
Mr. Chris Hutchings	Trustee

11. b. Request for Amendment to 235 ILCS 5/6-15

Motion: von Nida Second: Akeman

REQUEST SENATOR WILLIAM HAINE INTRODUCE A BILL TO AMEND ILLINOIS LIQUOR CODE 235 ILCS 5/6-15 "ALCOHOLIC LIQUORS MAY BE SOLD OR DELIVERED IN THE BUILDINGS LOCATED AT 2001 DELMAR AVENUE, 2145 JOHNSON ROAD, AND ANY OTHER PROPERTY IN GRANITE CITY OR PONTOON BEACH, ILLINOIS OWNED AND OCCUPIED BY THE SIX MILE REGIONAL LIBRARY DISTRICT."

Motion carried.

11. c. Electronic cigarettes

Motion: Akeman Second: Isenburg

THAT ELECTRONIC CIGARETTES SHALL BE CONSIDERED A FORM OF TOBACCO AND THEIR USE AS SMOKING AND THEREFORE PROHIBITED ON LIBRARY PROPERTY AS OUTLINED IN THE SMOKE FREE ILLINOIS ACT (NO PERSON SHALL SMOKE IN A PUBLIC PLACE OR IN ANY PLACE OF EMPLOYMENT OR WITHIN 15 FEET OF ANY ENTRANCE TO A PUBLIC PLACE OR PLACE OF EMPLOYMENT).

Roll Call:

Ms. Akeman	Yes	Mr. Selph	Yes
Mr. Hutchings	Yes	Ms. Trimmer	Yes
Ms. Isenburg	Yes	Ms. von Nida	Yes
Ms. McDonnell	Yes		

Motion carried.

12. Board Orientation

13. Adjournment

Motion: von Nida Second: Trimmer

THAT THE MEETING BE ADJOURNED AT 8:05 P.M.

Motion carried.

X



Ron Selph
Board of Trustee President

X



Mary Jo Akeman
Board of Trustees Secretary

SIX MILE REGIONAL LIBRARY DISTRICT

2001 Delmar Avenue
Granite City, IL 62040
618-452-6238

Submitted for Payment:

May 2014

Accounts Payable: Checks 18179 - 18202	\$	31,381.58
Accounts Payable: Bank of Edw Checks 1062-1064	\$	19,535.81
Issued Monthly Payments - Bank of Edw. Checking	\$	567,819.63
Issued Monthly Payments - Regions Bank Checking	\$	21,035.79
Payroll (Net Pay)	\$	79,202.26
Payroll (Taxes & Deductions)	\$	37,680.44
TOTAL	\$	756,655.51

Stacy Bond
Stacy Bond, Accountant

6/5/2014

Date

Approved By:

Tina Hubert

Tina Hubert, Director

6/10/14

Date

Ron Selph

Ron Selph, President

Date

Jane Isenburg

Jane Isenburg, Treasurer

6-10-14

Date