



Community Bulletin Board Policy

As a community service, the Six Mile Regional Library District provides bulletin board space for posting notices that publicize services, programs, and events of interest to the community. The Library's bulletin boards are reserved for materials submitted by nonprofit organizations for civic, educational, or cultural purposes subject to the guidelines listed below. All notices must follow Library guidelines and be approved by a Library Manager.

Posting on the Library's bulletin boards does not imply an endorsement by the Library staff or the Board of Trustees of any product, service, activity, event, or viewpoint displayed. The Library reserves the right to display or refuse to display any posting. Library generated notices take precedence over all other notices.

Locations:

Community Bulletin Boards are located in the main entrance hall/foyer of both the Delmar Avenue and Johnson Road locations.

Community Bulletin Board Guidelines:

1. Notices may be posted for library events, tax-supported agencies, non-profit, civic, community groups or entities with which the Library carries out cooperative programs.
2. Organizations that are partisan (political, religious, etc.) may submit notices of services, programs, and events, but these must be civic, educational, or cultural in nature. Also, they must be open to the community at large, and not intended for recruiting new members or garnering specific votes.
3. Preferences will be given to events held in the District's service area (62040).
4. All notices should be sized 8 ½ X 11" or smaller.
5. Notices may not include rip tags.
6. Notices are approved by a Library Manager before posting. All approved materials are initialed and dated by the Library Manager upon approval.
7. If a notice does not include an end date, it will be removed after 4 weeks in order to keep information up to date.
8. The Library does not save notices to be returned to an organization.

The Library does not display notices that are:

1. Commercial or profit making in nature
2. Lost & Found ads
3. Classified ads
4. Other personal notices
5. Partisan political or religious notices
6. Items judged by the Library to be inappropriate

Only Library events are marketed on the electronic bulletin boards and the Johnson Road marquee. The Electronic Marquee is used to market Library events and events in which the Library is participating.